



WILLINGHAM PARISH COUNCIL

Minutes of the Full Parish Council Meeting held on Wednesday
5th December 2012 at 7 30 pm in the Octagon, St Mary and All Saints Church, Church Street

Present **Councillors** A Cook (Chair), P King, H Awal, R Manning, J Watson, W Kirkman,
D Law, G Pake and N Harris.

10 - **Parishioners** attended the Parish Council meeting, (they left between 8.15 – 8.45pm)

WAG – 9 .members attended for the presentation.

Presentation from WAGY was given prior to the meeting commencing.

Actions

Documents had been circulated several weeks prior to the presentation, which contained outlined project plans.

Caroline Hyde introduced herself on behalf of WAGY (Willingham Action Group, Youth). A history of WAGY was given together with an outline of aspirations for the village; visual boards were shown to show how this could be achieved. Funding applications were expected to be submitted by January 2013. The target expected to achieve was £210K, this would be made up from all tiers of Councils, County, District and Parish, together with local fund raising initiatives/businesses and external bodies, the majority of funding from the latter.

Questions were taken and answered around funding application, S106 monies and VAT.

WAGY stated that they were in the process of applying for charity status.

Councillor Kirkman felt the presentation was a clear statement of Policy, it showed a lot of work was being done on behalf of the community, thanks was given.

The presentation ended.

231/12 Apologies for absence

Apologies were received and accepted from Councillors Jacques, Ayling and County Councillor Johnstone.

232/12 Declarations of interest

Councillor Awal as a Trustee of WYT.

233/12 Public forum (maximum 3 minutes per person, with an overall limit of 15 minutes)

None

234/12 Minutes of the meeting of the Full Parish Council held on 7th November 2012

Councillor Kirkman proposed acceptance of the Minutes as a true record, seconded by Councillor Watson and agreed with eight votes in favour and one abstention due to absence at the last meeting.

235/12 Matters arising from the minutes of the annual meeting held on 7th November 2012 not covered elsewhere on this Agenda.

None

(Item 241 was brought forward at this point whilst members of WAGY were present.

236/12 County Council Reports

Councillor Watson asked if County Councillor Johnstone could investigate if the recent fatality on the B1050 was due to the poor state of repair of the road. Clerk to email Councillor Johnstone.

Clerk

237/12 District Council reports

Councillor Manning reported as District Councillor:-

Waiting for detail of Council Tax on December 6th to ascertain whether it will be increased. Savings of over £1 million needed to be made permanently from the SCDC budget which has resulted in drastic cuts to grants made in the future. This is currently out to consultation.

Northstowe planning meeting will take place in January 2013. A nominee from the Parish Council had been requested to be on the working group set up for Northstowe planning. Councillor Harris came forward to represent the Parish Council views on Northstowe and would attend a meeting at SCDC the following week. The Chairman thanked Councillors Harris and Law for attending the last Northstowe meeting.

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Councillor Pake queried the suggestion of three new roads coming onto the B1050 once the first phase of Northstowe began and had concern over congestion. A discussion took place and it was felt that there was some reluctance from the County Council for congestion counts to be challenged. Councillor Kirkman felt that publicity in the media was needed to ridicule the reluctance shown and their inability to challenge traffic figures. Councillor Kirkman stated that he would talk to the Cambridge Evening News on this subject, but felt it important that he would make it known that this was his own personal view and not as a representative of the Parish Council.

238/12 Chairman's report

The Chairman reported the following:-

Three vacancies still existed on the Parish Council. The Chairman asked if any Councillor present knew of anyone who would be interested in representing their community, to contact the Parish Office.

The contracted Cleaner/Custodian had his contract terminated from today due to a decline in his standard of cleaning and vast discrepancies in the amount of hours claimed and those actually worked.

The Chairman, Councillor King and Councillor Kirkman all held keys to the Ploughman Hall and the office and therefore, would between them temporarily carry out custodian duties until a replacement had been found. A cleaning company would be employed to carry out cleaning duties, again, until a permanent replacement was found. Letters to go out to local companies this week.

Councillor Harris gave a police report after attending a recent meeting. Parking at the School and the Recreation Ground had been monitored. Police stated that they were more pro-active and PC's were not assigned specific beats but would work together. PCSO's would remain in the same areas. Police would give more talks to Schools and Youth groups to address behavioural problems. Their aim, to reduce crime, remained the same.

WAG would be bulb planting in the newly created areas of the car-park at the Ploughman hall and would report back to the Council on what they had done.

Councillor Ayling had recently attended a meeting of the Willingham Combined Charities as the Council Rep. However, the Chairman of the WCC had emailed both Councillor Ayling and the office of his objection at reporting back to the Council the activities of the Charity. Councillor Ayling had suitably replied and had stated that if the Charity wished her to step down as representative, she would do so. WCC had replied that this was not necessary.

There was some discussion. The Council felt strongly that there should be no reason why a report could not be given by Councillor Ayling to update the Council. It was clarified that no personal details would have been given. The Council felt that should Councillor Ayling wish to continue as Rep, it would be welcomed.

