



# WILLINGHAM PARISH COUNCIL

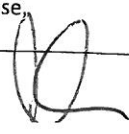
Minutes of the Full Parish Council Meeting held on  
Wednesday 4 January 2011 at 7 30 pm in the Octagon,  
St Mary and All Saints Church, Church Street

**Present** Councillors A Cook (Chairman), P King, G Pake, D Jacques, C Jones, R Manning, Ms W Hardman, R Foster, D Clarke, R Purnell, W Kirkman, S Mellows and I Barratt

Four Parishioners attended the meeting, (3 left the meeting at 8pm and 1 at 8.15pm)

County Councillor Johnstone (left the meeting at 8.10pm)

01/12 Apologies for absence	Actions
None were received .	
<b>02/12 Declarations of interest</b>	
Councillor Manning as a District Councillor, Councillor Purnell declared a personal interest in WAG, Councillor Clarke declared a personal interest as a member of Willingham Pavilion Committee,	
<b>03/12 Public forum (maximum 3 minutes per person, with an overall limit of 15 minutes)</b>	
The Chairman adjourned the meeting:-	
Mr Jeeps enquired about any plans the Parish Council may have to mark the Diamond Jubilee this year. The Council agreed to put a note in the Willingham News asking for suggestions to mark the event. Any feedback would then be discussed at the February meeting.	DC Feb Mtg
Stagecraft requested an update on the future plans for the possible youth facility in the Ploughman Hall. The Chairman summarised the plans currently being considered and both Stagecraft and the Parish Council agreed to look at possible alternative storage solutions. The Parish Council also stated that they felt Stagecraft offer a very active, well supported group for the village and where possible would have Parish Council Support.	AC/RF
Concern was also expressed over the current situation regarding the user committee. The Parish Council agreed to look into this	Clerk
The Chairman re-convened the meeting.	
<b>04/12 Minutes of the meeting of the full parish council held on the 7 December 2011</b>	
Subject to the following amendments Councillor Jones proposed the minutes be accepted as a true record, this was seconded by Councillor King and <b>agreed</b> with thirteen in favour and one abstention due to non attendance.	
Item 226/11 should read "cars being banned from driving into Thodays Close <b>during school hours</b> " and NOT completely.	
Item 229/11 Mr Crosswell should read Councillor Criswell.	
Item 232/11 Green and Boundaries – Councillor Kirk should read Councillor Kirkman.	
Item 232/11 Leisure and Amenities – should read "Willingham Sports Council" and not "Pavilion Committee" are considering donating money.	
<b>05/12 Matters arising from the minutes of the meeting held on the 7<sup>th</sup> December 2011 not covered elsewhere on the agenda.</b>	
None	
<b>06/12 County Council Reports</b>	
Councillor Johnstone reported as County Councillor:-	
Primary School – Traffic issues – Councillor Johnstone is continuing to liaise with the Primary School	SJ
Flooding around the Primary School – Councillor Johnstone is still awaiting a response.	SJ

 11/2/2011

Library – The County Council would like to come out to Willingham in the Spring to talk about possible Community Hubs, what they mean and possible locations for them.

Actions

Stagecoach - Councillor Johnstone had a meeting with Stagecoach at the end of the December to discuss the concerns raised regarding the Citi 5 service. Stagecoach are now proposing that the Citi 5 will run to and from Cambridge but will not go beyond Swavesey on return. It is believed the service will remain hourly, however Councillor Johnstone is seeking clarification on those details.

SJ

Concern was raised regarding the extension planned to the Park and Ride car park at St Ives as many of the buses are full before they reach Longstanton already. Councillor Johnstone confirmed that Stagecoach currently have extra buses on order which are due to arrive around Easter. They would also continue to order additional buses if the need arose

B1050 - As Councillor Crisswell and John Onslow were unable to attend the Parish Council meeting this month it was agreed to hold a separate meeting to discuss the numerous concerns regarding the B1050. The meeting is expected to take place at the start of February. However, the date, venue and time of the meeting are yet to be confirmed. Clerk to organise date and venue and ensure notices are put up.

