



WILLINGHAM PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Wednesday 2nd December 2015 7.30pm, in the Octagon, St Mary and All Saints Church, Church Street, Willingham

Present: Councillors: D Law, L King, P King (Chair), A Slater, B Mansfield, S Mellows A Cook, J Vincent-Pilsworth, N Harris, J Watson,
R Manning, J Anderson
County Councillor Hudson

Parishioners: Two

Clerk: Mandy Powell

228/15 Apologies for absence

Apologies were received from Councillors Tassell, Smith and Croucher all with prior commitments.

229/15 Declarations of interest

Item 240/15 – Councillor Manning declared a non-pecuniary interest as he had requested the review

Item 236/15 F&GP – Precept – Councillor Manning declared a non-pecuniary interest as the leader of SCDC

230/15 Public forum (maximum 3 minutes per person, with an overall limit of 15 minutes) All parishioners wishing to speak and who are on the Electoral Register, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative

The meeting was adjourned

Mr Francis asked the Council whether they could do anything about putting in cycle ways between Willingham and Rampton and Willingham and Over. He also raised concerns about the number and size of the potholes on the side of the West Fen Road outside the Pavilion.

The Chairman explained that although not ideal, there were alternative cycle ways to both destinations and as budgets were tight he couldn't see these being made a high priority. County Councillor Hudson also confirmed that they would incur a large cost and with budgets being cut the County would not consider the routes a high priority at the present time

With regards to the potholes, Councillor Cook confirmed the land was owned by County Council but that the parish had filled the holes in the past. He also reported that the slope of the parking area needed addressing. It was agreed to approach a local contractor to see if the area could be levelled to alleviate the problems.

The meeting was reconvened.

Clerk

231/15 To approve the minutes of the Parish Council meeting held on the 4th November 2015

Councillor Law proposed the minutes be accepted as a true record of the meeting, seconded by Councillor Mellows and agreed with nine votes in favour and three abstentions due to not being at the meeting.

232/15 To deal with any matters arising from the meeting held on the 4th November not covered elsewhere on this agenda.

None

233/15 To receive and consider any County Council reports and communications not covered elsewhere on the agenda.

County Councillor Hudson reported that the Ely Bus service was still on hold until budgets and bus plans had been agreed. The 30mph application for Station Road had been delayed until the New Year due to lack of resources in CCC. He had spoken to both the police and the County enforcement officer on several occasions regarding loose horses around the village.

Councillor Watson reported that there were still horses along Meadow Road and although on tethers they were extremely long and the horses were straying into the road. Councillor Hudson agreed to look into this. Councillor L King asked for an update regarding the future of the library and Councillor Hudson agreed to report back as soon as he heard anything.

P Hudson

234/15 To receive and consider any District Council reports and communications not covered elsewhere on the agenda.

Councillor Manning reported that the Boundary Review consultation was running until January. Progress with Northstowe was very quiet at the moment. The recent Planning delegation system consultation had ended but as a result of feedback SCDC had agreed to look at this in the New Year.

Concerns were raised regarding security of the secondary school, once built it could be left to stand empty for around a year. Councillor Hudson confirmed that CCC were currently discussing this issue

235/15 Chairman's report including:

To receive and consider email from parishioner regarding cycle ways

This was covered under the Public Forum

To receive information regarding fibre broadband

The chairman read out the latest information regarding superfast broadband. Information had been put on the website and passed to the library.

Notification of CAPALC annual general meeting

The meeting was to take place on the 10th December 2015. The Council would not be sending a representative on this occasion.

To receive notification from SCDC re community awards

The Chairman read out the categories for 2016 and noted that nominations needed to be submitted by the 15th January 2016. Councillor Watson proposed that Graham Smith, the village postman be put forward, seconded by Councillor Slater and **agreed** unanimously.

Clerk

To receive notification consultation regarding electoral review of South Cambridgeshire District Council

This had been previously circulated to councillors and had been published on the website and the library

WAG Chairman Resignation

The Chairman had received notification that Reg Purnell of WAG would be stepping down as Chair of WAG. It was agreed to write and thank Mr Purnell for all his efforts over the years and his unwavering enthusiasm for the village.

Clerk

Parish Liaison Meeting

The next meeting was due to take place on the 8th December. The Council decided not to send a representative on this occasion.

