



WILLINGHAM PARISH COUNCIL

Minutes of the Full Parish Council Meeting held on Wednesday 2 October 2013 at 7.30pm, in the Octagon, St Mary and All Saints Church, Church Street

Present Councillors A Cook (Chairman), P King, D Jacques, G Pake, A Slater, S Lambotte
D Law, R Manning, N Harris, S Mellows, J Smith and J Watson

Parishioners Six

Councillor Manning is a Parish, District and County Councillor and as representative will be reporting

	Actions
<p>178/13 Apologies for absence Apologies were received and accepted from Councillors Kirkman and Croucher due to holiday and Councillor Awal due to prior commitments.</p>	
<p>179/13 Declarations of interest Item 190/13 Councillor Smith is a member of the Bowls Club Items 192/13 Councillor Smith is involved with Willingham Wolves</p>	
<p>180/13 Public forum The Clerk took down the names of those wishing to speak in numerical order and their electoral register number and presented this to the Chairman. The Chairman read out the 5th paragraph of the Public Speaking Policy Document. <i>Of the six members of the public in attendance, only 3 wished to speak.</i></p>	
<p>Mr Jeeps asked for an update with regards to the tracking beneath the cemetery gates, the trimming of the cemetery trees and the straightening of the cemetery footpath. The Chairman confirmed that the trees were due to be trimmed on the 3 October, the work around the gates was due to be completed shortly and the straightening of the paths was in hand.</p>	GP/AC
<p>Mr Jeeps also wanted to know when the painting on the Queen Victoria plaque on the cemetery wall would be completed and why there is no plaque for King George V Silver Jubilee. The Chairman confirmed that he had done some painting work on the Queen Victoria plaque and would complete this when time allowed. There was no progress at the moment with regards the King George V plaque and the Council would need to look into this.</p>	
<p>Mr Jeeps pointed out that the footpath on Fen End from Lane Style is very uneven and dangerous. The Council agreed to ask CCC to look into this</p>	Clerk
<p>Mr Purnell From WAG summarised the monthly report previously issued and confirmed that the QEII progress although slow is moving forward. WAG had noticed that there are many more clubs and societies setting up within the village over recent years, a positive thing for residents. They would however like to attract more volunteers to help out with projects such as Speedwatch and the Feast weekend.</p>	
<p>Mr Chivers raised his concerns regarding the state of the B1050 and the amount of money being spent on inadequate repairs, he felt that the latest repair had left the road in a worse state than before. He was also very concerned about the road not being fit for purpose as HGVs are unable to meet and pass on it. The Chairman confirmed that he had contacted CCC about the latest patching and they were looking into the situation. The Parish Council also have concerns regarding HGVs and have campaigned about them many times over recent years.</p>	
<p>181/13 Minutes of the Meeting of the Full Parish Council held on 4th September 2013 Councillor Slater proposed these be accepted as a true record of the meeting, seconded by Councillor Jacques and agreed with eleven votes in favour and one abstention due to not being at the meeting.</p>	
<p>182/13 Matters arising from the minutes of the Meeting held on 4th September 2013 not covered elsewhere on this Agenda Councillor Smith had attended the library reading challenge medal ceremony on behalf of the Parish Council and was asked to pass on the library's thanks for the Parish Council's support. Fifty children took part this year and the event was a great success.</p>	
<p style="text-align: right;"></p>	

183/13 County Council reports and communications

County Councillor Manning reported as follows:

*Councillor Manning proposed that as he believed the Parish Council meeting may have been recorded that the Parish Council suspend their standing orders with regards to recording and filming at meetings in line with recent advice from E Pickles and that the Council review the standing orders at their next meeting. This was seconded by Councillor Slater and **agreed** unanimously*

Nov Meeting

The proposed car parking charges at the park and ride sites have received a lot of press coverage. Councillor Manning would appreciate any feedback from councillors regarding the proposals.

ALL

Councillor Watson raised a question regarding the poor state of the edges of West Fen Road and reported that a child had recently come off their bike and received a head injury as a result of the pot holes. Councillor Manning agreed to look into this with CCC.

RM

184/13 District Council reports and communications

District Councillor Manning reported as follows:

At the recent Parish Council Forum the proposed "City Deal" was discussed, a scheme whereby if SCDC, CCC and the City Council worked together as a consortium, the Government would then allow them to keep some of the money generated in doing so.

There will be a cabinet meeting on Friday at SCDC to discuss their response to the A14 consultation. (A14 further discussed under item 186/13)

185/13 Chairman's report

Overhead Barrier for Ploughman Hall Car Park Gate

The Chairman has received a quote from A Buchanan to install a height barrier at the entrance to the car park. Due to the span the barrier pole would be aluminium. Councillor Smith proposed the quote be accepted, seconded by Councillor Harris and **agreed** with eleven votes in favour and one abstention.

