



WILLINGHAM PARISH COUNCIL

Minutes of the Full Parish Council Meeting held on
Wednesday 5 October 2011 at 7 30 pm in the Octagon,
St Mary and All Saints Church, Church Street

Present Councillors A Cook (Chairman), P King, G Pake, D Jacques, H Berry, (*arrived 7.35pm*), C Jones, R Manning, I Barratt,
Ms W Hardman, R Foster, (*arrived at 7.40pm*), D Clarke, R Purnell, and H Awal, (*left at 9.55pm*).

1 - Parishioners (*left at 9.40pm*)

County Councillor Shona Johnstone – (*left at 8.07pm*)

178/11 Apologies for absence

Apologies were received from Councillors, Kirkman and Mellows

179/11 Declarations of interest

Item 190/11 - Councillor Awal declared a prejudicial interest as trustee of Willingham Youth Trust
Item 197/11 – Councillor Jones – personal interest, knows parishioner with request.

Councillor Manning as a District Councillor.

Councillor Purnell declared a personal interest in WAG

180/11 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*)

The Chairman adjourned the meeting

A new parishioner, Mr Melvin Smith, introduced himself to the Council and said that as a member of RSPB he had a particular interest in wildlife and the preservation of it, in the area.

Councillor King announced that it was nice to see him attend the meeting and that all parishioners were welcome to attend the Parish Council meetings.

The Chairman re-convened the meeting.

181/11 Minutes of the meeting of the full parish council held on the 7th September 2011

Item 163/11, the accounts were agreed with ten votes in favour and one abstention, due to a declaration of interest and not unanimously as stated. Subject to this amendment, Councillor Jones proposed the minutes be accepted as a true record. This was seconded by Councillor Jacques and **agreed** with eleven votes in favour and two abstentions due to not attending the previous meeting.

182/11 Matters arising from the minutes of the meeting held on the 5th October 2011 not covered elsewhere on the agenda.

Item 140/11 (3rd August FPC Meeting), the working party set up to increase parishioner attendance to the Annual Parish Meeting had met during the week. It was decided that their main aim was to increase the attendance from other organisations, especially those who had received support from the Parish Council and request they attend with a report on what the public money had been spent on during the year. An article would be put in the Willingham News in good time to advertise the event and perhaps other ideas looked at, that could be incorporated within the meeting and within local government legislation to give more appeal to the public to attend.

Item 156/11 – the Fruit tree in the cemetery had been removed.

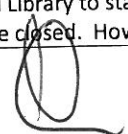
- Wimpey Homes had removed the undergrowth along Saxon Way.

Item 162/11 - The donated (two Oak Trees), would be planted at the entrance to the Jubilee Field in the near future.

183/11 County Council Reports

Representatives met with regard to the future of Libraries in the area, no Libraries would now close, however it was felt a new vision was needed for the 21st Century and how Libraries could adapt to public need. No details to date. Councillor King stated that Willingham Parish Councils decision to offer financial support to enable the local Library to stay open, together with voluntary support, was only offered on the basis that the Library would have otherwise closed. However, if the decision

Actions

 2/11/2011

was now to keep all remaining Libraries open, then the support pledged would not be forthcoming. More information was needed from the County Council before the precept was decided in November to enable the Parish Council to make an informed decision on the budget for 2012/13. The reply was that Willingham and Over should continue with the current proposed plan should it be needed as the business case study would not be ready for some time.

Actions

Cambridgeshire future transport – all transport in the area was under scrutiny, a public online questionnaire was available for public opinion to be put forward on cuts that had taken place with bus services and their impact. All facilities were being considered for future use, with possibilities of franchised bus services. A meeting with Andy Campbell from StageCoach was scheduled for the near future.

Councillor Shona Johnstone announced that she had been given a new appointment as vice-chariman on economic development and transport issues.

There was no further news on the B1050.

Councillor Berry enquired whether the County Council had looked into the problem of water retention caused by possible drainage problems around the School grounds. The reply was that it was still to be investigated.

SJ

Councillor King congratulated Councillor Johnstone on her new appointment and enquired whether there was intention to pave the cycleway to St Ives along the Guided Busway. The reply was that it was in hand at present.

184/11 District Council reports

The District Council Community Chest Grant scheme is open to all community based initiatives and one off projects, with requests up to £1000. The application was simple and available until March 2012.