239/12 To receive reports from the following Committees, receive reports from lead councillors, note any delegated decisions taken, and make any recommendations

Planning Committee – To receive any updates including

- Planning Committee meeting held on 8th and 27th November 2012

Councillor King had attended a planning meeting, supported by Councillor Manning; at SCDC today regarding the planning application from Mr Buckley. There had been a long debate. Councillor King felt that SCDC had not provided enough information and clarification and that it had been a very confusing debate. The result had been that temporary consent had been granted for 18 months, but an appeal process was already in place. Councillor King would be contacting SCDC regarding lack of clarification.

Councillor Pake stated that as a resident of Meadow Road, he was amazed how SCDC, as professional planning officers, could be so tied up and confused over this planning application.

Finance and General Purpose Committee – Held on Tuesday 20th November 2012 - To receive any recommendations and approve decisions made. (NB approval of the Precept 2013/14 cannot be made at the December meeting due to government draft 'local government finance' report being released on December 6th, therefore, the Precept recommendation can be made at the FPC January 2013 meeting.

The minutes had been circulated prior to the meeting and tabled at the meeting.

Councillor King proposed acceptance of the recommendations of the meeting, seconded by Councillor Watson and **agreed** with eight votes in favour and one abstention.

Green & Boundaries –

Councillor Pake would be erecting the Christmas lights this month.


Cemetery –

Councillor Pake reported that the piece of land that had previously been identified as a possible future site for a new

AC
PK
BK
Clerk

SA

PK

 10/1/13

Cemetery on Hampton Road, was too wet and had in recent weeks been flooded.

Halls –

Councillor Cook would continue temporarily in the role of Lead Councillor for Halls, the appointed of a Lead and Deputy would be deferred to January.

JAN MTG

Charity Status and changes to Trustees

The Clerk has looked into the confused history of the Public Hall Charity Trust. There was no record of the building ever being handed over to the Charity so it was believed that it is the property of the Parish Council. Legal advice had been sought from the SLCC Legal Advisor on how to progress the situation. A discussion took place.

Councillor Manning proposed that the Clerk register the title of the Hall and that the Clerk write to Mrs Pat Daniels, Mrs Claire Wilding and Mr Jon Edney (apparently remaining Trustees of the Charity), with the aim to dissolve the Charity and for the Parish Council to become the sole custodians of the Public Hall. Seconded by Councillor Kirkman and **agreed** unanimously.

Clerk

Ploughman Hall – Changes to hire rates

Councillor Law declared an interest as Secretary to the Badminton Club, a hall user/hirer. He left the room.

The Chairman reported that the rates were confusing and there were too many different booking forms for hire. The whole process needed to be simplified and rates needed to be reduced. Many bookings had been lost over the last year. Clarity was also needed for the regular hall users/hirers and rates brought in line.

Councillor Manning proposed that Councillor Cook draw up the new revised plans of hire of the Ploughman Hall and defer this to the January meeting. Seconded by Councillor Watson and **agreed** unanimously.

AC
JAN MTG

Councillor Law returned to the room.

Leisure and Amenities –

The Slope to the Container would be started imminently, weather permitting. Drainage on the Recreation ground would be investigated once the weather became a little dryer.

JAN MTG

Appoint a Deputy Lead Councillor – deferred to the January meeting.

Grey Goose Coaching on the Recreation ground

This had now been resolved and Grey Goose Coaching would be paying their due invoice.

Willingham Bowls Club – report by Councillor Cook was tabled.

A meeting took place between the Chairman of the Bowls Club, Parish Council Chairman and Councillor Watson, Lead Cllr for L & A. It became apparent that the number of members at the Bowls Club has dwindled considerably and they have asked if the Parish Council can waive their rent for this year. They also stated that due to the sodden state of the Recreation Ground/Bowls green, they have been unable to play as much as usual this year. They requested if the contractors employed by the Parish Council would be able to cut around the Bowls green, but not on the green itself. They also would like the Parish Council to enquire if the PC Insurance could be altered to include them. Clerk to investigate cost of this. These requests were proposed as accepted by Councillor Watson, seconded by Councillor Law and **agreed** unanimously.

Clerk

RFO/Clerk

Further investigation into payment of rent over the last few years was needed in light of the letter that the Chairman of the Bowls club produced from former Clerk, Mr Colin Brown, dated February 2010. Clerk and RFO to investigate.