Clerk

Better Bus – Parish Council Grant

CCC have invited Parish Councils to bid for funding to improve facilities for their bus users. As the Parish Council had previously wanted to install additional bus shelters, it was agreed to put forward an expression of interest for shelters and real time displays for them.

**AC/
Clerk**

Neighbourhood Alert

This Chairman read out the letter giving details of the scheme and confirming it has now gone live.

186/13 Reports from Committees and lead councillors,

Planning Committee – To receive any updates including:

Planning Committee meeting held on 24th September 2013

Previously circulated and noted. At the meeting it was noted that there is a planning appeal hearing at SCDC on 8th October. Councillor King and Cook were unavailable to attend so a volunteer was asked to attend to represent the Council. None came forward.

Update on A14 Consultation

Councillor King attended a meeting at Bar Hill on the 1st October and reported as follows:


It is proposed that the trunk road from Swavesey to Ellington will be replaced with a toll road with an alternative non tolled route running more or less along the line of the existing A14. The Stretch from Swavesey to Barhill will be widened to 3 lanes each way and the Barhill to Girton stretch widened to 4 lanes each way. The viaduct at Huntingdon will only be part removed hence still allowing access to Huntingdon.

A discussion then took place regarding the impact the proposals will have on local roads. Councillor King proposed that the Parish Council write to CCC stating that we have noted the proposals and are concerned about the implications for local roads such as the B1050 and would ask that a proper analysis of the possible impact be carried out. This was seconded by Councillor Law and **agreed** with 11 votes in favour and one abstention. Councillor King agreed to draft a response.

PK

PK

<p><u>Green & Boundaries</u> – To receive any updates:</p> <p>Councillor Kirkman was not at the meeting, however the Clerk reported that the repair/painting work planned for the Green and Thodays Close was in hand.</p>	Clerk
<p><u>Cemetery</u> – To receive any updates:</p> <p><i>These were covered under the Public Forum (item 180/13)</i></p>	
<p><u>Halls</u> – To receive updates:</p> <p>Public Hall <u>Internal wall</u></p> <p>Following the Scouts request to remove an internal wall the Chairman has visited the hall with a structural engineer who has confirmed that the wall is load bearing and would need a supporting beam. Costs etc are being calculated and the Chairman will report back once this information is received.</p>	AC
<p><u>Public Hall User Committee Meeting</u></p> <p>Councillor Lambotte attended the meeting and agreed to put the proposal of the Scouts being the only lease holders to the Parish Council. Councillor Lambotte had forgotten that the Council had previously agreed not to allow this. The Chairman explained that under standing orders unless at least five councillors sign to rescind the decision it can not be looked at again for a six month period. Councillor Lambotte will advise the User Committee of this.</p>	SL
<p>Ploughman Hall – To receive any updates including:</p> <p><u>Velux Windows</u></p> <p>Councillor Lambotte confirmed no progress had been made and requested the item be deferred to the November meeting.</p>	SL Nov Meeting
<p><u>Hall Booking – Fund Raising Event</u></p> <p>A group of villagers have booked the Ploughman Hall for an event to raise funds to help a local family. The Parish Council have given the main booking free of charge and are only charging for the clean up period the following day. The organisers have asked to put additional hooks in the wall of the hall for drapes to be put up. A long discussion took place regarding the condition of the hall and the implications of users adding temporary or permanent fixings. Councillor Law proposed that on this occasion the Parish Council allow the hooks to be installed but should the Council be unhappy with them once in situ the users will need to remove them and make good any damage/holes. This was seconded by Councillor Watson and agreed with seven votes in favour and 4 votes against.</p>	Clerk
<p><u>Leisure and Amenities</u> – To receive any updates including:</p>	
<p>Recreation Ground</p> <p>Councillor Watson reported that the football had received new guidelines regarding the closeness of pitches and would need to screen off the hockey pitch. It was agreed that the football would need to make suitable arrangements themselves but must not impact or affect the Hockey group and their bookings.</p>	
<p><u>Charges for all user groups for use of the Pavilion and Recreation ground for 2013</u></p> <p>Councillor Watson proposed the charges remain the same this year. There was no seconder for this proposal.</p>	
<p>Councillor Slater proposed that for financial year 2013/2014 the hockey be charged £80, Willingham Wolves £205 and the cricket as previously agreed would have its fee waived this year. This was seconded by Councillor Harris and agreed with eleven votes in favour and one against. The RFO would be asked to invoice users accordingly</p>	SR
<p><u>CCTV footage recorded of damage to Cricket Covers in August 2013</u></p> <p>Councillor Watson has now passed the CCTV footage of the incidents during August to the police. Councillor Watson confirmed that although there were some witnesses to the events they are not happy to come forward due to possible repercussion. Councillor Cook asked for a copy of the pictures to be passed to him.</p>	JW
<p><u>Intruder Alarm in the Pavilion</u></p> <p>This is ongoing, AZTEK have installed the dialler and BT have installed the feature line although this has not been activated at their exchange. Clerk to chase BT.</p>	Clerk

 Glavin

Jubilee Field

Repairs to play equipment as recommended by RoSPA

Councillor Cook has kindly repaired the ladder and the zip wire. He is anticipating looking at the turnstile in the next week or so.

