



WILLINGHAM PARISH COUNCIL

Minutes of the Full Parish Council Meeting held on Wednesday 6th January 2016 at 7.30pm, in the Octagons Mary and All Saints Church, Church Street, Willingham

Present: Councillors: Cook, Slater, L King, P King (Chair), Watson, Anderson, Vincent-Pilsworth, Law, Harris, Manning, Mellows

Parishioners: four

Clerk: Mandy Powell

	Actions
<p>01/16 Apologies for absence Apologies were received from: Councillors Croucher and Tassell due to personal commitments. Councillor Smith and County Councillor Hudson due to work commitments <i>Apologies were also received after the meeting from Councillor Mansfield due to personal commitments.</i></p>	
<p>02/16 Declarations of interest None</p>	
<p>03/16 Public forum (maximum 3 minutes per person, with an overall limit of 15 minutes) All parishioners wishing to speak and who are on the Electoral Register, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative <i>Richard Fullicks (new Co-Op Manager) had been invited to attend and speak by the Chairman. Mr Fullicks introduced himself and explained that the Society would like to become more closely involved in the community and support local projects where they could. The Chairman thanked Mr Fullicks for attending and welcomed their involvement. It was agreed to add something to the Willingham News article.</i></p> <p><i>Mr G Mumby (WAG) spoke regarding the proposed volunteer tree warden role and requested that the Council consider Diana Oviatt-Ham for the post.</i></p>	D Law
<p><i>Mrs D Oviatt-Ham introduced herself to the Council and summarised her experience. She would be very happy to take on the role and help the village with local tree issues.</i></p> <p><i>Mr B Papworth provided an update on the situation regarding the Willingham/Over boundary. The meeting scheduled for the 12th January had been postponed and Mr Papworth asked if the Council would send representation once the meeting was rescheduled. The Chairman confirmed the Councils support and the Clerk would check with SCDC when the next meeting was to be held to see whether there was any availability for a Councillor to attend. Mr Papworth also raised concerns about the lack of dog bins along Station Road. Councillor Watson agreed to look into the situation.</i></p>	Clerk J Watson
<p>04/16 To approve the minutes of the Parish Council meeting held on the 2 December 2015 Councillor Anderson proposed the minutes be accepted as a true record of the meeting, seconded by Councillor Harris and agreed unanimously.</p>	
<p>05/16 To deal with any matters arising from the meeting held on the 2 December not covered elsewhere on this agenda. Councillor Harris commented that the Government had recently made a statement regarding direct involvement with Northstowe. Councillor Manning confirmed that he was looking into this but that they had not been advised as to what this would mean.</p>	R Manning
<p>06/16 To receive and consider any County Council reports and communications not covered elsewhere on the agenda. Councillor Hudson was not present at the meeting but had reported that: The traffic lights on Station Road had been adjusted to give longer priority north/south during the morning and evening busy periods. Councillor Vincent-Pilsworth reported that this had made some difference but that there was still a backlog of traffic. Concerns were raised over the delays/congestion caused by the temporary lights on Station Road and it was agreed to ask Councillor Hudson to look into this. The police had been instructed by senior officers to do whatever they had to do to resolve the problem of loose/tethered horses asap. Councillor Anderson reported that a parishioner had raised concerns regarding the amount of leaf debris on the roads and the danger this posed for motorcyclists. It was agreed to raise this with Councillor Hudson and Highways</p>	P Hudson P Hudson /Clerk

<p><u>07/16</u> To receive and consider any District Council reports and communications not covered elsewhere on the agenda. Councillor Manning reported that the Electoral Review meeting would be taking place shortly and that the recommendation would be for Over and Willingham to remain grouped together with two district councillors instead of three.</p>	
<p><u>08/16</u> Chairman's report including: <u>To receive and consider request from resident regarding dog fouling.</u> Concerns had been raised by a parishioner regarding the continued dog fouling on the paths leading to the school. It was agreed that the Clerk would contact the school to see if they also perceived it to be a problem and whether signage could possibly be put up reminding dog owners of their responsibilities.</p>	Clerk
<p><u>To receive and consider request from resident regarding signage to the war memorial</u> Correspondence had been received from a parishioner regarding lack of signage to the war memorial. A discussion took place and Councillor Cook proposed that the Council did not erect signs as this had not seemed a major problem over the years and directions weren't really necessary. This was seconded by Councillor Manning and agreed unanimously. It was agreed to put a notice in the Willingham News to inform those parishioners who may not know the location of the war memorial.</p>	Clerk/ D Law
<p><u>To receive letter from ex WAG Chairman</u> The Chairman read out a letter from Mr R Purnell following his recent resignation as Chair of WAG.</p>	
<p><u>09/16</u> receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations</p>	
<p><u>F&GP Committee – updates including:</u> Nothing to report</p>	
<p><u>Planning Committee – updates including:</u> <u>planning minutes from meetings held on 9th and 21st December 2015</u> The minutes had been previously circulated and noted.</p>	
<p><u>Planning appeal hearing 12th January 2016</u> At the planning meeting on the 21 December the committee agreed to send a representative (A Slater) to the appeal hearing and the Chairman read out the statement that had been compiled for Councillor Slater to present. Councillor Cook proposed the Council approve the statement, seconded by Councillor Law and agreed with ten votes in favour and one abstention.</p>	A Slater
<p><u>Green & Boundaries – Monthly report plus updates including:</u></p>	
<p><u>Update on Meadow Road Site</u> This was ongoing and Councillor Watson would report fully at the February meeting.</p>	J Watson/ Feb
<p><u>Community Orchard</u> Councillor Watson confirmed that he was liaising with M Peacock regarding the flailing of the hedges. The Chairman reminded Councillor Watson that this would need addressing prior to the nesting season starting.</p>	J Watson
<p><u>Christmas Lights</u> The Clerk was asked to write to G Pake, thanking him for putting up and taking down the lights. The Clerk also reminded Councillor Watson that he and Councillor Tassell were to look at the situation of Christmas lighting and options for 2016 and report at the March meeting.</p>	Clerk J Watson/ R Tassell
<p><u>To consider terms of reference and appointment of a village tree warden</u> The terms of reference and volunteer policy had been previously circulated to councillors and it was unanimously agreed to implement the terms of reference with Diana Oviatt-Ham as the new volunteer tree warden.</p>	Clerk
<p><u>Cemetery - monthly report plus updates including:</u> Councillor Mellows reported that the new contractors had carried out a tidy up and cut in the cemetery and that he had received positive feedback from a parishioner. Councillor Cook also confirmed he had received positive feedback from a parishioner. The Clerk had written to the previous contractor confirming his contract was terminated with immediate effect.</p>	
<p><u>Leisure & Amenities - monthly report plus updates including:</u> <u>To consider request from resident regarding possible alternative siting of the Scout Firework Display</u> As Councillor Smith was not at the meeting it was agreed to defer this item until the February meeting.</p>	J Smith/ Feb

