



WILLINGHAM PARISH COUNCIL

Minutes of the Full Parish Council Meeting held on Wednesday
3rd April 2013 at 7 30 pm in the Octagon, St Mary and All Saints Church, Church Street

Present Councillors A Cook (Chair), P King, D Jacques, J Watson, W Kirkman, H Awal, G Pake, N Harris, D Law
J Smith, R Croucher and R Manning

Parishioners: 3 attended the Parish Council meeting.

County Councillor – Mrs S Johnstone

Councillor Orgee and 3 officers from CCC Highways also attended the meeting

SECRET

64/13 Apologies for absence	Actions
None were received	
65/13 Declarations of interest	
Item 73/13 – Councillor Pake as owner of GM Pake & Sons	
Item 77/13 - Councillor Awal as a Trustee of WYT.	
Item 78/13 – Councillor Law as spouse of library manager	
66/13 Public forum	
<i>The Chairman adjourned the meeting.</i>	
Mr Jeeps asked for some clarification over plans for some of the lights in the Willingham. The Chairman confirmed that the lights in question belonged to SCDC and were not being replaced.	
Mr Jeeps reported that some of the gravestones in the cemetery appear to have fallen or been blown down. Councillor Pake agreed to look into this.	GP
Mr Jeeps also reported that the BT cover in Over Road has still not been dealt with, the Clerk agreed to chase this up.	Clerk
<i>The Chairman reconvened the meeting.</i>	
67/13 Minutes of the meeting of the Full Parish Council held on 6th March 2013	
Item 51/13 – Halls - The minutes show Councillor King leaving the rooms but do not show him returning. He returned after the decision on hall charges had been reached.	
Item 45/13 does not show who seconded the approval of the minutes.	
Item 51/13 L&A – minutes show quote received from Jim Whitehand, however the first-name should read Tim Whitehand	
Subject to the above amendments Councillor Watson proposed the minutes be accepted as a true record of the meeting, seconded by Councillor Jacques and agreed with eight votes in favour and four abstentions due to not being at the meeting (Councillor Manning abstained as he was only in attendance for part of the meeting)	
68/13 Matters arising from the minutes of the annual meeting held on 6th March 2013 not covered elsewhere on this Agenda.	
Item 51/13- Hall Charges. Councillor Kirkman queried whether any response had been received from the hall users regarding the agreed changes to charges. The Chairman confirmed that no feedback had been received to-date.	
69/13 Applications for Councillor Vacancies – Co-option	
None received	

70/13 County Council reports and communications not covered elsewhere on this agenda

Councillor Orgee, Nicola Debnam, Jeremy Smith and Steve Dighton from CCC attended the meeting to answer questions and address concerns regarding ongoing issues with the B1050.

The Chairman adjourned the meeting

Jeremy Smith presented an overview of the future plans for the B1050. He confirmed that they had looked at the feasibility of shorter and longer bypass options to the East and West of the village and estimated costs would be anywhere between 25 and 60 million pounds. The longer bypass option was identified as being more beneficial but obviously would also be at the higher end of those costs. When they looked at taking a bypass all the way to Earith the top end cost could be around 100 million pounds and the CCC were concerned about only looking at a bypass for Willingham without dealing with the traffic issues of Earith and Sutton at the same time.

Mr Smith also confirmed that stage two of the Northstowe development requires developers to look at bypass options at that point.

Nicola Debnam then outlined the repair options they have been looking at for the B1050. They did look at building a short section offline but anticipated this could cost as much as 4.5 million pounds. As a result they agreed to look at four different methods to repair the road and trial each over a 100 metre stretch.

Method 1: Sheet pile parallel to the carriageway to provide lateral stability. In-situ recycling of pavement construction to a depth of 250-300mm. Construct Carriageway

Method 2: Sheet pile parallel to the carriageway to provide lateral stability. Remove all bound pavement construction for ex-situ recycling (typically 400mm, 450mm in some areas). Place ex-situ recycled material as capping layer and surface.