AC

Litter Bin

As previously reported the replacement bin has been requested from SCDC and we are still awaiting a response.

Flailing

This has now been completed.

187/13 Accounts

Paid Items:

Salaries	September	Salaries	£2880.40
PAYE	September	Salaries	£ 528.89
PKF Littlejohn	Audit	Est	£ 480.00
Game & Co	Insurance	Est	£5057.05
Chris Cross	Fence Pyrethrum	Est	£ 143.20
Willingham News	Donation	Donation	£3500.00
British Gas	Pavilion Gas	L & A	£ 85.73
Eon	Electric Green	G & B	£ -48.89

Items to Pay:

Suds & Bubbles	Clean Pav/Ploughman	L& A/Halls	£ 450.00
Connection Bus	Youth Bus	Section 142	£ 630.00
Buchans	Grass Cutting	Cemetery	£ 480.00
Buchans	Grass Cutting	Est	£ 728.16
Konica Minolta	Photocopier	Est	£ 68.33
Konica Minolta	Photocopier	Est	£ 222.84
CBS	Stationery	Est	£ 41.01

The Connections Bus payment had been added in error and should not be on the accounts. Subject to this change the above accounts were proposed as accepted by Councillor Manning, seconded by Councillor Smith and **agreed** unanimously

188/13 Youth Update

Youth Building Conversion

The Architect has made some small changes to the kitchen as requested. Once these have been signed off new tenders will be requested on the basis of no provisional sums.

AC/
Clerk

189/13 WAG Update

This was covered under the public forum.

Councillor Watson pointed out that 3 of the trees planted in the corner of the Jubilee Field close to the hedgerow do not appear to have survived. The Clerk agreed to advise WAG.

Clerk

190/13 Update regarding request for PC support from Willingham Bowls Club

Councillor Smith has sought advice from the funding support advisers they have suggested the bowls club submit a smaller refurbishment application. They are currently working on that at the moment and will advise further in due course.

191/13 Precept bids for 2014/15 WPC Precept

There will be an F&GP meeting booked in November to look at the precept. The Chairman reminded all lead councillors to look at and prepare their bids in time for the meeting. SCDC have confirmed that there are going to be some changes to the council tax base and will advise Parishes of these in the next week or two.

All Lead
Councillor

192/13 To discuss and consider all correspondence from Mr & Mrs Greygoose regarding Greygoose Coaching and Willingham Wolves and use of Willingham Recreation Ground

The Chairman summarised the background of the situation to the Council and confirmed that an apology was being sought by Dean Greygoose. Councillor Watson asked for further clarification on the situation with regards to fees and invoices. The Chairman re-iterated the two different areas of charges.

A discussion took place and it was agreed that no apology was needed. Councillor Manning proposed that Councillor Watson's good nature had been taken advantage of and as the situation had gone on for such a long time, a fresh start was needed and someone else should take over the role of lead councillor for L&A. Councillor Watson stated he was not willing to step down and the proposal received no seconder. It was felt that more time was needed to reflect on the situation and it would be put on the agenda for the November meeting.

Nov Mtg

193/13 To consider IT proposal for the office

This was deferred to the November meeting

Nov Mtg
DL

194/13 Permanent contract with Suds & Bubbles cleaning of the Ploughman Hall and Pavilion

Councillor Cook proposed that a permanent contract be awarded as the work carried out to-date seemed to be of a high standard. This was seconded by Councillor Law and agreed unanimously

Clerk

195/13 To receive any other reports from outside bodies not on the Agenda

Parish Council Liaison Meeting

Councillors Cook and Slater attended this meeting and reported that SCDC have now started building council houses again. It is also intended that all enforcement departments with the exception of planning will be amalgamated giving one point of contact.

196/13 Items for future meetings

Review of Standing Orders
Velux Windows
Pavilion internal decoration
L&A Lead Councillor
IT Proposal
King George V Plaque

197/13 Date of next meeting: Wednesday 6th November 2013

The meeting ended at:10:06pm

Legislation Governing Payments in the numerical order in which they appear:

1. LGA 1972 s112 (2)
2. Ditto
3. Audit Commission Act 1998 s7(3)
4. LGA 1972 s112-119
5. Open Spaces Act 1957 s3(1)(a)
6. LGA 1972 s137
7. LGA (Misc Provs) Act 1976 s19(1)
8. Ditto
9. LGA 1972 s111
10. LGA 1972 s214
11. LGA (Misc Provs Act 1976 s19 (1)
12. LGA 1972 s111
13. Ditto
14. Ditto