Up to Four million pounds was being put into improved broadband in Cambridgeshire.

Northstowe – a bus trip has been organised to visit other similar new towns and places were still available.

A brief up-date was given on Dale Farm and any impact it may or may not have in this area.

185/11 Chairman's report

The Chairman reported:-

Changes to footway lighting maintenance arrangements from South Cambs District Council who would now take responsibility for the maintenance of all footway lighting and the Parish Council would only now need to pay for the electric supply.

The strategic land survey document recently discussed at a South Cambs District Council meeting would have no great impact on Willingham.

At the meeting of the District Council attending by the Chairman, Councillor Edwards had explained the financial situation of District Council and announced that it had been given an AAA credit rating.

The Council House debt – monies were not allowed to be subsidised from the general revenue fund and therefore cut-backs would need to be made on Council Housing maintenance.

Coulsons would be correcting the problem of the ridge tiles at the Ploughman Hall on the 16th October.

The Chairman thanked Councillor King for helping to sort out the recent problems with the Village Clock.

186/11 Reports from the following Committees, reports from lead councillors, any delegated decisions taken, and any recommendations

Planning Committee

Planning Committee meeting held on 8th and 27th Sept 2011

Councillor Jones reported on his attendance at the recent NALC Seminar on Localism and Planning.

Green & Boundaries –

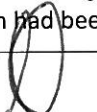
– Trees on Village Green

The Clerk had taken photo's and submission of planning permission for work on Trees to be trimmed is in hand. Mr Downs from Treeworks was also asked to look at a possible diseased Tree on the Green on Thursday 29th September.

Clerk

– Risk Assessment

Councillor Kirkman had completed a Risk assessment report. Two outstanding areas highlighted, were the seat in Theodays Close which had now been repainted and the new seat on the Green had been fitted this week.

 2/11/2011

- Old Recreation Ground – Future Plans – to receive

An email from a parishioner, Mr Nick Francis had been received by the office detailing the idea of a Woodland Country Park for the Old Recreation Ground. This idea had been forwarded on to WAG.

The Office had received confirmation from South Cambs District Council that the Old Recreation Ground was not suitable for future development, however, there would now be scrutiny of archived historical plans to see if this land had any covenants for use. Clerk to action. If there were no covenants indicating certain use, Willingham Parish Council would send a letter to Graham Mumby indicating that the Council is minded to give approval subject to final details of planting/funding etc.

Clerk

The Village Sign would be erected later in the week and had now been repainted and a new post attached.

Cemetery –

Councillor Pake reported that the old diseased apple tree had now been removed from the Cemetery. The part needed for the Cemetery gate was being made. A further tree was inspected by Mr Downs from Treeworks on Thursday 28th September 2011, a report was awaited.

Halls – The Energy Audit had been conducted by Cambridgeshire ACRE, the report was awaited.

External Decorating of Ploughman Hall - Two Estimates had been received for the external decorating.

Neil Simpkin - £780
Ray Asplin - £780

A decision on this would be made by the Lead Councillor of the Halls once he had compared the details of the estimates received.

RF

Proposed Car Park Extension to Ploughman Hall – A quote had been received from Scott White and Hopkins, Consultants for preparing plans up to planning application stage - £1,425, to prepare for tender/construction purposes - £860, for the construction phase £1,175 , all + VAT.

A further consultant had been contacted and asked to quote. Deferred to the November meeting.

It was agreed that a new agreement was needed for the regular users of the Ploughman Hall. The Lead Councillor would look at this and present the agreement at the November meeting.

Clerk
NOV/
Mtg

Mr Philip Peacock from Cambridgeshire Acre is to conduct a Health & Safety audit on the Ploughman Hall and the Public Hall on Tuesday 25th October.

RF
NOV/MTG

Leisure and Amenities –

- Pavilion

A health and safety audit is to be conducted by Mr Philip Peacock from Cambridgeshire Acre on Tuesday 25th October. This would be on the Pavilion and WPC's other public buildings. Included is a full report on the Pavilion Kitchen and what is required to enable user groups to cook and sell hot rolls etc during match days.

A local contractor has had to work on the cold water supply to ensure it is drinkable in the Kitchen area.