Method 3: Installation of Dry Soil Mixing columns. The existing carriageway would be a platform for the DSM process, then something similar to method 2 to provide the load transfer platform.

Method 4: As Method 3 but utilising Vibro Concrete Columns.

Councillors were then invited to put questions to the officers, summarised as below:

The Chairman - stated that if the planned 400 metres of work was expected to cost approximately £640,000 then the entire stretch would come in at over 2.5 million pounds. As there is no guarantee that any of the proposed methods would work, surely it would make more sense to spend 4.5 million and provide a new road to the side of the existing highway.

Nicola Debnam stressed that CCC wanted to see which, if any, method works best before the whole road is addressed.

Councillor King asked how long each method would be tested for. The officers anticipated that it would be at least 1 year to fully assess the methods and before anything major could then be done.

Councillor Croucher requested to know what criteria was being used to measure whether the outcomes were successful or not. Officers confirmed that the criteria has not been set yet and will be done when each method is priced up and finalised.

Councillor Cook pointed out that parts of the road are very narrow meaning that HCVs have to put their wheels off the side of the highway in order to avoid collision. The officers confirmed that this is being looked into and they would advise the Parish Council of their findings in due course.

Councillor Harris asked for confirmation as to whether weight limits would be imposed on the road. This is something that CCC are looking into but they would have to consider the impact of applying weight limits.

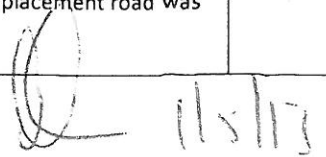
Councillor Harris also asked for clarification on road closures during the works. The programme has not been finalised as yet but the officers confirmed that CCC would want to keep any closure to a minimum but stated it is likely to be 24 hour closure for a number of weeks.

Mr Purnell informed the meeting that the road was never engineered as a highway but only as a flood bank and doubted that the material is any different to other flood banks.

Councillor King then stated that the situation was ludicrous and the road is quite clearly unfit for purpose and has to be replaced. He felt that there was quite clearly a need for a bypass otherwise there wouldn't be one at Longstanton, as it is the same road. The development of Northstowe will only exasperate the situation.

Councillor Johnstone then summarised some of her concerns both at a strategic level and with the options proposed. She pointed out the major problems caused around St Ives and other roads when the B1050 is closed. She also stated that some of the options appear to be a reworking of previously ruled out options and had concerns about whether they were likely to work.

Councillor Johnston then added that as the gap between the proposed repair options and the offline replacement road was around 1.5 million pounds, she felt that the offline route was the right option to take.

 11/5/13

- Northstowe update

Councillor Harris had attended two meetings recently, the first concentrated on education provision. The Primary school is to be run by the Church Trust and the Secondary School by Swavesey Village College Trust. The second meeting covered design and looked at aspects of public space and landscape etc.

Councillor Harris had also attended a Transport Committee Meeting and reported that they are planning to put 20 monitoring sites (10 permanent and 10 temporary) in the area. These will be put in situ by the end of April and assessed at the end of May.

Councillor Harris reported on a HCV Group meeting he had attended and informed the Council that the group would like Willingham Parish Council to be a member of the group. They have been carrying out some monitoring on pollution, timings of vehicles and vibration etc.

Councillor Croucher had attended the Northstowe community drop in session at the Ploughman Hall and was concerned that it wasn't very well attended or publicised. The Clerk confirmed that SCDC had planned to leaflet drop the village but unfortunately due to unforeseen circumstances this didn't happen. It was however, posted on the notice boards, library and website.

Green & Boundaries

Nothing to report.

Cemetery

The trees in the cemetery are scheduled to be trimmed in the coming weeks.

Halls

- Appoint a Lead and Deputy Councillor

No one came forward.

- Consider changes needed to the Ploughman Hall heating system

It was agreed to defer this to the May meeting

- Options for velux windows on the Ploughman Hall roof

It was agreed to defer this to the May meeting

- Damage to hall following party booking 23 March 2013

The Chairman outlined damage caused to the hall following the above event and confirmed that the deposit was to be withheld to cover repairs and cleaning costs. Clerk to advise hirer.

