



WILLINGHAM PARISH COUNCIL

Minutes of the Full Parish Council Meeting held on Wednesday 8 January 2014 7.30pm, in the Octagon, St Mary and All Saints Church, Church Street

Present: Councillors: A Cook (Chairman), P King, R Croucher, N Harris, D Jacques, A Slater, D Law, B Kirkman, J Watson,

District Councillor: Pippa Corney

Parishioners: Three

	Actions
<p>01/14 Apologies for absence</p> <p>Apologies were received and accepted from Councillors Smith, Manning, Awal and Mellows due to prior commitments and Councillor Pake due to holiday</p>	
<p>02/14 Declarations of interest</p> <p>None</p>	
<p>03/14 Public forum (maximum 3 minutes per person, with an overall limit of 15 minutes) All parishioners wishing to speak and who are on the Electoral register, must make their name known to the Clerk prior to commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative.</p>	
<p>Mr Garner pointed out that there were still serious problems with blocked drains on Earith Road (junction with Fen End) and also along Long Lane. Earith Road had been reported previously to CCC. The Clerk was asked to report the problem to Councillor Manning.</p>	Clerk
<p>Mr Garner also expressed concerns regarding parking issues in Fen End. He pointed out that people were parking on both sides of the road at the Earith Road end of Fen End which he felt was quite dangerous.</p>	
<p>Mr Garner wished to comment on item 238/13 from the December meeting regarding the complaint over the naming of Balland Field. Mr Garner confirmed that he was on the council at the time of the naming and it had been very thoroughly researched and fully considered by the Council at the time.</p>	
<p>Mr Purnell from WAG summarised his monthly report to the Council as follows:</p>	
<p><u>Old Recreation Ground</u></p>	
<p>The tree planting had gone very well and WAG had seen a good number of volunteers come forward. It was hoped that they would if possible be able to speed up the original planting schedule before spring.</p>	
<p><u>QEII Field</u></p>	
<p>The play equipment project was still ongoing and WAG were hoping to meet with the chosen contractor in the near future to discuss requirements.</p>	
<p><u>Neighbourhood Watch</u></p>	
<p>Although the village seemed to have seen an increase in crime recently WAG were still struggling to sign up volunteers for some areas in the village.</p>	
<p><u>Willingham Feast</u></p>	
<p>WAG were hoping that the event would continue to run this year and would be looking for volunteers to help with it.</p>	
<p><u>Tour De France</u></p>	
<p>The cycling group had submitted an application for the cycle legacy grant from CCC. The grant allows for small grants to support activities or events linked to and inspired by cycling or the race.</p>	
<p>Councillor Kirkman offered his thanks on behalf of the Council to WAG for all their hard work with the recent tree planting.</p>	

Handwritten signature and date: 5/1/14

04/14 Minutes of the Meeting of the Full Parish Council held on 4th December 2013

Councillor Slater proposed these be accepted as a true record of the meeting, seconded by Council Jacques and **agreed** with seven votes in favour and one abstention.

05/14 Matters arising from the minutes of the Meeting held on 4th December 2013

None

06/14 County Council reports and communications

Councillor Manning was not in attendance to provide an update.

07/14 District Council reports and communications

Councillor Corney was present but had nothing new to report to the Council.

08/14 Chairman's report:

Notification of change in SCDC charging policy for non-domestic waste collections

The Council had received notification from SCDC that they would be charged for waste collection from the Ploughman Hall with effect from April 1st 2013.

Buckingham Palace Royal Garden Party

CPALC had invited the Council to put forward a nomination to attend the Royal Garden Party this year. It was agreed nominate Councillor Cook. Clerk to pass on details to CPALC

Clerk

Wilford Furlong

The Office had received a letter expressing concerns relating to various issues within Wilford Furlong. This would be passed to SCDC Housing Department.

