



# WILLINGHAM PARISH COUNCIL

Minutes of the Planning Committee meeting held on Monday 30th November 2015  
2015 at 7.30 pm in the Parish Office, Ploughman Hall, West Fen Road, Willingham

Present: Councillors: Watson, Law (Chair), Cook, King, Harris (arrived 7:31)  
Clerk: Mandy Powell

Parishioners: four

**1. To receive apologies for absence**

Apologies were received from Councillors Croucher, Slater and Manning all with prior commitments

**2. Declarations of interest**

Councillor King declared a non-pecuniary interest in that he knew Mrs Bovair of 20 Station Road

- 3. Public forum (maximum 3 minutes per person, with an overall limit of 15 minutes) All parishioners wishing to speak and who are on the Electoral register, must make their name known to the Clerk prior to commencement of the meeting. Maximum of five people to speak. Large groups will need to decide on a spokesperson representative**

*The meeting was adjourned:*

*Mrs M Griffiths of 18 Station Road, summarised the changes that had been made to the current application for an extension to their property explaining how they have tried to address the issues raised with the previous applications.*

*Mrs M Bovair of 20 Station Road had previously submitted a letter to the council highlighting her concerns which had been circulated and tabled. Mrs Bovair pointed out that she had concerns regarding the right of way access to the site and that the proposed extension would impede her access to and from her property. Mrs Bovair also raised concerns about possible problems with access during the build due to the limited access.*

*The meeting was reconvened.*

**4. To approve the minutes of the meeting held on 10<sup>th</sup> November 2015**

Councillor Cook proposed the minutes be accepted as a true record of the meeting, seconded by Councillor Harris and agreed unanimously.

**5. To deal with any matters arising from the minutes of the meeting held on 10<sup>th</sup> November 2015, not covered elsewhere on this agenda**

It was noted that the survey letter sent to parishioners from ACRE stated that they had been instructed by the Parish Council to complete the survey. This was incorrect, the Council had simply confirmed they were happy for Cambridgeshire ACRE to carry out the survey. It was agreed to mention this in the Willingham News piece.

**6. Planning Applications for consideration**

- (i) S/2197/15/FL – 18 Station Road, Willingham, Cambs, Mr and Mrs Griffiths – two storey side and rear extensions and vehicle access bridge.

Councillor Harris proposed the Council recommend approval provided the parking is resolved to SCDC satisfaction. No seconder was forthcoming so the proposal was not carried.

Councillor King proposed the Council make no recommendation, seconded by Councillor Watson and agreed with four votes in favour and one abstention.

ACTIONS

R Croucher

2015-12-09

- (ii) S/2341/14/FL – Land to the North of Daniels Close, Willingham, A J Lee Developments - Erection of 12 semi-detached affordable dwellings and associated works – AMENDMENT – additional information regarding affordable housing provision.

Having reviewed the proposed amendment the committee agreed that further clarification of what it meant should be sought from SCDC. A decision would then be made at the Full Parish Council meeting to be held on the 2 December 2015.

Clerk

**7. Tree Works Applications received for consideration**

- (i) 3 Green Street, Mr Spittle – Removal of sycamore to allow building of new garage and prevent further damage to surrounding structures.

Councillor Cook proposed the Council recommend approval, seconded by Councillor Watson and agreed unanimously.

- (ii) 4 Green Street, Mrs Bloxsham – Fell four trees closely planted to the left of the property (Holly, White Beam, Conifer, Hawthorn)

Councillor Cook proposed the Council recommend approval, seconded by Councillor Watson and agreed unanimously.

**8. To receive notice of Planning Decisions (information only)**

- (i) S/1968/15/FL – Willingham House, 50 Church Street, Willingham, Cambridge Melchior College – change of use of annex and coach house to residential educational college (student accommodation rooms) within use class C2.  
(ii) S/1463/15/FL – 23 Rockmill End, Willingham, Mrs W Jones – two storey side and front extension, re-roof and modify conservatory and addition of render and weatherboard.

All the above were circulated and noted

**9. To receive an update on Northstowe**

An update from Alex Riley had been previously circulated and included: The Phase 1 primary school is on target for its scheduled completion for September 2016. Work is underway to tidy up the area around the B1050 where it adjoins the Phase 1 site. At present pedestrians are required to cross this busy road in two places. House builders for Phase I were due to be appointed between now and February with planning applications coming in from June and first occupations due in May 2017.

**10. Correspondence**

- (i) To receive notice of Parish Liaison meeting to be held on Tuesday 8<sup>th</sup> December 2015.

ALL

It was agreed to ask for a volunteer to attend at the FPC meeting to be held on the 2 December 2015

- (ii) Any Other Correspondence

D Law

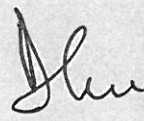
Northstowe public meeting – Willingham

The Clerk had received a response from James Stone regarding possible meeting dates. It was agreed to put forward the 28<sup>th</sup> January 2016 to the FPC Meeting to be held on the 2 December 2015

**11. Items for future meetings**

**To decide date of next meeting: 9<sup>th</sup> December 2015 - to be held at the OCTAGON**

Meeting closed at: 8:24pm

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