



# WILLINGHAM PARISH COUNCIL

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29 June 2016

NOTICE IS HEREBY GIVEN of an ordinary meeting of Willingham Parish Council to be held on Wednesday 6th July 2016 at 7 30 pm, at The Octagon, St Mary and All Saints Church – Church Street, Willingham

**ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.**

The Public and Press are invited to address the Council under Item 117/16

## AGENDA

115/16 Apologies for absence

116/16 Declarations of interest

117/16 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative

118/16 To approve the minutes of the Full Parish Council meeting held on the 1st June 2016

119/16 To deal with any matters arising from the meeting held on the 1<sup>st</sup> June 2016 not covered elsewhere on this agenda.

120/16 To consider any applications for co-option for the Councillor vacancy

121/16 To receive and consider any County Council reports and communications not covered elsewhere on this agenda.

122/16 To receive and consider any District Council reports and communications not covered elsewhere on this agenda.

123/16 To receive the Chairman's report including:

- Notice of a Luminus Conference
- Correspondence from a Parishioner regarding verge grass cutting
- Offer of donation of a Walnut tree for the village
- To receive notice of a Health Watch presentation
- To receive notice of the SCDC Parish Forum

124/16 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations

**F&GP Committee – updates including:**

- Approval of minutes from the meeting held on 22 June 2016
- To consider recommendations from the above meeting including:
  - Staff salary review
  - Council pension contributions for eligible staff
  - New administrator job specification and salary scale
  - Additional signatories for electronic banking and revised commencement date

**Planning Committee – updates including:**

- Update on the meetings held on the 7<sup>th</sup> and 20<sup>th</sup> June 2016
- Consider requests from Kingswater Lindum and SCDC to present to the Council an outline of their respective proposed developments
- To agree S106 proforma completion process
- To consider request from SCDC regarding assuming responsibility of bus shelters near Rockmill End.

**HALLS – Updates including:**

- Public Hall toilet repairs
- To receive and consider quotes for replacement external emergency lights for the public hall
- To consider removal/retention of old fire alarm system in the public hall.
- To receive an update on the problem with the lighting in the Ploughman Hall and consider next steps.

**Cemetery** - updates including

- New Cemetery
- Earth pile in cemetery

**Green & Boundaries** – updates including:

- To receive report regarding maintenance of the community orchard and consider any proposals.
- To receive report and consider any proposals regarding Parish trees
- To receive proposal for future Christmas tree/lighting
- To receive and consider request from Thurstons re attendance at the Feast Weekend.
- To receive an update and consider any future action regarding the Meadow Road site.

**Leisure & Amenities** - updates including:

- QEII Field Phase II and consider any proposals

**125/16 Monthly accounts for payment****Paid Items:**

Salaries	June 2016	Salaries	£2462.61
HMRC	June 2016	Salaries	£ 829.37
Total Gas & Power	Electric Village Green	G & B	£ 11.72
Total Gas & Power	Electric Public Hall	Halls	£ 39.23 credit
Total Gas & Power	Gas Pavilion	L & A	£ 18.84
Intouch CRM	Monthly Licence	Est	£ 35.99
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GDF Suez	Electric Ploughman Hall	Halls	£ 734.90
Suds & Bubbles	Cleaning Ploughman	Halls	£ 425.00
Suds & Bubbles	Cleaning Pavilion	L & A	£ 200.00
SCDC	Piper Lifeline	Section 147	£ 755.43

**To be paid:**

Old Drainage	Drainage	Est	£ 55.44 Chq 003441
Buchans	Village grass cutting	Est	£1045.08 Chq 003442
Konica Minolta	Photocopier	Est	£ 325.86 Chq 003443
Aztec Services	Attend cameras	Halls	£ 270.60 Chq 003444
CBE Ltd	Ploughman Lights	Halls	£ 67.20 Chq 003445
Willingham PCC	Meetings	Est	£ 210.00 Chq 003446
ACA Heating & Plumbing	Public Hall toilet	Halls	£ 72.00 Elec Trans
Buchans	Village Grass cut	Est	£1531.08 Chq 003447
SLCC	Purchase of C Arnold Baker Book	Est	£ 76.60 Chq 003448

**126/16 Police matters update****127/16 Update on meeting with school****128/16 To receive an update following recent meeting with Highways****129/16 To receive any other reports from outside bodies not on the agenda****130/16 Items for future meeting****131/16 Date of next meeting.**


Mandy Powell  
Parish Clerk