



WILLINGHAM PARISH COUNCIL

Minutes of the Full Parish Council Meeting held on Wednesday 4 April 2012 at 7 30 pm in the Ploughman Hall, West Fen Road, Willingham

Present Councillors P King (Vice Chairman), G Pake, D Jacques, C Jones, R Manning, D Clarke,
W Kirkman, J Watson, H Awal and Ms W Hardman

2 - **Parishioners** attended the Parish Council meeting

County Councillor Johnstone (left at 7.50pm.)

Vice Chairman, Councillor King took the meeting.

61/12 Apologies for absence

Apologies were received from Councillor's Cook, Mellows, Barratt, Purnell and Foster.

62/12 Declarations of interest

Councillor Manning as District Councillor

Councillor Clarke declared a personal interest as a member of Willingham Pavilion Committee.

Councillor Awal declared a prejudicial interest in WYT as a Trustee of WYT.

63/12 Public forum (maximum 3 minutes per person, with an overall limit of 15 minutes)

None

64/12 Minutes of the meeting of the full parish council held on the 7 March 2012

Item 42/12 should read, matters arising from the minutes of the meeting held on 1 February 2012.

Item 43/12 should read, Mr Hynes and not Mr Heinz.

Subject to the amendments above, Councillor Manning proposed the minutes be accepted as a true record, this was seconded by Councillor Jacques and **agreed** with nine votes in favour and one abstention.

65/12 Matters arising from the minutes of the meeting held on the 7 March 2012 not covered elsewhere on the agenda.

Item 39/12 – Councillor Pake met with Mr Jeeps in the Cemetery to discuss the pile of earth and further tree work needed. The earth to be used to level ground in the Jubilee field and several trees will be taken down when the weather has improved.

66/12 County Council Reports

Councillor Shona Johnstone reported as County Councillor;

Buses – The Trustees of Over Day Centre met to discuss the possible option of hiring out the mini-bus when not in use by the Day Centre as an alternative to providing a service to local residents to and from the Guided Bus and a round robin connection between local villages. A decision is to be made at the next meeting they hold. Still waiting to hear from Peter Lee of Whippet buses with whom discussions are also to be held to plug the gaps identified.

County Council had assessed the need of a crossing at Willingham School, unfortunately the criteria was not met, alternatives to safe crossing were to be further considered.

B1050 – Councillors Manning, Cook and Johnstone met with County Council representatives to discuss further the County Councils solution to the state of the road and the traffic impact. The meeting was not felt to have been satisfactory and Councillors Manning, Cook and Johnstone felt that they had not progressed further on this matter. Environmental issues and a long term approach were needed. Councillor King asked if the County Council were considering a by-pass in the next ten/fifteen years and Councillor Johnstone replied that the longer term picture was being taken into account, but had no further details at this stage.

There had been a recent review on Councillor allowances but no increase was recommended. Councillor Johnstone had abstained from the voting because one of the recommendations was an allowance to attend Parish Council meetings. She felt that this could not be audited without a large amount of administration involved, of which would incur an unnecessary cost to the County Council and a potential risk of fraud.

Councillor Pake reported to Councillor Johnstone that the Lay-by in Meadow Road was full with Gypsy and Traveller caravans and horses and it was difficult for farm equipment to manoeuvre. Councillor Johnstone replied that she would ensure this was

Actions

SJ

(11) 2/5/2012

looked at.

67/12 District Council reports

Councillor Manning reported as District Councillor;

Councillor Manning made it clear that South Cambs District Council do not pay expenses to go to Parish Council Meetings.

A meeting with Eric Pickles from Central Government had taken place regarding Localism and planning . There would be a consultation in July on changes to the local framework development; simplifying the process from four categories to two categories to allow development that currently would be restricted according to size. It was felt that the District Council were not holding back parishes from doing more.

There had been some confusion over Community Chest applications and Councillor Manning wanted to clarify that previously there had been no restrictions on the number of applications that could be made, however, from the 1st April, it would be restricted to five applications per year.

68/12 Chairman's report

The old Recreation Ground – an updated report had been circulated to all Councillors which stated that after research it was found that the Parish Council did own the old Recreation ground, ownership had been passed from the parish to the newly created Parish Council under The Local Government Act of 1894. The Clerk could now begin the process of registering the old Recreation Ground with the Land Registry.

69/12 To receive reports from the following Committees, receive reports from lead councillors, note any delegated decisions taken, and make any recommendations

Planning Committee – Updates including,

- Planning Committee meeting held on 22 March 2012 – circulated.
- Parish Council Comments on the Northstowe Planning Application – 16th April was the deadline for comments – a response had previously been circulated by the office administrator. Councillor Manning thought the impact on the B1050 would be huge and that the whole of the B1050 needed improvements, from Earith to Longstanton to enable it to withstand extra traffic generated. A by-pass would now be crucial. There would be recommendations from the steering group to central government in July regarding the impact of Northstowe on the A14, B1050 and the local communities surrounding it. He thought it would be better to omit any comments regarding Gypsy and Traveller provision. In light of these comments, Councillor Jones would redraft a submission of WPC comments.

CJ

Green & Boundaries – Updates including,

- Map on the Green - this was nearly finished and the proof would be given to Councillor Kirkman in the next few days. It would be installed between the two concrete seats on the Library side of the Green.
- The Village sign had now been re-painted and re-placed on the Green.

BK

Cemetery – Updates including,

- Cemetery Gates – prices to be obtained by Councillor Pake to do work to rectify fault.
- Identified new Land by Councillor Pake – Councillor Pake to notify the office of the contact details to write to, to enquire.