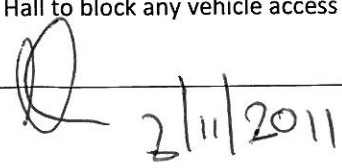
- Recreation Ground Trees

Mr Downs from Treeworks undertook an inspection of the Trees on the Recreation Ground and the Jubilee field on Thursday 29th September 2011. A report was awaited.

Mr Michael Peacock had met with Councillor Hardman and was happy to remove the fallen Tree. He would also undertake to tidy up the Jubilee field by flailing the brambles.

- Jubilee Field

Contractor Mr Peter Cornish had been asked to concrete in the two new 'No Dogs' signs on the Jubilee field. He would also be concreting in two wooden posts, to the side of the Ploughman Hall to block any vehicle access onto the Jubilee field.

 2/11/2011

– to decide working party for the Queen Elizabeth Fields Incentive

Councillors Jones and Hardman would work on this incentive but welcomed help/ideas from other Councillors.

Actions
WH/CJ

187/11 Accounts

The Chairman and RFO were currently investigating better interest rates for the Parish Council reserves and would report back at the November meeting.

AC/RFO
NOV MTG

Paid Items:

| | | | |
|------------------|----------------------|-----------------|----------|
| Salaries | September | Salaries (a) | £2161.01 |
| C Water | Water Public Hall | Halls (b) | £ 89.67 |
| C Water | Water Cemetery | Cemetery (c) | £ 25.46 |
| C Water | Ploughman Hall | Halls (d) | £ 274.04 |
| E-on | Electricity – Public | Halls (e) | £ 38.44 |
| British Gas | Pavilion gas | L & A (f) | £ 37.03 |
| SCDC | Piper Lifeline | Section 137 (g) | £ 542.88 |
| Newsletter Event | | Section 142 (h) | £ 222.47 |
| Dorcas | Village Clock | Est (i) | £ 720.00 |
| C Water | Old Rec | G&B (j) | £ 13.70 |

Items to Pay:

| | | | |
|-----------------|-----------------------|-----------------|----------|
| CBS Office | Stationery | Est (k) | £ 47.31 |
| Connection Bus | Youth Bus | Section 137 (l) | £ 612.00 |
| Secura Cam | security | Est (m) | £ 72.00 |
| D Fouracre | Leak – Ploughman | Hall (n) | £ 36.00 |
| Fergusons | Fell Tree | Cemetery (o) | £ 312.00 |
| Fergusons | Grass Cutting | Cemetery (p) | £3295.95 |
| Fergusons | Grass Cutting village | Est (q) | £5464.44 |
| SLCC | Conference | Est (r) | £ 492.00 |
| Stocksigns | Pavilion signs | L & A (s) | £ 40.20 |
| Oldham Cleaning | Pavilion | L & A (t) | £ 120.00 |
| Oldham Cleaning | Ploughman | Halls (u) | £ 210.00 |
| Cromwell Fire | Ploughman | Halls (v) | £ 109.30 |

The above accounts were proposed as accepted by Councillor King and seconded by Councillor Jones and **agreed** with twelve votes in favour and one abstention. (*Councillor Manning as District Councillor*).

188/11 Precept Bids for Financial Year 2012/2013

An Email was circulated to all Councillors detailing that Precept Bidding Lists from the Lead Councillors should be received by Monday 7th November. The next F & GP Committee meeting was scheduled for Tuesday 15th November 2011.

Clerk to ensure that the RFO produces the next Quarterly Budget Statement a week before the November meeting.

Clerk/
RFO

189/11 Re-accreditation for Quality Parish Council

The Clerk contacted Mr Ian Dewar of CPALC for advice on future implications for the Parish Council should they decide not to apply for re-accreditation for Quality Council. The message was passed on to Mrs Dianne Bayliss, re-accreditation officer for CPALC. The reply was that Mrs Bayliss had no knowledge of certain benefits or incentives for Councils that had Quality Status as opposed to other Councils who didn't.

A discussion took place.

Councillor King proposed that Willingham apply for re-accreditation as it may be beneficial in the future, this was seconded by Councillor Jones and **agreed** with seven votes in favour and six against.

Clerk

190/11 Youth update –updates from Connections Bus Project

Information circulated.

Q 2/11/2011

– update on youth conversion at the Ploughman Hall

Actions

Information and business plan from WYT circulated to all, prior to the meeting and tabled.

Councillor Awal explained the tabled spreadsheet figures and took questions regarding this from other Councillors. He then withdrew from the meeting.