Clerk

09/14 Reports from Committees and lead councillors

F&GP Committee – To receive any updates

Precept

The office had received the request from SCDC for the Council precept bid along with an invitation to comment on the consultation document. Comments needed by 10th January and bids needed by 3 February. The Chairman pointed out that the Council had not included the possible costs that may be incurred during the Parish Council elections this year. If there is a contested election then the Council would be required to pay a third of the costs. The Council needed to decide whether to absorb these possible costs from reserves or increase the precept demand to cover them.

Councillor King proposed that the Council should not increase their precept as based on previous elections it is unlikely to be contested and the Council had after careful consideration agreed not to increase their precept demand on last year. This was seconded by Councillor Kirkman and **agreed** unanimously.

Councillor Kirkman expressed his disappointment that the Parish Council could be charged for encouraging residents to stand for election.

The Council did not wish to comment on the consultation and the clerk would notify SCDC of the precept bid of £112,000

Clerk


Planning Committee –

Minutes of the meeting held on 10th December 2013

Previously circulated and noted.

Green & Boundaries –

Nothing to report from the Lead Councillor

 5/2/14

Update on Dog Waste Bin

This was still ongoing. The Chairman would report back at the February meeting.

Cemetery

Cemetery Gates

There was still some remedial work to be carried out on the gates to enable them to open more easily.

GP

Halls –

Public Hall

Internal wall

The Scout group had approached some builders and are continuing to look into the feasibility and cost of removing the wall.

Fire Alarm

There had been an intermittent fault with the fire alarm in the hall. Cromwell Fire had visited and were working to resolve the problem.

Ploughman Hall

Velux Windows

Quotes had been requested from Edgar Farrell, BR Unwin Brickwork, Coulson, Manart and G Coe Groundworks and responses were received from Coulson £4,053.00 +VAT and Manart for £1781.40 + VAT, both of which were tabled for Councillors. Councillor Croucher explained the differences between the quotes and proposed that the Council accept the quote provided by Manart. This was seconded by Councillor Law and **agreed** unanimously

Clerk

Heaters

These have now been installed in the hall

Youth Conversion

Tenders had been received from the contractors approached and Councillors Croucher and Cook would be meeting with the architect in the next week to go through them. Councillor Croucher to report back at the February meeting.

AC/RC

Winter Heating Provision

The Council's insurance company had forwarded a statement of requirements to ensure the insurance remains valid, when buildings are left empty during very cold weather. Councillor Croucher agreed to look at the requirements and would report on any shortfalls the Council may have.

RC

Leisure and Amenities

- To appoint a Lead Councillor

Councillor Smith had contacted the office and the Chairman to request being considered for the role. Councillor Cook proposed that Councillor Smith be appointed as lead councillor, seconded by Councillor Croucher and **agreed** with seven votes in favour and one against.

The Health and safety checks for the play equipment and recreation ground had been carried out by Councillor Cook. Several minor faults were identified and have been rectified.

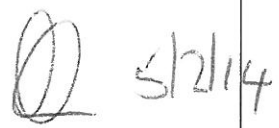
An audit of the pavilion had also been completed and the clerk had written to users advising them of issues that need addressing. There were some maintenance issues highlighted within the changing rooms and with the guttering. The clerk had been ask to organise repairs.

Clerk

10/14 Accounts

Paid Items

Salaries	December	Salaries	£1900.23
HMRC	PAYE Dec	Salaries	£ 503.39
SCDC	Piper Lifeline	Section 142	£ 487.76



ESPI	Computer system	Establishments	£2827.80
Trudy Greygoose	Training	L & A	£ 24.00
Jane Carlton	Training	L & A	£ 24.00
To be paid			
Universal Fencing	Zip Wire Ramp	L & A	£ 12.37
Universal Fencing	Supply & fix Fencing	L&A	£1323.60
Pete Cornish	Concrete Pad	Cemetery	£ 450.00
Konica Minolta	Photocopier	Establishments	£ 259.37
Buchans	Leaf/pyrethrum	Establishments	£ 378.00
Suds & Bubbles	Ploughman cleaning	Halls	£ 300.00
Suds & Bubbles	Pavilion cleaning	L & A	£ 150.00
Rapid Locksmiths	Pavilion Front Door	L&A	£ 90.00
Visual Creations	Youth Project	Section 106	£ 230.00
Intouch CRM	Licence & Hosting	Est	£ 35.99
Petty Cash	Stationery	Est	£ 105.00

Councillor Law proposed the accounts be accepted, seconded by Councillor Slater and **agreed** unanimously.