Yesteryear Road Run

Notice had been received that the next Yesteryear Road Run would take place on the 24th April 2016. The group had requested the use of the Green and agreement to apply for road closures. It was agreed to confirm that the Council were happy with this.

Clerk

Update from UK Power Networks regarding recent outages

The Chairman reported that he had received a response from UK Power Networks in relation to the concerns raised about the ongoing power failures in the village. UK Power had confirmed that the outages were predominantly due to two areas; one being trees interfering with power cables and the second being a lack of remote switching which allows for the isolation of the specific area affected. They had agreed to try and increase the tree maintenance and would look at whether it would be possible to install some automated switching.

236/15 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations

F&GP Committee – updates including:

Update regarding ongoing complaint

The Chairman summarised the current situation and confirmed that all key questions had been answered and all the information that could be released had been.

Minutes of the meeting held on 18th November 2015

These had been previously circulated and noted

To receive and consider budget requests F&GP committee

The lead councillors had submitted their budget requests:

Planning	£0
Halls	£11,400
L&A	£16,650
G&B	£ 7,250
Cemetery	£ 7,500
Establishments	£13,000
Insurance	£ 4,700
Salaries	£34,000
Piperlifeline	£ 2,000
Village grass cutting	£ 6,000
Increase to reserves	£ 9,700

Total budget requirement for 2016/2017 = £115,000

Councillor Watson proposed the Council agree to the budget requests, seconded by Councillor Law and agreed with eleven votes in favour and one abstention.

To receive and consider Parish Precept as recommended by F&GP committee

Councillor Cook proposed that the Council set the precept demand at £115,000 as recommended by the F&GP Committee, seconded by Councillor Mellows and agreed with ten votes in favour and two abstentions.

Clerk

To consider personnel recommendations made by F&GP committee

Councillor Cook recommended that the Council increase the Clerk's pay scale to spinal point 38 with effect from 1st January 2016. They also recommended that the Council review the RFO and Litter picker's roles in the coming year with a view to a possible upgrade from January 2017. This was seconded by Councillor Anderson and **agreed** unanimously.

RFO

Planning Committee – updates including:

Planning minutes from meetings held on 10th November and the 30th November

Previously circulated and noted

Amendment to planning application S/2341/14/FL – Land to the North of Daniels Close

Following the planning meeting on the 30th November, the Clerk had asked for further clarification regarding the amendment. Having now been received Councillor Law proposed that the Council recommend approval, seconded by Councillor Watson and **agreed** with ten votes in favour and two objections.

Clerk

Northstowe Public meeting – Willingham

As progress was very quiet with Northstowe it was agreed to write to SCDC and postpone the public meeting until such time as developments pick up in the coming year.

Clerk

Green & Boundaries – Monthly report plus updates including:

To receive and consider quote for fencing on Meadow Road site

A quote had been received from Universal Fencing to replace the gate and provide fencing along the front of the property. Councillor Watson agreed to provide the Council with a report giving various options for securing the site including fencing the entire perimeter.

J Watson
JANUARY

To consider request for community orchard hedge trimming

A request had been received from WAG to trim the back the perimeter hedge but also to reduce the height of the hedge so as not to hinder crop growth in the neighbouring field. Councillor Watson had approach Michael Peacock to look at the extent of the work and provide a quote.

J Watson

Update on Pyrethrum Way Tree maintenance.

Cemetery - monthly report plus updates including:

The Clerk confirmed that no invoices had been received from the contractor and they had not responded to attempts to contact them. Concerns were raised about the current condition of the cemetery and Councillor Cook proposed that the Council ask the new contractors to come in during the next few weeks to bring the cemetery up to an acceptable standard ready for the next year's maintenance contract. This was seconded by Councillor Mellows and **agreed** unanimously.

Clerk

Leisure & Amenities - monthly report plus updates including:

Councillor Smith was not at the meeting but a complaint had been received regarding the fireworks display held on the Recreation Ground. The positioning of the display had caused distress to neighbouring livestock and the owner had requested whether it would be possible to move the display further away from the boundary. It was agreed to defer this until the January meeting.