Councillor Manning asked the Clerk to minute that he felt he could stay and discuss the issue as he would not be the District Councillor receiving the planning application, two separate officers would be dealing with this particular issue.

A discussion took place.

It was felt that a liaison group of Parish Councillors should be formed to aid the WYT with their business plan to help the project forward. Councillor Foster offered his advice on the projected three year financial business plan and Councillor Cook also offered to help. Together they represented the liaison group.

RF/AC

191/11 Consider asking South Cambs District Council to review Willingham Parish Council Boundaries

Proposal from Councillor Purnell circulated prior to the meeting.

Councillor Manning stated that discussion on boundaries had taken place in previous years and advised that they must not cross parliamentary boundaries otherwise the boundary commission would need to become involved.

Councillor King proposed that the Parish Council write to Mrs Hunter, Chief Executive at South Cambs District Council to ask for her consideration on the matter. This was seconded by Councillor Jones and **agreed** with eleven votes in favour and two abstentions.

RP/Clerk

192/11 Consultation questionnaire from Cambs County Council on a review of decision to remove all subsidised bus service funding.

This document was looked at by Councillor King and it was decided that it was a questionnaire for individual parishioners, therefore no action was to be taken by the Parish Council.

It was suggested that reference to the on-line questionnaire should be put in the November edition of the Willingham News to encourage local residents to put across their views.

Clerk

193/11 Future of water meter positioned near the Old Recreation Ground

Upon receiving an estimated water bill for this meter, the question had arisen as to where it was positioned. An Anglian Water representative is to meet with Councillor Cook to ascertain position of meter.

AC

The Chairman reported that a decision was needed on whether to temporarily cut off the current supply by asking Anglian Water to clamp in off position – cost £60. Or to have permanent disconnection, cost £0. It was decided that this decision should be made after the decision on the future of the old Recreation ground was made.

*FUTURE
MTG*

194/11 Letter from Cambs County Council advising of consultation period on its budgetary options

Letter circulated prior to meeting and noted.

195/11 Letter from Terence O'Rourke Ltd with regard to Northstowe and public consultation on revised master plan


Letter circulated prior to meeting and noted.

196/11 An application from Victim Support for financial assistance

Tabled. Because it did not adhere to the policy criteria for Willingham, Councillor Manning proposed not to support this particular request. This was seconded by Councillor Jones and **agreed** unanimously.

Q 21/11/2011.

| | |
|--|-----------------------|
| <p>197/11 Correspondence from Mr N Clifton – 4 George Street, with regard to removal of double yellow lines outside defunct petrol pump.</p> | <p><i>Actions</i></p> |
| <p>A discussion took place and reference was made that the yellow lines were placed there to prevent dangerous parking on the junction and thus promoted road safety. It also allowed vehicles to enter and exit the Vehicle Maintenance business placed in that area without being blocked in by parked vehicles. Councillor Manning proposed that the Clerk write back to Mr Clifton stating these reasons. This was seconded by Councillor King and agreed with twelve votes in favour and one abstention.</p> | <p><i>Clerk</i></p> |
| <p>198/11 Emergency Plan document</p> | |
| <p>Councillor King proposed that the final draft be put forward to the District Council, this was seconded by Councillor Jones and agreed with ten votes in favour and three abstentions.</p> | <p><i>Clerk</i></p> |
| <p>199/11 Items for future meetings</p> | |
| <p>Youth – Willingham Youth Trust Olympic Party Weekend – Councillor Berry to submit advance information/proposal Car-park extension to the Ploughman Hall New agreement for regular users of the Ploughman Hall Interest rates for Parish Council reserves</p> | <p><i>HB</i></p> |
| <p>200/11 Date of next meeting</p> | |
| <p>The next meeting will be held on Wednesday 2nd November 2011.</p> | |
| <p><i>The meeting ended at</i></p> | |
| <p>Legislation governing payments</p> | |
| <p>(a) LGA 1972 s112(2) (b) LG(Misc Provs) Act 1976 s19 (1) (c) Ditto (d) Ditto (e) Ditto (f) Ditto (g) LGA 1972 s137 (h) Ditto (i) LGA 1894 s(8)(1)(i) (j) LG(Misc Provs) Act 1976 s19 (1) (k) LGA 1972 s111 (l) LGA 1972 s137 (m) LGA 1894 s(8)(1)(i) (o) Ditto (p) LGA 1972 s214 (q) Ditto (r) Open Spaces Act 1957 s3(1)(a) (s) LGA 1894 s(8)(1)(i) (t) Ditto (u) Ditto (v) LGA 1894 s(8)(1)(i)</p> | |