11/14 Youth Update including:

Youth facility

This was discussed under item 9/14 - halls

12/14 WAG Update

Mr Purnell reported previously under item 3/14, public

13/14 Police Update

Councillor Slater reported that he had not received an update from the PCSO and would follow this up. Councillor Watson expressed his disappointment that little seemed to have been done regarding the damage to the cricket covers. Councillor Slater agreed to speak to the PCSO regarding this also.

AS

14/14 Meadow Road

Nothing new to report, deferred to February meeting.

Feb

15/14 Street lighting

The Clerk had previously written to Balfour Beatty expressing the Council's concerns over the numerous ongoing issues with the street lighting switch over and requested that a full audit of the village be carried out and then addressed in an organised and timely manner. Unfortunately no response had been received. It was agreed to invite Balfour Beatty to the next Parish Council meeting to discuss the Council's concerns.

Clerk
Feb

16/14 SCDC community awards

The closing date for nominations is 24 January. Councillor King requested that any nominations be passed to either himself or the Clerk within the next few days so that he could put an application forward to SCDC.

All
PK

17/14 Increased rates of hire for the Octagon

The Council had received notification of an increase in the charges for the use of the Octagon of £1.00 an hour. Councillor Cook proposed this be accepted, seconded by Councillor Croucher and **agreed** unanimously.

Clerk

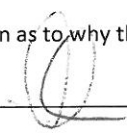
18/14 Cycle Legacy Grant application

Due to the imminent deadline for applications of 17th January this had previously been passed to WAG and their cycling club had submitted an application.

19/14 Letters from Willingham Wolves and WYT regarding policy for subsidised use of Parish Facilities.

Correspondence from WYT had been received to confirm they were happy to supply the accounts once the facility was up and running.

Correspondence was also received from Willingham Wolves requesting further clarification as to why the Council wanted the information as they felt the minutes were not clear.

 31/2/14

The Chairman read out their letter and the minutes of the December meeting. A discussion took place and the council agreed that the minutes had been quite clear and that no further clarification was necessary. It was agreed that the Chairman would liaise with the lead councillor for L&A and the Clerk to find a resolution.

AC/JS/
Clerk

20/14 Grant request from Over Day Centre

Councillor King proposed the Council made a grant of £600, this was seconded by Councillor Kirkman and agreed unanimously.

Clerk

21/14 Attendance of Local Highway Improvement Panel Meeting

The Council had received notification of the above meeting and had been invited to send a Councillor to support the bid previously submitted for a mirror to be installed on the junction of Millfield and Station Road. No one was available to attend and it was agreed that there was nothing to add to proposal submitted.

22/14 Items for future meetings

Youth Conversion

Dog Bin

Meadow Road

Street Lighting


23/14 Date of next meeting: Wednesday February 5th 2014.

Meeting closed at 8.25pm

PLEASE NOTE THAT A FOLDER OF CORRESPONDENCE AND REPORTS FOR COUNCILLORS' INFORMATION WILL BE ON THE TABLE.

Legislation Governing Payments in the numerical order in which they appear:

1. LGA 1972 s112 (2)
2. Ditto
3. LGA 1972 s137
4. LGA 1972 s111
5. Ditto
6. Ditto
7. LG (Misc Provs) Act 1975 s19(1)(f)
8. LGA 1894 s(8)(1)(i)
9. Ditto
10. LGA 1972 S111
11. LG (Misc Provs) Act 1976 s19 (1)
12. LGA 1972 s111
13. LGA 1972 s111
14. LGA 1894 s(8)(1)(i)
15. Ditto
16. LGA 1972 s111
17. LGA 1972 s111

 5/2/14

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