



# WILLINGHAM PARISH COUNCIL

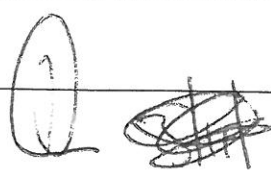
## Minutes of the Full Parish Council Meeting held on Wednesday 1 October 2014 7.30pm, in the Octagon, St Mary and All Saints Church, Church Street

**Present: Councillors:** A Cook (Chair), P King, D Law, S Mellows, J Smith, A Slater, J Watson, B Kirkman, D Jacques, N Harris, R Manning

**County Cllr:** P Hudson

**Parishioners:** Two

	Actions
<p><b>205/14 Apologies for absence</b></p>	
<p>Apologies were received from Councillor Croucher due to holiday and Councillor Vincent- Pilsworth due to a work commitment.</p>	
<p><b>206/14 Declarations of interest</b></p>	
<p>Item 215/14 King George V Memorial Plaque – Councillor Cook declared an interest in this item and did not vote upon it.</p>	
<p><b>207/14 Public forum</b></p>	
<p><i>The meeting was adjourned</i></p>	
<p>Mr Garner reported that several residents had stated they were unhappy that Thurston Fair had been allowed on the Green prior to the Sunday Service and felt that they should not attend until later. Councillor Cook confirmed that the Council had agreed to the change in days some years ago and explained the reason for it. As a result of the change the fair had proved to be more successful.</p>	
<p>Mr Purnell of WAG reported that things were quietening down at the moment as winter approached. Support from parishioners for the Feast had picked up this year and it was hoped it would be a very successful event. The changes to the WAG website were still ongoing.</p>	
<p><i>The meeting was reconvened</i></p>	
<p><b>208/14 To approve the minutes of the Meeting of the Parish Council Meeting held on 3 September 2014</b></p>	
<p>Councillor Watson recommend these be accepted as a true record of the meeting, seconded by Councillor Slater and agreed with seven votes in favour and four abstentions due to non attendance of the meeting.</p>	
<p><b>209/14 To deal with any matters arising from the minutes of the Meeting held on 3 September not covered elsewhere on this Agenda</b></p>	
<p>None</p>	
<p><b>210/14 To approve the minutes of the Extraordinary meeting held on the 16<sup>th</sup> September 2014.</b></p>	
<p>Councillor Watson recommend these be accepted as a true record of the meeting, seconded by Councillor Kirkman and agreed with eight votes in favour and three abstentions due to non attendance of the meeting.</p>	
<p><b>211/14 To deal with any matters arising from the minutes of the meeting held on the 16<sup>th</sup> September 2014 not covered elsewhere on this agenda.</b></p>	
<p>The surface water test indicated the land would not be suitable for a cemetery and therefore the enquiry was discontinued. The Council would continue to search for suitable cemetery land.</p>	
<p><b>212/14 To receive and consider any County Council reports and communications not covered elsewhere on this agenda</b></p>	
<p>Councillor Hudson's report had been previously circulated and in addition he reported that our Highways contact Martin Allen had left and a replacement was being sought.</p>	
<p>Councillor King thanked Councillor Hudson for his regular attendance at the meetings and raised his concerns regarding the B1050. Councillor Hudson confirmed he was still campaigning with regards to this.</p>	
<p>Some concerns were raised about the state of the footpath between Brickhills and Rockmill End and Councillor Hudson agreed to look into this.</p>	
	<p>P Hudson</p>

 4/10/14

Concerns were also raised regarding the bus service including the fact that tickets were not interchangeable between Stagecoach and Whippet and the costs between the zones did not seem to make sense. Councillor Hudson agreed to look into the issues with the buses.

P Hudson

**213/14 To receive and consider any District Council reports and communications not covered elsewhere on this agenda**

Councillor Manning reported:

- The planning application for Cadwin Lane had gone ahead with a restriction that it was for the applicant only.
- SCDC refuse collection had been re-organised and Councillor Manning explained the rationale behind it. Councillor King stated that SCDC currently do an excellent job with the collection system and hoped it would not be altered too significantly. He had also received reports of green bins splitting. Councillor Law confirmed that if residents call SCDC they will replace them free of charge.

**214/14 Chairman's report**

Notification of the Parish Paths meeting to be held on 6<sup>th</sup> November

Notification of the above meeting had been received and it was agreed to pass the information to Mike Tidball of WAG as he had attended these meetings in the past.