 2/11/2011

WILLINGHAM PARISH COUNCIL - 30th September 2011

Circulated Mon 17/10
also tabled

| | Budget Expenses for 2012 | Expected Income for 2012 | Income 30.09.2011 | Total | Expenses 30.09.2011 | Balance As at 30.09.2011 |
|--|--------------------------------|--------------------------------|----------------------|---------------|------------------------|--------------------------------|
| Finance & General Purposes | | | | | | |
| Insurance | 5000 | | | 5000 | 5100 | -100 |
| Parish Magazine | 3500 | | | 3500 | 3500 | 0 |
| Salaries | 34000 | | | 34000 | 15666 | 18334 |
| Piper Lifeline | 2500 | | | 2500 | 1186 | 1314 |
| Donations | 15000 | | | 15000 | 2662 | 12338 |
| Grass cutting | 6500 | | | 6500 | 4764 | 1736 |
| CCTV & Security | 3000 | | | 3000 | 835 | 2165 |
| Establishments | 1000 | | | 1000 | 4882 | -3882 |
| Income | 0 | | 28 | 28 | | 28 |
| F & GP Total | 70500 | | 28 | 70528 | 38595 | 31933 |
| Cemetery | | | | | | |
| Legal Fees for New Cemetery | 2000 | | | 2000 | | 2000 |
| Grass cutting | 4600 | | | 4600 | 3619 | 981 |
| Water & Rates | 400 | | | 400 | 535 | -135 |
| Soil test | 1370 | | | 1370 | | 1370 |
| Eurocontainer emptying | 350 | | | 350 | 299 | 51 |
| Maintainance | 800 | | | 800 | | 800 |
| Membership of ABA | 140 | | | 140 | | 140 |
| Income | | 3800 | 776 | -3024 | 30 | -3054 |
| Cemetery Total | 9660 | 3800 | 776 | 6636 | 4482 | 2154 |
| Green & Boundaries | | | | | | |
| Street Lighting | 650 | | | 650 | 239 | 411 |
| Electricity | 400 | | | 400 | 165 | 235 |
| Green Improvements | 600 | | | 600 | | 600 |
| Sundry Expenses | 1000 | | 1125 | 2125 | 1500 | 625 |
| Green & Boundaries Total | 2650 | | 1125 | 3775 | 1904 | 1871 |
| Leisure & Amenities | | | | | | |
| Gas & Electricity | 1400 | | | 1400 | 393 | 1007 |
| Water | 50 | | | 50 | 14 | 36 |
| General Rates | 1800 | | | 1800 | 1754 | 46 |
| Play equipment inspection | 180 | | | 180 | 132 | 48 |
| Pavilion Boiler service | 200 | | | 200 | 95 | 105 |
| Pitch Improvements | 500 | | | 500 | | 500 |
| Football Wall | 300 | | | 300 | | 300 |
| Planning Fees for MUGA | 1235 | | | 1235 | | 1235 |
| Play equipment repairs | 4000 | | | 4000 | 265 | 3735 |
| Maintainance Repair | 4000 | | 493 | 4493 | 2277 | 2216 |
| Income | | 200 | | -200 | | -200 |
| Leisure & Amenities Sub Total | 13665 | 200 | 493 | 13958 | 4930 | 9028 |
| Hall | | | | | | |
| Water rates | 700 | | | 700 | 364 | 336 |
| Electricity | 6000 | | | 6000 | 1459 | 4541 |
| Ploughman Hall Rates | 3800 | | | 3800 | 2901 | 899 |
| Ploughman Hall Car Park | 25000 | | | 25000 | | 25000 |
| Planning | 2000 | | | 2000 | | 2000 |
| Fire Extinguishers | 450 | | | 450 | 328 | 122 |
| Front Door | 1350 | | | 1350 | | 1350 |
| Ploughman Hall Decoration | 3000 | | | 3000 | | 3000 |
| Maintainance | 4000 | | 656 | 4656 | 3388 | 1268 |
| Income | | 8250 | 5588 | -2662 | | -2662 |
| Hall Total | 46300 | 8250 | 6244 | 44294 | 8439 | 35855 |
| S106 Monies | | | | | | |
| SCDC - Bourneys Manor | 25004 | | | 25004 | | 25004 |
| RESERVES | | | | | | |
| New Cemetery | 52000 | | | 52000 | | 52000 |
| General reserves | 57829 | | | 57829 | | 57829 |
| | 109829 | | 0 | 109829 | 0 | 109829 |
| TOTALS | 277608 | 12250 | 8666 | 274024 | 58349 | 215674 |
| less Income | | 12250 | | | | |
| Total Parish Council Budget | 265358 | | | | | |