- Ploughman Hall Guttering

The Chairman reported that the guttering at the front of the Ploughman Hall is leaking badly and is likely to need replacing in the near future.

- Sanitary Bin for Ploughman Hall disabled Toilet

The Chairman informed the Council that it had been reported that there is currently no sanitary bin the disabled toilets and it was felt that there should be. It was agreed to add an additional bin to the existing contract. Clerk to organise

Leisure and Amenities

- Update on drainage outlet pipes on the Recreation Ground

Work is scheduled to start on 15th April 2013 and is expected to take about one week to complete.

- Consider and decide on option and cost for Intruder Alarm system

Aztek attended the pavilion today to see what options were available regarding the intruder alarm. As no telephone line currently installed, there are three options available, Option 1 – to have an audible sounder only, Option 2 – To arrange for BT to install a line. (Installation cost unknown and ongoing quarterly line rental cost), Option 3 - mobile sim card dialler

GP

May

May

Clerk

Clerk

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Councillor Manning stated that he felt that CCC should be concentrating on the B1050 and Northstowe at the present time and not what may or may not be happening in the future elsewhere.

Councillor Orgee thanked the Parish Council for their input and feedback and would take back the points raised to the officers at Shire Hall.

The Chairman re-convened the meeting

Councillor Johnstone reported as follows:-

Councillor Johnstone had attended the recent Northstowe Joint Development Committee meeting and reported that the section 106 requirements had been reduced to 30 million pounds. A lot of this was due to the re-profiling of areas not required in the first stage of development such as 6th form provision. She went on to state that Gallaghers are actually putting in around 71 million pounds in total, the remainder would be separate to S106 to cover things like drainage etc.

71/13 District Council reports and communications not covered elsewhere on this agenda

Councillor Manning reported that Council Tax bills have now been issued to residents.

He was unable to confirm the results of the planning meeting held today as he was unable to attend.

Councillor Jacques felt that the planning system was not adequate to deal with people setting up on land without planning permission.

Councillor Manning explained what measures are available to SCDC and the limitations of those measures.

Councillor King felt that it is very important for traveller sites to be spread to enable them to be maintainable and proportionate. He also stressed the importance of more Parish Councillors attending the planning meetings at SCDC to reiterate these issues .

72/13 Chairman's report

Street Lighting

The Chairman had sought clarification from Balfour Beatty regarding the ongoing issues in the village regarding the new street lights. Balfour Beatty have advised that there is an issue with the cabling for a few streets in Willingham. Signs are being erected to notify residents and the situation will be rectified as soon as possible. The Chairman also stated that there are numerous ongoing problems including columns which are not vertical and some streets which appear to have been missed all together and he has raised these with Balfour Beatty but has had no response to date. Clerk to chase

Clerk

Cllr Orgee suggested that Tom Blackburne-Maze would be the best officer to contact regarding street lighting issues and the parish Council could also email Cllr Orgee with any concerns.

The County Council Officers left the meeting (8.21pm)

Stage Craft

The Council have been advised that due to a number of reasons, Stagecraft may be considering disbanding and this will be discussed at their AGM on 4th April.

Councillor King felt it would be a shame to lose this facility from the village and agreed to try and contact Oliver Hockin to see if there was anything specific the Parish Council could do to help their situation.

PK

Councillor Orgee left the meeting (8.45pm)

Parish Council Liaison Meeting

The Chairman had recently attended the Parish Council Liaison meeting and reported that SCDC are experiencing some problems with the proposed bedroom tax as they have a limited number of 1 bedroom properties. He also reported that due to the changes, Council Tax demands will be issued to some residents who have not previously received one

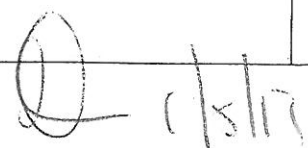
73/13 Reports from the following Committees, receive reports from lead councillors, note any delegated decisions taken, and make any recommendations

Councillor Johnstone left the meeting (8.50pm)

Planning Committee

Updates including;

- Planning Committee meeting held on Wednesday 14th March - minutes circulated.