GP

GP


Halls – Updates including,

- H & S audit working party – no further updates
- Public Hall Locks – these had been done and keys issued to all the users by Marina Dellar from the Scouts. Marina Dellar to email a list to the Clerk of all key holders.
- A parishioner had complained about the noise from functions in the Hall. The Clerk had written to the parishioner.
- A parishioner had complained to Councillor Kirkman that signage to indicate the position of the Ploughman Hall in Willingham was not clear. Clerk to enquire with Highways with regards to possibility of extra signage and then obtain quotes for signage should it be possible to install them in suitable locations.

Clerk

Clerk

Leisure and Amenities – Updates including,

 2/1/2012

- Pavilion User Agreement – changes had been made by Councillor Clarke to include usage of the toilet facilities by the public. Councillor Clerk proposed acceptance of the new user agreement, seconded by Councillor Hardman and **agreed** unanimously.
- Pavilion Kitchen improvements – to be finished during April.
- Plans for Play equipment and outdoor facilities - a group of parishioners and Councillors had recently met to share knowledge with regards to funding opportunities.
- The months during which a deep clean of certain area's in the Pavilion is yet to be clarified and the information fed back to the office to inform the Contract Cleaner.
- Councillor Hardman informed the Council that a recent enquiry had been received regarding regular hire of the Pavilion. A discussion took place. Councillor King requested that a policy is needed from Leisure and Amenities which would detail the pricing and administration and that this should then be presented to the full Council to consider.

WH

WH

70/12 Accounts

Paid Items:

Salaries	March 12	Salaries	2156.30
HMRC	PAYE	Salaries	479.55
Camb County C	Historic records	Est	60.00
SCDC	Rates Cemetery	Cemetery	528.75
SCDC	Rates Pavilion	L & A	1822.50
SCDC	Rates Ploughman	Halls	3015.00
C Water	Water Rec	G & B	13.70
C Water	Water Cemetery	Cemetery	17.77
C Water	Water Pavilion	L & A	108.94
C Water	Water Public Hall	Halls	87.69
B Gas	Gas Pavilion	L & A	141.02
SCDC	Refuse – Cemetery	Cemetery	351.26
SCDC	Refuse – Hall	Halls	584.74
SCDC	Piper Lifeline	Section 142	556.14
Police Shrievalty	Donation	Section 142	375.00

Items to be paid:

Konica Minolta	Photocopier	Est	222.84
Sage	Payroll Upgrade	Est	114.00
Cromwell Fire	Ploughmans Ex	Halls	114.00
Connections Bus	Sept - Dec	Section 142	1326.00
Willingham YT	Donation	Section 142	1125.09
Initial Washrooms	Ploughman toilets	Halls	196.80
Binder Limited	Pump	Halls	234.79
Captain Packaging	Bags	Est	98.95
Oldham Cleaning	Cleaning Pav	L & A	168.00
Oldham Cleaning	Custodian Plough	Halls	250.00
Peacock Farms	Flailing Rec	L & A	277.50
Petty Cash	Office	Est	43.34

The above accounts were proposed as accepted by Councillor Kirkman, seconded by Councillor Jones and **agreed** with eight votes in favour and two abstentions.

71/12 Youth

Councillor Awal reported that the WYT had applied to several funding sources. One had so far been returned as refused. However on enquiry with the 'Big Lottery Fund', WYT fitted criteria and a pre-application had been submitted. A reply would be received within twenty day, if positive, an application could then be submitted. An update would be given at the next meeting.

HA

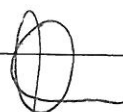
Councillor Hardman requested that WYT send a comprehensive list to Councillor Purnell on whom and for how much funding they have applied, to ensure that applications are not duplicated from other areas within the Council.

72/12 Letter from CPALC and consider re-affiliation and fee of £698.47 for 2012/13

A short discussion took place, Councillor King proposed membership is renewed, seconded by Councillor Kirkman and **agreed** with five votes in favour, two against and three abstentions.

Clerk

73/12 Re-accreditation of Quality Council

 2/5/2012

The Clerk reported that Willingham Parish Council had received re-accreditation for Quality Council and a presentation would take place at the Annual Parish Meeting. The Council thanked the Clerk for her hard work to complete the criteria.

74/12 Letter from the Clerk to the Lieutenancy regarding HM Queens Diamond Jubilee picnic at Burghley House, Stamford and consider two nominees and their guests that play a part in the life of Willingham.

A discussion took place on who could be nominated, it was felt that it should be Councillors first and then if any places were available, places could be offered to other voluntary parties. Councillor Pake expressed an interest in attending. Councillor Manning suggested that Councillor Pake and guest attend and that Councillor King had delegation to ask who else would like to attend as there were five councillors not present at the meeting. This was agreed by all.

75/12 Items for future meetings

Youth

B1050

Hire of Pavilion

76/12 Date of next meeting – Wednesday 2nd May, this is the Annual Meeting of the Parish Council and is to be held in the Octagon, St Mary and all Saints Church, Church Street.

The meeting ended at 8.40pm

Legislation governing payments:

(a) LGA 1972 s112(2)

(b) LGA 1972 s111

(c) Ditto

(d) LGA 1972 s214

(e) LGA 1972 s133

(f) Ditto

(g) LG (Misc Provs) Act 1976 s19(1)

(h) Ditto

(i) Ditto

(j) Ditto

(k) Ditto

(l) LGA 1972 s214

(m) Ditto

(n) Ditto

(o) LGA 1972 s137

(p) Ditto

(q) LGA 1972 s111

(r) Ditto

(s) LGA 1972 s133

(t) LGA 1972 s137

(u) LGA 1894 s(8)(1)(i)

(v) Ditto

(w) LGA 1972 s111

(x) LGA 1894 s(8)(1)(i)

(y) Ditto

(z) Open Spaces Act 1906 s10

(Aa) LGA 1972 s111

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