WILLINGHAM PARISH COUNCIL

Budgetary control statement

At 30th September 2011

| Committee/item | Balance | Income | Expenditure | Balance |
|--|---------|----------|-------------|----------|
| | | to | date | |
| | | 30.09.11 | 30.09.11 | 30.09.11 |
| Green and Boundaries Committee | 2650 | 1125 | 1904 | 1871 |
| Leisure/Amenities Committee | 13465 | 1149 | 6271 | 8343 |
| Halls Committee | 38050 | 5588 | 7098 | 36540 |
| Cemetery Committee | 5860 | 776 | 4482 | 2154 |
| Salaries | 34000 | | 15666 | 18334 |
| Establishments -Establishments | 10500 | 28 | 10481 | 47 |
| -Insurance | 5000 | | 5100 | -100 |
| Planning | 0 | | | 0 |
| Section 142 -Parish Magazine | 3500 | | 3500 | 0 |
| Section 137 -Donations | 15000 | | 2662 | 12338 |
| -Lifeline | 2500 | | 1186 | 1314 |
| Parish Plan | 0 | | | 0 |
| TOTALS | | | | |
| RESERVES | | | | |
| Section 106 - SCDC Bourneys Manor | 25004 | | | 25004 |
| | | | | 0 |
| New Cemetery | 52000 | | | 52000 |
| General | 57829 | | | 57829 |
| TOTAL RESERVES | 265358 | 8666 | 58350 | 215674 |
| | | | Debtors | 1070 |
| General Account | 4563 | | Prepayments | 0 |
| Business Call Account | 146013 | | Accruals | 0 |
| Parish Property Account | 73059 | | Creditors | 13784 |
| Petty Cash | 491 | | VAT | 4262 |
| | 224127 | | | 224127 |

Clerks report on the SLCC Conference –Reading – 14th – 16th Oct 2011

This year was again a very good conference. As always, it was set out to enable Clerks to attend various workshops as well as the keynote speeches on a variety of subjects. Predominately, throughout the conference, the main inference was the Localism Bill, which is currently going through the final stages between the House of Lords and the House of Commons and should be made an Act by April 2012.

One important piece of information I discovered, was that we should have been registered, since the office was first opened, with the Information Commissioners Office with regard to data we hold. This has now been addressed and we are now registered with an annual direct debit payment of £35 set up.

There were many presentations on planning changes within the new Localism Bill and I did send an email last week to all Councillors and WAG detailing those changes. There will be in future a lot more online resources for planning and building control information and guidance on the Planning Portal and we were lead to believe that eventually all paper planning applications sent through, may cease and it will all be online. You will be able to see in 3-D what a particular type of extension etc, will look like on a particular type of property. It was suggested that Parish Councils may want to invest in an overhead projector to enable them to see this clearly at planning meetings. Indeed, some Parish Councils already view them in this way!

I attended an interesting workshop on the legal aspect of 'open spaces' with regard to Parish Councils. This has been followed up with emailed correspondence to Debbie Ashton the SLCC legal advisor with regard to the Old Recreation ground and what we can legally do with it in the future. I now need to check what power was used to acquire it and what decisions have been made about its use since then. I need to acquire and look through the original deeds and all the resolutions, which concern the land. It may require an expert to look at the deeds if they are unclear or complicated. This needs to be accomplished before a decision can be given on whether it can be used for a Community Orchard in the future. It proves however that these events are invaluable for advice on such matters.

Networking as usual provided a lot of information and solutions on daily problems that we Clerks sometimes face. I would like to thank the Willingham PC for enabling me to attend the conference this year and hope that they will continue to support my attendance to this important training event.

Dawn Spouge
Clerk to the Council