A handwritten signature, possibly 'D', followed by the date '1/5/13'.

Unfortunately Aztek were unable to get their costings across to the office in time for the meeting therefore this will need to be deferred to the May meeting

Actions

May

Councillor Pake left the room

- Consider quote for heat detectors in showers in changing rooms

Cromwell Fire –£150.00 – cost to replace and install two heat detectors and bases in showers.
G M Pake Electrics – £33.00 per detector.

Councillor Watson confirmed that there would be a maximum of six sensors to replace and proposed that the quote from G M Pake and Sons be accepted. This was seconded by Councillor Manning and **agreed** unanimously. Clerk to write to contractors and advise them of the outcome.

Clerk

- Sanitary unit for disabled toilet in the pavilion

Councillor Watson informed the Council that as well as the Ploughman Hall, the Pavilion is also without a unit in the disabled toilets. It was agreed to add an additional bin to the existing contract. Clerk to organise

Clerk

- Concrete in Cricket Club storage shed

The Cricket Club have asked if sleepers can be put in the shed to raise the floor and also for a concrete slip to be laid at the entrance. A quotation has been requested from P Cornish but as not yet received it was agreed to defer this item to the May meeting

May

- Any further updates

Councillor Watson and Councillor Smith met with the bowls club recently. Councillor Watson to provide a written report outlining their requests in time for consideration at the May meeting.

JW
May

74/13 Accounts

Paid Items:

Salaries	March	Salaries	2563.60	(1)
HMRC	PAYE	Salaries	565.07	(2)
ABAN Tech	Cages Pump stat	L&A	43.16	(3)
Land Registry	Title Register	L&A	24.95	(4)
Shredding Machine	New shredder	Est	436.80	(5)
SCDC	Rates Cemetery	Cemetery	542.85	(6)
SCDC	Rates Pavilion	L & A	1871.10	(7)
SCDC	Rates Ploughman	Halls	3095.40	(8)
B Gas	Gas Pavilion	L & A	155.57	(9)
SCDC	Refuse – Cemetery	Cemetery	364.00	(10)
SCDC	Refuse – Hall	Halls	617.50	(11)
SCDC	Piper Lifeline	Section 142	532.48	(12)
WYT	Donation	Donation	3080.00	(13)

Items to be paid:

Konica Minolta	Photocopier	Est	222.84	(14)
Binder Limited	Pump	L&A	126.63	(15)
C J Warren	Advert –Ploughman	Halls	39.00	(16)
Edge Designs	Software Licence	Est	180.00	(17)
Intouch CRM	Monthly Licence	Est	35.99	(18)
PC Business Call	Anti-virus	Est	36.00	(19)
CBS Office Sol	Stationery	Est	254.58	(20)
Petty Cash	Office	Est	135.19	(21)

Note: Under items to be paid, Binder Limited – Pump should be under L&A and not Halls as the agenda suggested. Councillor Smith proposed acceptance of the above accounts. This was seconded by Councillor Watson and **agreed** unanimously.

75/13 WAG Tree Planting on CCC land.

Unfortunately WAG were unable to attend the meeting scheduled for 27th March. CCC have asked for some input from the Parish Council regarding maintenance and placement of the trees. Councillor Kirkman felt that the Council should take a positive view on the tree planting initiative by WAG but stated that to avoid any future misunderstandings the Parish Council needed a very clear and full understanding of what is being asked of them.

Councillor Manning felt that many of the current issues were as a result of verbal communications being misunderstood and felt that a written report clearly detailing what the Parish Council are being asked to do and any cost implications is provided by WAG.

The Chairman adjourned the meeting at this point so that Reg Purnell (Wag Chairman) could give some input to the meeting.

Mr Purnell stated that WAG are very grateful for the support that has been offered by the Parish Council in the tree planting initiative and agreed that mistakes were made with the CCC due to some communication issues. The CCC have responded to WAG recently explaining that under the localism bill the maintenance of the trees is not their responsibility and requested that WAG put aside a significant sum of money for the future maintenance. Mr Purnell confirmed that at the moment he does not require the Parish Council to do anything and that WAG are intending to hold a meeting with CCC in the next couple of weeks. Mr Purnell will then provide the Parish Council with a written report detailing the outcome of that meeting and any subsequent requests WAG may have as a result.

