



WILLINGHAM PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Wednesday 4th November 2015 7.30pm, in the Octagon, St Mary and All Saints Church, Church Street, Willingham

Present: Councillors: D Law, R Croucher, L King, P King (Chair) J Smith, A Slater, B Mansfield, S Mellows
R Tassell, A Cook, J Vincent-Pilsworth, N Harris (*arrived 7.33pm*)

Parishioners: Four

Clerk: Mandy Powell

217/15 Apologies for absence

Apologies were received from Councillors:

Watson, Manning and Anderson and County Councillor Hudson due to prior commitments.

218/15 Declarations of interest

None

219/15 Public forum (maximum 3 minutes per person, with an overall limit of 15 minutes) All parishioners wishing to speak and who are on the Electoral Register, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative

The meeting was adjourned

Mr Garner expressed his disappointment that no Councillors had attended the recent Willingham Feast Tea Party. He also reported that the users had difficulty working out the control switches for the water etc. Councillor Croucher confirmed the Council would look into this.

R Croucher

Mr Purnell, Chair of WAG reported that he had attended a recent highways meeting with Councillors Croucher and Tassell and that CCC had confirmed that both money and resource were very limited at the moment. He reported that WAG may be willing to co-ordinate speedwatch but in order to do so they would need the support of the Parish Council.

Ms Buckley asked the Clerk to confirm that she had received her recent email and the Clerk confirmed this has been received. Ms Buckley went onto stress her concerns about the letter she had received from the Council and the report attached to it. She also felt that the Council had not addressed the allegations she felt Councillor P King had made about her and asked whether it was preferred she take this up with the Council's solicitor or Councillor King's personal solicitor. Councillor King confirmed that all correspondence and comments made had been a Parish Council matter and that the Council, to the best of its knowledge and ability had responded to all the issues raised and as such the Council felt the matter was now closed.

The Chairman reconvened the meeting

Ms Buckley continued to speak again stating that she wanted to know which solicitor Councillor King would prefer she pursue him via. Councillor King informed Ms Buckley that she must do as she felt necessary and that the public forum was now closed and the matter could not be discussed further.

Ms Buckley then left the meeting

210/15 To approve the minutes of the Parish Council meeting held on the 7th October 2015

Councillor Croucher proposed the minutes be accepted as a true record of the meeting, seconded by Councillor Law and agreed with ten votes in favour and two abstentions due to not being at the meeting.

211/15 To deal with any matters arising from the meeting held on the 7th October not covered elsewhere on this agenda.

None

212/15 To receive and consider any County Council reports and communications not covered elsewhere on the agenda.

County Councillor Hudson was not at the meeting but his report had been previously circulated. No questions were raised. Councillor L King pointed out that the County Council cuts would undoubtedly affect the library with the need for community assistant extremely likely. Councillor Cook reminded the Council that they had previously agreed provision when the library was last under threat and it was agreed that in case the need arises, some provision would be made when agreeing the budget and setting the precept next month.