Clerk/WAG

**215/14 To receive reports from the following Committees, receive reports from lead councillors, note any delegated decisions taken, and make any recommendations**

**F&GP Committee**

- To receive minutes from the meeting held on the 16<sup>th</sup> September 2014

Previously circulated and noted.

- QEII Field Play Equipment Funding – recommendation to Full Parish Council

The F&GP committee had discussed the reduction in funding available for the project and recommended to Full Parish Council that the project could not continue in its current format and would need to be re-looked at by the Parish Council and WAG to agree the best way forward. Councillor Watson proposed that the Council accept this recommendation, seconded by Councillor Kirkman and **agreed** with nine votes in favour and two abstentions.

Clerk/  
A Cook

**Planning Committee**

- To receive minutes of meetings held on the 8<sup>th</sup> September and 25<sup>th</sup> September 2014

Previously circulated and noted.

**Green & Boundaries**

- To consider quotation for the repair of the broken fence in Pyrethrum Way

A quote had been received from C Cross to repair the fence at a cost of £167.50. Councillor Kirkman confirmed that only one quote had been received as it had proved extremely difficult to obtain additional quotes for the work. Councillor Kirkman proposed the quote be accepted, seconded by Councillor King and **agreed** unanimously.

Clerk

**Cemetery**

- To discuss recent grass cutting complaint and consider any future actions to be taken

Complaints had been received following the recent grass cut regarding the level of cuttings on the headstones. Cllrs Cook and Mellows had met with the contractors and requested they quote to box mow the lower panel. An email response had been received confirming that due to the various issues in the cemetery including weather conditions and additions to grave spaces etc, the contractors felt the only way forward would be to trim weekly. A discussion took place and councillor Cook proposed that at the end of the current season the cemetery grass cutting should be put back out to tender to include box mowing. The remainder of the Parish Council grass cutting contracts would remain the same. This was seconded by Councillor Mellows and **agreed** with nine votes in favour and two abstentions.

Clerk

- To consider costs for George V Memorial Plaque

Councillor Cook had confirmed he would be able to install the plaque at a cost of £80.00. (Councillor Cook took no further part in the discussion or decision on this item). Councillor Slater proposed the Council go ahead with the installation, seconded by Councillor King and **agreed** with ten votes in favour and one abstention due to declaration of interest.

A Cook

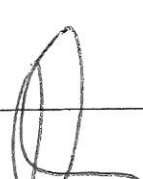
**Halls**

**Public Hall**

- To receive any updates

The Public Hall User Committee lease is ongoing and would be presented at the November meeting by Councillor Croucher.

Nov/R  
Croucher

 24/11/14

**Ploughman Hall**

- To consider quotes for smoke detectors/emergency lighting for the hall

Quotes had been received from Cromwell Fire and CBE Ltd for both the Ploughman Hall and the Pavilion. It was felt that for continuity of service with the current maintenance contract the work should be placed with Cromwell Fire. Councillor King proposed their quote be accepted, seconded by Councillor Manning and **agreed** unanimously.

*Clerk*

- To consider quote for extra CCTV camera and external lighting for the hall

Aztek Security had provided a quote for an additional camera and security light to go on the side of the Ploughman Hall overlooking the new Youth Facility entrance. Councillor Smith proposed the quote for £749.00 be accepted, seconded by Councillor Law and **agreed** unanimously.

*Clerk*

- To receive any further updates

Councillor Law reported that at the recent Northstowe drop in the event users were unable to find the hall as the only sign post was obscured by bushes and stated "village hall" not "Ploughman Hall". It was agreed to ask Councillor Croucher to look into signage.

*R Croucher*

**Leisure and Amenities**

- Update on Recreation ground drainage and surface condition issues

Cllr Smith had met with the Environment Agency along with Cllrs Watson and Manning. The Environment Agency stated that there was little they could do due to funding and priorities. A discussion took place and it was agreed to write to the Environment Agency stating clearly the Council's total dissatisfaction with the situation and concerns that their inaction will lead to problems. The letter would be copied to the local MP, the Minister for the Environment, David Cameron and the leader of SCDC. Councillor Manning agreed that once the letter had been received he would take it up with Government.

*Clerk/  
R Manning*

- To consider quotes for smoke detectors/emergency lighting for the pavilion

This was discussed and agreed under halls.