J Smith
JANUARY

Halls - monthly report plus updates including:

Public Hall

Nothing to report

Ploughman Hall

Nothing to report

237/15 Accounts

Paid Items

Salaries	November	Salaries	1979.88
Paye	November	Salaries	515.92
Total Gas & Power	Gas Pavilion	L & A	16.75
Total Gas & Power	Electric Green	G & B	78.75CR
BT	Telephone	Est	306.64
Intouch CRM	Licence/Sept	Est	35.99
GDF Suez	Electric Ploughman	Halls	423.74
GDF Suez	Electric Ploughman	Halls	360.70

Items paid by credit card

Microsoft	Office 365	Est	115.13
Slingsby	Freight charge	Est	21.95cr

To be Paid by bank transfer

Buchans	Village Cuts	Est	1041.40
Suds & Bubbles	Cleaning Ploughman	Halls	425.00
Suds & Bubbles	Pavilion Cleaning	L & A	200.00

To Pay

ESPO	Stationery	Est	28.65
WYT	Donation	Donation	2500.00
34SP.com	Prof Hosting	Est	59.40
Lawn Hopper	Winter treatment	L & A	122.00
CBS	Stationery	Est	12.13
Glasden	Picnic table	L&A	1142.66
Manart Ltd	Downpipes	Halls	246.00
ESPI Ltd	Annual support	Est	643.20
Dorcas	Clock Maintenance	Est	720.00
Hewitsons	P Buckley Legal	Est	1453.85
Petty cash	Stationery	Est	67.65

Councillor Mellows proposed that accounts be accepted, seconded by Councillor Slater and **agreed** unanimously.

238/15 Police matters update including:

Councillor Slater reported that the village had been very quiet of late although there had been a number of burglaries in neighbouring villages.

239/15 WAG update

Nothing to report.

240/15 To discuss and consider Willingham/Over Boundary

Item taken after 230/15

Mr B Papworth had been invited to the meeting to discuss the above and the meeting was adjourned to allow him to speak

Mr Papworth summarised the history regarding the boundary and the issues it's current siting causes to him and neighbouring properties. The boundary was due to be discussed by SCDC at a meeting in January and Mr Papworth asked the Council whether they would be willing to support the change.

Councillor Cook proposed that the Council write to SCDC (copying in Over Parish Council) confirming that they are in complete support of the proposal to move the boundary. This was seconded by Councillor Harris and **agreed** unanimously.

The meeting was reconvened.

241/15 To receive an update on the 30mph extension along Station Road and other highways issues

This was given under item 233/15

242/15 To receive an update regarding CCC street lighting energy savings

Councillor L King summarised the response received from CCC regarding the proposed changes to the lighting in village. In essence the County had agreed to leave 3 lights on in areas highlighted by the PC in return for 3 other lights being switched off.

243/15 To consider Clerk's request to attend practitioners conference

Councillor King proposed the Council accept the request, seconded by Councillor Manning and **agreed** unanimously.

244/15 To consider grant request from Fen Edge Twinning Association

A request for funding support had been received from Fen Edge Twinning Association for £200. Councillor Manning proposed that the Council did not support the grant request on this occasion, seconded by Councillor Mellows and agreed with eight votes in favour and four objections.

245/15 To receive any other reports from outside bodies not on the agenda

None

Clerk

Clerk

Clerk

246/15 Items for future meetings.

Fire Works Display
HCVs travelling through the village
Meadow Road site

247/15 Date of next meeting: 6th January 2016

Meeting closed at: 21:15pm

Legislation governing payments in the order in which they appear:

- (i) LGA 1972 s 112(2)
- (ii) Ditto
- (iii) LG(Misc Provs) Act 1976 s19(1)(b)
- (iv) Ditto
- (v) LGA 1972 s111
- (vi) Ditto
- (vii) LG (Misc Provs) Act 1976 s19(1)(b)
- (viii) Ditto
- (ix) LGA 1972 s111
- (x) LGA 1894 s(8)(1)(i)
- (xi) LGA 1972 s111
- (xii) Ditto
- (xiii) Ditto
- (xiv) LGA 1972 s137
- (xv) LGA 1972 s111
- (xvi) Open spaces Act 1906 s10
- (xvii) LGA 1972 S111
- (xviii) Lga 1894 S(8)(1)(i)
- (xix) Ditto
- (xx) LGA 1972 s111
- (xxi) LGA 1894 s(8)(1)(i)
- (xxii) LGA 1972 s111
- (xxiii) Ditto

Wing
6.1.16