F&GP

MK

<p>213/15 To receive and consider any District Council reports and communications not covered elsewhere on the agenda. Councillor Manning was not at the meeting to provide a report.</p>	
<p>214/15 Chairman's report including: <u>To receive and consider request from Rampton Parish Council regarding 50mph speed limit</u> Following on from this item last month, Rampton Parish Council had asked whether Willingham Parish Council would agree in principle to the reduction in the speed limit along the stretch of road leading to Rampton. A discussion took place and Councillor Cook proposed that the Council should respond stating that they could see no reason to reduce the speed limit on this particular stretch of road. Seconded by Councillor Law and agreed unanimously.</p>	Clerk
<p><u>Correspondence from CCC regarding winter health packs</u> The office had received notification of the availability of winter information packs provided by CCC. As stocks of these packs are already held at the Doctors surgery it was agreed not to request any.</p>	
<p><u>Correspondence received from CCC regarding riparian responsibilities for flood risk</u> This has been circulated and noted</p>	
<p><u>Highgate</u> Councillor King had received correspondence from Mr B Papworth regarding the boundary between Over and Willingham. Mr Papworth had written to the Chief Executive of SCDC requesting that the boundary be moved. Mr Papworth had asked whether the Council would support this change. Councillors expressed general support for the proposal and it was agreed to add this item to the agenda for the December meeting for consideration. Mr Papworth would be invited to attend the meeting.</p>	DEC Clerk
<p><u>Recent Power Outage</u> Following the recent power outage on 2 November, Councillor King explained the reasons for the power failure and felt that the Council should write to UK Power to express their dissatisfaction with the inadequate service the village receives. It was agreed that Councillor King would write a letter outlining the Council's concerns.</p>	P King
<p>215/15 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations</p>	
<p>F&GP Committee – updates including: <u>Update regarding ongoing complaint</u> Following on from last month's meeting, the agreed letter had been sent to the complainant and a response had been received.</p>	
<p><u>To receive an update on internet banking</u> All paperwork had been completed by Lead Councillors and the RFO is in the process of setting up the system with the bank.</p>	RFO
<p><u>To receive Parish Precept estimated tax base</u> This had been received from the District Council and previously circulated. No queries were raised and Lead Councillors were reminded of the F&GP Meeting to be held on the 18th November 2015 to agree their budgets for next year.</p>	F&GP
<p>Planning Committee – updates including: <u>planning minutes from meeting held on 26th October 2015</u> Previously circulated and noted.</p>	
<p>SCDC had approached the Council to organise a presentation by a Senior Planning officer with regards to Northstowe. Councillor Harris proposed that the Council call a public meeting in January or February on a Saturday morning to allow the maximum number of interested parishioners to attend. This was seconded by Councillor Croucher and agreed unanimously.</p>	Clerk
<p>Green & Boundaries – Monthly report plus updates including: <u>To appoint Deputy Lead Councillor</u> Councillor Croucher proposed that Councillor Tassell take on the role, seconded by Councillor King and agreed unanimously. Councillor Tassell confirmed he was happy to take on the role.</p>	
<p><u>Update on Meadow Road site – fencing and gate and consider future action</u> As Councillor Watson was not present at the meeting it was agreed to defer this item until December.</p>	DEC
<p><u>To consider siting of Christmas Tree on the Green</u> As requested Councillor Manning had looked into the costings of siting a 15 – 20ft tree on the Green. The tree itself would cost around £500 with the additional costs of delivery, installation and decoration. Councillor Slater proposed that the Council continue with the lights only this year and that Green and Boundaries Lead/Deputy look at possible alternative options for next year. Seconded by Councillor Croucher and agreed unanimously. This would be added to the March 2016 agenda.</p>	J Watson/ R Tassell Mar 2016

To receive and consider further correspondence regarding Pyrethrum Way maintenance issues.

The fence repairs had now been completed but the Council had received reports that the tree on Public Open Space I was overhanging the pavement and forcing pedestrians to step into the road. Councillor Tassell was asked to look into this and arrange for necessary works to be carried out.

R Tassell

Cemetery - monthly report plus updates including:

Nothing new to report. Councillor King asked when it was felt we were likely to run out of space in the cemetery. It was estimated that this would be within the next 10-15 years.

Leisure & Amenities - monthly report plus updates including:

To receive an update regarding possible additional CCTV on the recreation ground

Nothing further to report.

To consider additional costs for purchasing of picnic benches for the QEII Field

The Council had applied for £1,500 under the SCDC community chest grant for 3 x picnic tables. As a reduced grant of £1,000 had been received Councillor Smith proposed that two benches were purchased now and that the Council look at providing another one or two at a later date. This was seconded by Councillor Cook and **agreed** unanimously.

J Smith/
Clerk

To consider quote for additional length of hedge trimming along the side of the QEII Field

Councillor Smith had now received the quote from Atlas for the additional length of hedge to be trimmed. This was for £150 + VAT and he proposed that the Council accept the quote as provided, seconded by Councillor Croucher and **agreed** unanimously. All the hedge and tree work would be carried out during the first week of December.

Clerk

Halls - monthly report plus updates including:

Public Hall

Councillor Croucher informed the Council that the next PHUC meeting was scheduled for January 2016

To receive and consider quotes receive for works to the drainpipe to the side of the hall

Various quotes had been received covering 3 different options. Councillor Croucher proposed that the Council accept the quote from Manart to route the guttering across to the middle drainpipe at a cost of £205 + VAT. This was seconded by Councillor King and **agreed** with ten votes in favour, 1 objection and 1 abstention.

Clerk

Ploughman Hall

The damaged heater had now been fixed.

216/15 Accounts

- To receive quarterly budget statement This had been previously circulated - No questions were raised.

Paid items:

Salaries	Salaries	October	2088.87
Intouch CRM	Est	Licence	35.99
Total Gas	L & A	Gas pavilion	47.87
Total Gas	L & A	Gas pavilion	0.76
Total Gas	G & B	Electric Green	57.18
Royal British Legion	Est	Wreath	50.00

Paid by Credit Card

Slingsby	G & B	Rubbish bin	231.95
34SP.Com	Est	Domain Name	125.00

To be paid by Bank Transfer

Buchans	Est	Grass Cutting	1264.42
Suds & Bubbles	Halls	Cleaning Ploughman	425.00
Suds & Bubbles	L & A	Pavilion Cleaning	200.00

Items to pay:

Sage	Est	Acts & support	415.20
HMK Ltd	Est	Toilet rolls	19.63
Hewitson LLP	Est	Legal Fees P Buckley	1692.00
Lawn Hopper	L & A	Winter Treatment Rec	42.00
AJW Maintenance	Halls	Pipes & windows P. Hall	165.00
ESPO	Est	Stationery	44.40
CAPALC	Est	Clerk Training	25.00
P Martin Fencing	G&B	Pyrethrum Way Fencing	252.00

Councillor Croucher proposed the accounts be accepted, seconded by Councillor Law and **agreed** unanimously.