- To consider recommendation from F&GP Committee regarding the QEII play equipment project and funding.

This item was discussed and agreed under F&GP update.

**216/14 Accounts**

**Paid Items:**

Salaries	September	Salaries	£2040.04
PAYE	September	Salaries	£ 464.40
Game & Co	Insurance	Insurance	£5118.98
British Gas	Pavilion Gas	L & A	£ 179.24
Total Gas & Elect	Electric Green	G & B	£ 39.31
SCDC	Piper Lifeline	Section 142	£ 677.04
Info Commissioner	Data Protection	Est	£ 35.00

**Items to Pay:**

Suds & Bubbles	Clean Pav/Ploug	L& A/Halls	£ 625.00
Buchans	Grass Cutting	Cemetery	£ 492.00
Buchans	Grass Cutting	Est	£ 765.37
Konica Minolta	Photocopier	Est	£ 88.79
Konica Minolta	Photocopier	Est	£ 222.84
PKF Littlejohn	Audit	Est	£ 480.00
Will Tabernacle	Meetings	Est	£ 20.00
Petty Cash	Office	Est	£ 96.36
Petty Cash	RFO	Est	£ 129.79
Edgar Farrell	Youth Conversion	Halls (Youth Facility)	£13,480.00
CBS Office Solutions	Year Planner	Est	£ 11.44

Councillor Law proposed the accounts be accepted, seconded by Councillor Slater and **agreed** unanimously.

The Chairman confirmed that Councillor Mellows was now an approved cheque signatory for the Council.

**217/14 Youth Update including:**

- Update on Youth Conversion

Councillor Cook reported that although the work was being completed to a satisfactory standard it was proceeding slowly. A problem with plasterers had arisen creating a further delay and delivery of the stairs was still being waited for.

The lease for the Youth Facility was ongoing and would be presented at the next Council meeting.

*November/  
R Croucher*

**218/14 WAG Update**

Report tabled and summary given under public forum.

**219/14 Police Update**

There had been a number of petty crimes in the area including stolen tools from a shed and a break-in along Rampton Road although it appeared nothing had been taken. Councillor Slater reported that there were a couple of horses along Meadow Road. He would raise this issue at the next Police Panel meeting on 15 October.

*A Slater*

**220/14 To receive an update regarding Meadow Road including approval of license from CCC**

License for earth works

This had been previously circulated to Councillors. Councillor Manning proposed the Council accept the license as it stands, seconded by Councillor Mellows and **agreed** unanimously.

*ACook/  
Clerk*

Meadow Road Lease

The amended lease had been received by our Solicitors and he confirmed that all changes requested by the Parish Council had been accepted. A discussion took place regarding the clause on leasing or mortgaging etc without CCC consent. Councillor King proposed the Council accept the lease as it stands, seconded by Councillor Harris and **agreed** unanimously.

*Clerk*

**221/14 To consider recommendations for B1050 traffic consultant**

Due to time constraints Councillor Cook had struggled to find a suitable consultant to look at the issue of traffic. Councillor Slater offered to look into it and report back at the November meeting.

*A Slater*

**222/14 To discuss potential need for footpath to the community orchard.**

It was agreed that as the community orchard was now up and running there was a need to extend the footpath the remaining 100 yards or so to the entrance. In the first instance, the Council would identify this as a need to CCC and have it listed, funding sources etc, could then be looked at.

*Clerk*

**223/14 Items for future meetings.**

Public Hall User Lease  
Ploughman Hall Youth Facility Lease  
B1050 Traffic Consultant  
Defibrillators  
Lode

**224/14 Date of next meeting. TUESDAY 4<sup>TH</sup> NOVEMBER**

**Legislation Governing Payments in the numerical order in which they appear:**

1. LGA 1972 s112(2)
2. Ditto
3. LGA 1972 s111
4. LG (Misc Provs) Act 1976 s19 (1)
5. Ditto
6. LGA 1972 s137
7. LGA 1972 s111
8. Ditto
9. LGA 1972 s 214
10. LG (Misc provs) Act 1976 s19 (1)
11. LGA 1972 s111
12. Ditto
13. Audit Commission Act 1998 s7 (3)
14. LGA 1972 s 134
15. LGA 1972 s111
16. Ditto
17. LGA 1972 s133
18. LGA 1972 s111