Halls - monthly report plus updates including:

Public Hall

Nothing to report

Ploughman Hall

The Clerk reported that the ceiling in the gents toilets was again leaking and that she had contacted Manart who were investigating the problem.

Clerk

10/16 Accounts

Paid Items

Salaries	December	Salaries	£2060.93
HMRC	PAYE Dec	Salaries	£ 612.91
SCDC	Piper Lifeline	Section 142	£ 748.67
Total Gas & Power	Pavilion Gas	L & A	£ 23.69
Total Gas & Power	Electric green	G & B	£ 11.74
Total Gas & Power	Electric Pub Hall	Halls	£ 83.57
GDF Suez	Electric Ploughman	Halls	£ 358.31
Intouch CRM	Licence	Est	£ 35.99

Paid by Credit card

Office 365	Office 365	Est	£ 115.13
Kaspersky	Int security	Est	£ 44.99

Paid by bank transfer

Suds & Bubbles	Ploughman cleaning	Halls	£ 425.00
Suds & Bubbles	Pavilion cleaning	L & A	£ 200.00

To be paid

Konica Minolta	Photocopier	Est	£ 222.84
Fulbourn PC	Training	Est	£ 28.00
Intouch CRM	Domain Renewal	Est	£ 8.38
Willingham PCC	Meeting room	Est	£ 189.00
Hewitsons LLP	P Buckley Legal	Est	£ 583.20

Councillor Law proposed that the accounts be approved, seconded by Councillor Slater and **agreed** unanimously. The Chairman advised the Council of three long standing debts. The Clerk had chased these and it was agreed to review them at the next meeting.

Feb

11/16 Police matters update including:

Report had been previously circulated and Councillor Slater confirmed that the village had been relatively quiet of late with the exception of a car being broken into in Saxon Way and a car theft from Rockmill End over the Christmas period.

12/16 To discuss the issue of HCVs travelling through the village

Councillor Manning proposed that as this item had been discussed many times in the past and there was nothing new the Council could take forward; the item be noted until such time as there was some change. Seconded by Councillor Law and **agreed** unanimously

13/16 To receive and consider grant application from Cambridgeshire Hearing Help

The application had been previously circulated to Councillors and Councillor Mellows proposed that the request for £268 be approved. Seconded by Councillor Watson and agreed unanimously.

Clerk

14/16 SCDC Community Awards

Councillor Watson was in the process of completing the hero award and Councillor L King proposed that G Mumby be put forward for the community award. This was agreed unanimously. Both applications needed to be submitted by the 15th January.

J Watson
L King

15/16 To receive any other reports from outside bodies not on the agenda

None received.

16/16 Items for future meetings.

Firework Display
Christmas Lights (March)
Meadow Road
Community Orchard
Outstanding payments

17/16 Date of next meeting – Wednesday 3rd February 2016

Meeting closed at: 8:40pm

Legislation governing payment in the order in which they appear:

- (i) LGA 1972 S 112(2)
- (ii) Ditto
- (iii) LGA 1972 s137
- (iv) LG (Misc Provs) Act 1976 s19(1)
- (v) Ditto
- (vi) Ditto
- (vii) Ditto
- (viii) LGA 1972 s111
- (ix) Ditto
- (x) Ditto
- (xi) LGA 1894 s(8)(1)(i)
- (xii) Ditto
- (xiii) LGA 1972 s111
- (xiv) Ditto
- (xv) Ditto
- (xvi) LGA 1972 s134 (4)
- (xvii) LGA 1972 s111

Thinning
3 FEB 16