217/15 Police matters update including:

Councillor Slater had attended the recent panel meeting and had raised concerns regarding the pedal cycle thefts from the busway, recent criminal damage around the village with egg throwing and also the issue of parking outside the school. He suggested that the police could issue fixed penalty tickets during the day which would negate the need to pay for a PCSO to patrol the area separately.

Councillor Slater had also attended the anti-slavery workshop where a presentation was given on the issue with information regarding warnings to look out for. A summary of this was to be put in the Willingham News.

218/15 WAG update

Given under public forum

219/15 To receive and consider tenders for grass cutting/maintenance contracts to commence from 2016

Six companies were asked to tender for the contract and three responded, Buchans, CGM and Fergusons. These tenders were both circulated prior to the meeting and tabled. A discussion took place and Councillor Smith proposed that the Council accept the tender from Fergusons for the Cemetery contract and the tender from Buchans for the remainder of the village. This was seconded by Councillor Cook and **agreed** unanimously.

Clerk

220/15 To receive an update on the 30mph extension along Station Road

This was still ongoing with nothing new to report.

221/15 Update on Speed watch and traffic monitoring (including update following meeting with Highways on the 2 November 2015)

Councillor Croucher summarised his report which was tabled for the meeting and confirmed that CCC had agreed to try and fast track the 30mph application. They would also investigate the ownership of the service road leading up to the orchard. Once this information had been received it was felt that the Parish Council and WAG could possibly form a working group to look at the issues of speeding and traffic in the village and formulate an action plan.

222/15 To receive an update and consider response regarding CCC street lighting energy savings

Councillor L King had submitted a report to the Council to consider switching off some lights on the main routes allowing for alternatives to be left on elsewhere in the village. Councillor Croucher proposed that the report be submitted to CCC with the addition of the light at the entrance to Saxon Way being turned off and one further down the road being switched on instead. This was seconded by Councillor Cook and **agreed** unanimously.

L King

223/15 To receive and agree 2016 meeting dates.

The Clerk had circulated proposed meeting dates for 2016. Councillor Mellows proposed the dates be accepted, seconded by Councillor Smith and **agreed** unanimously.

Clerk

224/15 To discuss Willingham News Articles relating to the Parish Council

Councillor Cook raised concerns regarding derogatory articles about the Parish Council that had been submitted to the Willingham News when in fact the issues were not the responsibility of the Parish Council at all. It was agreed to write to Willingham News and request that in future should these letters be received that the Council are given the opportunity to comment on their accuracy prior to their publication.

Clerk

225/15 To consider request for grant from East Anglia Air Ambulance

The application was for funds to assist with resuscitation training for Key Stage II children in a local school. Councillor Smith proposed that as the request did not specify whether it would be Willingham School the Council should write and seek clarification and at the same time request confirmation that the school had agreed to run the event. If this proved to be the case, then the grant would be awarded. Seconded by Councillor Cook and **agreed** with nine votes in favour, two abstentions and one objection.

Clerk

225/15 To receive any other reports from outside bodies not on the agenda

None

226/15 Items for future meetings.

30mph speed limit
Village boundary with Over
Precept and Budget requests
Meadow Road Fencing
Christmas Tree provision (March 2016)

227/15 Date of next meeting 2 December 2015

Legislation governing payments in the order in which they appear:

- (i) LGA 1972s112(2)
- (ii) LGA 1972 s111
- (iii) LG (misc Provs) Act 1976 s19(1)
- (iv) Ditto
- (v) Ditto
- (vi) War Memorials (Local Authorities' Powers) Act 1923 s133 (1).
- (vii) Litter Act 1983 s5(1)
- (viii) LGA 1972 s111
- (ix) LG (Misc Provs) Act 1976 s19(1)
- (x) LGA 1972 s111
- (xi) Ditto
- (xii) Ditto
- (xiii) Ditto
- (xiv) Ditto
- (xv) Open Spaces Act 1906 s10
- (xvi) LGA 1894 s(8)(1)(i)
- (xvii) LGA 1972 S111
- (xviii) Ditto
- (xix) LGA 1894 s(8)(1)(i)

Wing

2.12.15