Clerk

#### 07/12 District Council reports

Councillor Manning reported as District Councillor;

Community Chest - SCDC have now received some applications from Willingham for the Community Chest and OWLS (the community car scheme) has been successful.

Investing Parish Council monies - SCDC will not be continuing with the project as to-date no Parish Councils have come forward.

Refuse - Councillor Manning confirmed that despite comments in certain media, SCDC have no current plans to make any changes to the existing refuse collection programme.

Council Tax – SCDC are looking into the best ways forward with regards to future charges.

#### 08/12 Chairman's report

The Chairman reported:-

Councillor Berry has resigned from the Parish Council and notices have been put up regarding the vacancy.

We are unable to use the Octagon on the 4 April for the Parish Council meeting as it clashes with Holy Week so an alternative venue will need to be found.

Clerk

The Parish Council has received a letter of thanks from Over Day Centre for the recent grant.

We have received a letter from a Parishioner enquiring about the possibility of a new bus shelter in the village. The Council agreed that at the moment they do not have the funds to pursue the project. The Clerk would write to the parishioner concerned.

Clerk

We have received notification of a bridleway being planned across the Over Quarry Site. Any comments are needed back by SCDC by the 18 January. No feedback was received from Councillors.

A complaint had been received regarding rubbish dumped on the landing ground off Earith Road. A letter has been written to the resident concerned and the rubbish has been removed.

#### 09/12 Reports from the following Committees, reports from lead councillors, any delegated decisions taken, and any recommendations

##### Planning Committee –

A Planning Committee meeting was held on 8 December and the minutes were previously circulated.

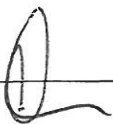
##### Green & Boundaries –

*Councillor Manning left the meeting*

Map on village Green. Councillor Kirkman ran through the draft plans for the new map on the village green. After some discussion Councillor Clarke proposed that providing a grant can be obtained from the Community Chest then the Council should go ahead with the map. This was seconded by Councillor Jones and agreed unanimously. Councillor Kirkman would produce a second draft with the following amendments. Include Dr's Surgery, social centre, social club, public hall, play areas, the cemetery and co-ordinates for the green. The old school would be removed.

WK

*Councillor Manning returned to the meeting*

 11/2/2012

We have received a donation from Thurstons of one hundred pounds for the use of the Green for the Fair. They have also confirmed their attendance for next year. Councillor Purnell proposed that the donation be passed onto Willingham Youth Trust. This was seconded by councillor Kirkman and agreed unanimously.

Actions  
Clerk

**Cemetery –**

Nothing to report

**Halls -**

New Regular User agreement. Councillor Foster explained the new agreement which had been circulated and tabled and proposed that the Council adopt the new user agreements and circulate them to all regular users. This was seconded by Councillor Purnell and agreed unanimously.

Clerk

H& S audit working party

This is still ongoing.

RF

Solar panels for Ploughman Hall

This is still ongoing and requires looking into further.

Clerk

**Leisure and Amenities –**

Recreation Ground. The parish Council have received a quotation for additional works needed on the recreation ground. It was agreed that two further quotes would be sought and discussed at the next meeting.

WH  
Feb Mtg

Pavilion – Councillor Clarke has very kindly finished the benches in the changing rooms and requests for quotations for the kitchen works will be going out this week.

Clerk

**10/12 Accounts**

**Paid Items**

Salaries	December	Salaries (a)	£2524.51
E-on	Electricity Green	G & B (b)	£ 134.48 (credit)
British Gas	Pavilion Gas	L & A (c)	£ 105.91
SCDC	Piper Lifeline	Section 142(d)	£ 383.76

**To be paid**

Oldham Cleaning	Cleaning	Pavilion L & A (e)	£ 192.00
Oldham Cleaning	Ploughman	Halls (f)	£ 280.00
Canalbs	Clerk Training	Est (g)	£ 547.20
Konica Minolta	Photo copier	Est (h)	£ 222.84
Andrew Buchanan	Pavilion – seat brackets	L & A (i)	£ 190.80
Andrew Buchanan	Under 5's gate	L & A (j)	£ 42.50
Camb & Pet Ass of Council	Training – Dave Clarke	Est (k)	£ 105.00
Briar Security	Pavilion – security	L & A (l)	£ 336.00
HMK Supplies Ltd	Toilet rolls	Halls (m)	£ 19.63
Stocksigns	Signs – pavilion	L & A (n)	£ 69.15
Cambridge ACRE	Health & Safety Audit	L & A (o)	£ 322.68
M Shepherd	Rapair of village sign	G&B (p)	£ 60.00

Councillor King proposed the above accounts be accepted. This was seconded by Councillor Jones and **agreed** unanimously.