240/12 Accounts

Paid Items

Salaries	November	Salaries	2026.79
Paye	November	Salaries	337.10
Eon	Electricity Green (Est)	G & B	27.81
British Gas	Gas Pavilion	L & A	89.37
BT	Telephone	Est	153.20
PC Business	Remote support	Est	90.00
SCDC	Piper Lifeline	Section 142	68.62
Jason Kirby	Ploughman Decorating	Halls	1296.00

To Pay

D Fouracre	Pavilion toilets	Halls	108.00
A R Aspinall	Chipboard	L & A	128.30
HMK Supplies	Toilet rolls Pavilion	L & A	19.63
CBS Supplies	Stationery	Est	19.66
Pete Cornish	Fence Repair & briers	G & B	115.00
City of Ely Council	First Aid Course	Est	66.00
Coulson Building	Slates on Pavilion	L & A	318.00

P cash	Office	Est	116.31
Oldham Cleaning	Ploughman Hall	Halls	67.00
Oldham Cleaning	Pavilion	L & A	72.00

Councillor King proposed acceptance of the above accounts, seconded by Councillor Law and **agreed** unanimously.

241/12 Presentation and any proposals from WAG for Youth facilities and Jubilee Field (QE2 Fields)

This item was brought forward after Item 235 whilst members of WAGY were present.

S106 Monies were ringfenced for all outdoor facilities, maintenance/upgrade etc and not just play equipment. £34K was now ringfenced for the Jubilee field project, however, this would include any monies needed for planning consent. This statement was proposed by Councillor Cook, seconded by Councillor Watson and **agreed** unanimously.

The Chairman reiterated all the major points outlined by WAGY in their proposals. It was made clear that outside the £34K already ringfenced, any further contributions towards the project would be supported in principal but would depend on affordability and precept. Further S106 monies would be considered, but not definitive for this project alone, but for all community projects. This statement was proposed by Councillor Watson, seconded by Councillor Harris and **agreed** with eight votes in favour and one abstention.

242/12 Youth matters update – report by Councillor Cook was tabled.

Councillor Awal attended a WYT meeting last week. He reported that Caroline Hyde had been employed as a professional fund raiser for WYT and had initially been paid £250 in this capacity.

A lot of discussion took place of concern on conflict of interest of Caroline Hyde representing WAGY in their fundraising and being employed as professional fundraiser for WYT!

A discussion also took place on the possibility of WPC taking on the responsibility to bring the proposed Youth conversion at the Ploughman Hall to a 'shell like' stage, requiring WYT to finish the works either voluntarily or professionally.

It was announced that only £56,000 remained in the SCDC budgeted funding scheme, that was available to all 105 parishes eligible for their share. It was therefore felt utmost urgent that WPC apply immediately for funding for the full amount for the Youth project. Admin Assistant and Chairman to send off application the following day.

Further progression on this would depend on whether the application for funding from SCDC was successful. A Report would be made at the Jan meeting.

243/12 Bid/bids for Minor Highways Improvement Scheme – report by Councillor Cook was tabled.

Two bids had been discussed at the November meeting, however Councillor Harris withdrew his suggestion of a roundabout at the junction of Church Street/High Street, due to high costs involved.

The bid for improvements to School parking had been fully considered. Two proposals were tabled, as follows:-

- a) – Raised Crossing including yellow lines, signage and traffic regulation order - £14.7K
WPC contributes £1K leaving a funding gap of £3.7K
- b) – Zebra Crossing including yellow lines and traffic regulation order - £23.7K. WPC contributes £2K, leaving a much larger funding gap that the school felt could be raised by fund raising.

Councillor Manning proposed proposal a), Raised Crossing, with Councillor Cook to discuss with the Head teacher of the School the following day and submit a bid by December 21st. Seconded by Councillor Harris and **agreed** with eight votes in favour and one against.

244/12 Funding request from Over Day Centre

A letter requesting funding support for Over Day Centre had been received, together, with a copy of their annual accounts. Councillor King proposed a grant of £500, seconded by Councillor Watson and **agreed** unanimously.

245/12 Policy for public speaking at Council and Committee meetings

The policy was circulated prior to the meeting. The Chairman outlined the reason for the Policy. A discussion took place. Councillor Kirkman proposed acceptance of the Policy with immediate effect, seconded by Councillor Law and **agreed** unanimously.

246/12 Items for future meetings

Precept,
Youth,
Willingham News,
Hire Rates for the Ploughman Hall,
Deputy and Lead Councillor of Halls and Deputy for L & A.

247/12 Date of next meeting – Wednesday, January 9th (Note: The second Wednesday of the Month in January).

Admin Ass
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JAN MTG
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Clerk

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RFO

Clerk

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The meeting ended at 9.58pm.

Legislation governing payments (in numerical order)

- 1 – LGA 1972 s111
- 2 – Ditto
- 3- LG (Misc Provs) Act 1976 s19(1)
- 4 – Ditto
- 5- Ditto
- 6- LGA 1972 s111
- 7 – LGA 1972 s137
- 8 - LGA 1894 s(8)(1)(i)
- 9 - Ditto
- 10 - Ditto
- 11 – LGA 1972 s111
- 12 - Ditto
- 13 – LGA 1894 s(8)(1)(i)
- 14 – LGA 1972 s111
- 15 – LGA 1894 s(8)(1)(i)
- 16 – LGA 1972 s111
- 17 – Ditto
- 18 – Ditto

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