WAG

May

The Chairman reconvened the meeting

76/13 Jubilee Field (QEII) Field Project – response from WAG

WAG have decided not to go ahead with the idea of leasing the field from the Parish Council. The Chairman agreed to draft some notes with suggestions for moving forward and would circulate these to councillors within the next week.

AC

Councillor Watson reported that he had received an email from Graham Mumby regarding the placement of a picnic bench and some hardwood seating in the Jubilee Field and also some additional tree planting they wish to do in the Jubilee Field. Councillor Watson was asked to provide a report to councillors in time for the May meeting detailing their requests. No work was to be undertaken until the Council had seen and considered the report.

JW

Councillor King left the meeting at 9.43pm

77/13 Youth – next phase of the proposed youth conversion at the Ploughman Hall

The Chairman asked Cllr Awal to remain in the room in case his input was needed

The Chairman had attended a meeting on the 31st May – the report was issued with the agenda. There is currently a shortfall of around £10,000 - £15,000 in the funding although it was pointed out that the Parish Council will be saving £5,000 a year now that the Youth Bus is no longer running. It was felt that the Parish Council will probably have to make up the remaining balance and it was agreed that it is important we get the project moving forward in the next month or so. With this in mind the four contractors would be asked to provide an updated quote to be received in time for consideration at the May meeting and with a view to a quick start with the work thereafter.

Clerk

May

Councillor Smith left the meeting at 9.50Pm

Councillor Law left the room

78/13 Willingham Library Summer Reading Challenge donation

A request for funding support for the above was received from CCC. Councillor Kirkman proposed a donation of £500 be awarded. This was seconded by Councillor Watson and **agreed** unanimously.

RFO/

Clerk

Councillor Law returned to the meeting

79/13 SLCC membership renewal for the Admin Assistant

The Admin Assistant requested renewal of the above subscription at a cost of £127. Councillor Kirkman proposed acceptance of the request. This was seconded by Councillor Watson and **agreed** unanimously.

RFO/

Clerk

80/13 Nomination of Councillor to look after the Parish Clock

Councillor Watson agreed to liaise with Councillor King to see what is involved in looking after the clock with a view to possibly taking over the responsibility.

JW

81/13 Nomination for Councillor to provide Willingham News input

Councillor King is currently the only Councillor providing input to the Willingham News monthly article. Councillors Croucher and Law volunteered to join Councillor King in submitting the Parish Council piece on a rotation basis.. Clerk to draw up rota

Clerk

82/13 Reports from outside bodies not on the agenda

None received.

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83/13 Items for future meetings

Ploughman Hall Heating system
 Ploughman Hall Velux Windows
 Pavilion Intruder Alarm system
 Cricket club storage shed
 Bowls club
 WAG tree planting CCC land
 Jubilee Field
 Youth building conversion

84/13 Date of next meeting – Wednesday 1st May (annual meeting of the Parish Council)

The meeting closed at: 9.58pm

Legislation governing payments (in numerical order)

1. LGA 1972 S112(2)
- 2 .LGA 1972 s111
3. LGA 1894 s(8)(1)(i)
- 4.LGA 1972 s111
- 5.LGA 1972 s111
- 6.LGA 1972 s214
- 7.LGA 1972 s133
- 8.LGA 1972 s133
- 9.LG (misc Provs) Act 1976 s19(1)
- 10.LGA 1972 s214
- 11.LGA 1972 s214
- 12.LGA 1972 s137
- 13.LGA 1972 s137
- 14.LGA 1972 s111
- 15.LGA 1894 s(8)(1)(i)
- 16.LGA 1972 s111
- 17.LGA 1972 s111
- 18.LGA 1972 s111
- 19.LGA 1972 s111
- 20.LGA 1972 s111
- 21.LGA 1972 s111

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 15/10