**11/12 New Grass Cutting and Maintenance Contract for 2012**

The current maintenance contract is due for renewal although it does have provision for it to be extended by 12 months. In light of the limited time available to put together a new requirement specification, Councillor Cook proposed the contract be extended for 12 months allowing the Council to prepare for a new contract in 2013. This was seconded by Councillor Manning and **agreed** unanimously.

Clerk

**12/12 Arts Award Nomination**

We have received a nomination request from SCDC for the Arts Award. It was agreed to nominate Lay Borland. Councillor

AC

*[Handwritten signature]*  
11/2/2012

Cook to complete and return documentation.

**Actions**

**13/12 Youth update**

The proposed changes to the Ploughman Hall are still ongoing and a meeting with the architect has been scheduled for mid January.

A letter outlining the Parish Council's financial support to Willingham Youth Trust was tabled and explained by Councillor Foster. Councillor Foster proposed that the letter be forwarded to Willingham Youth Trust. This was seconded by councillor Purnell and **agreed** unanimously.

*RF*

We have been notified by Connections that as from April the cost of the bus sessions will increase by three pound per session. Councillor King proposed we accept the increase. This was seconded by Councillor Kirkman and **agreed** unanimously.

*Clerk*

**14/12 Equipment for WAG for future litter picks**

A request has been received by WAG for the Council to purchase six litter pickers for future litter pick days organised by WAG. Councillor Manning proposed the Council go ahead and purchase the pickers. This was seconded by Councillor King and **agreed** unanimously.

*Clerk*

**15/12 Update on WPC Long Term Strategy**

There have been no further developments since the last meeting. Councillor Purnell reminded Lead Councillors that he needs their feedback on the document circulated previously.

*... read  
cllrs*

**16/12 Embracing new media as a way of communicating with the community**

Councillor Jones presented a report on the need for providing information to parishioners through different types of media. He also confirmed that as part of the new Quality Council status we are required to use Social Media. Councillor Jones then proposed that the Council set up a twitter account (which he is happy to set up and monitor). The project would be reviewed after three months and should the Council wish to continue, then the running of the account would be passed to the office to monitor. This was seconded by councillor Hardman and **agreed** unanimously

*CJ*

**17/12 Update on Over/Willingham Boundary**

Councillor Purnell confirmed that following the meeting with SCDC at the end of last year the committee decided not to change the boundary at the present time. Councillor Cook proposed that we approach over Parish Council to try and establish an agreeable way forward. Councillor Manning agreed to speak to Over Parish Council in the first instance.

*RM*

**18/12 Update on HCV Strategy**

The latest documents have previously been circulated and the next meeting is scheduled for April.

**19/12 Items for Future Meetings**

None

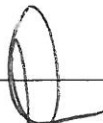
**20/12 Date of next meeting**

Date and venue to be confirmed.

Meeting closed at: 10:05pm

**Legislation governing payments:**

- (a) LGA 1972 S112(2)
- (b) LG(Misc Provs)Act 1976 s19(1)(b)
- (c) Ditto
- (d) LGA 1972 s137
- (e) LGA 1894 a(8)(1)(i)
- (f) Ditto
- (g) LGA 1972 s111
- (h) LGA 1972 s111
- (i) LGA 1894 a(8)(1)(i)
- (j) Ditto
- (k) LGA 1972 s111
- (l) LGA 1894 s8(1)(i)
- (m) LGA 1972 S111
- (n) LGA 1894 s8(1)(i)
- (o) Ditto
- (p) LGA 1894 s(8)(1)(i)

 11/1/2012