



WILLINGHAM PARISH COUNCIL

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Minutes of the Full Parish Council Meeting held on
3 August 2011 at 7 30 pm in the Octagon, St Mary and All Saints Church, Church Street

Present: Councillors A Cook (Chairman), P King, D Jacques, H Awal, H Berry, I Barratt, C Jones, R Purnell, W Kirkman, Ms W Hardman, R Manning, D Clarke, S Mellows

Parishioners: Three

	Actions
<p>127/11 Apologies for absence</p> <p>Apologies were received from Councillor Foster and County Councillor Johnstone</p>	
<p>128/11 Declarations of interest for items on the agenda</p> <p>Item 149/11 Councillors Kirkman, Berry, Cook, King all declared a personal interest through involvement with Willingham News Item 150/11 Councillor Kirkman as position on publishing team Councillor Purnell declared a personal interest in WAG Councillor Awal declared a personal interest in Willingham Youth Trust</p>	
<p>129/11 Public forum (maximum 3 minutes per person, with an overall limit of 15 minutes)</p> <p>Mr Hopkins expressed his concerns over the cemetery gate opposite the bank being in need of repair. He was advised it belongs to the church and Councillor Mellows agreed to liaise with him after the meeting.</p> <p>Mr Hopkins also expressed concerns about traffic coming out of Long Lane the wrong way. The Chairman confirmed that reminders are placed in the Willingham News from time to time. Concern was also expressed over the amount of cars parked on the junction of Church Street and Long Lane. The Chairman advised Mr Hopkins that it is a police matter and the Parish Council does highlight the problem to them and the PCSO on a regular basis.</p> <p>Mike Tidball – WAG confirmed that he had attended a recent meeting on Parish paths. He would submit a full report to the Parish Council along with some recommendations for the next meeting.</p> <p>Graham Mumby – WAG gave a brief overview on the objectives of creating the orchard. It would create a space for parishioners and village groups to enjoy and benefit from. It would also benefit wildlife and biodiversity. Mr Mumby said WAG also have plans to visit other community orchards that are up and running to see how they work.</p>	<p>SM</p> <p>Sept Mtg</p>
<p>130/11 Minutes of the full parish council meeting held on the 6 July 2011</p> <p>Councillor Manning proposed the minutes be accepted as a true record. This was seconded by Councillor Barratt and agreed with nine in favour and 4 abstentions due to not being at the meeting.</p>	
<p>131/11 Matters arising from the minutes of the meeting held on the 6 July 2011 not covered elsewhere on the agenda.</p> <p>Councillor Manning confirmed that he has been advised that it is not a legal requirement to declare that he is a District Councillor at every meeting.</p> <p>PCSO Baugh will hopefully be attending the September meeting</p>	<p>Sept Mtg</p>
<p>132/11 Police matters</p> <p>None. PCSO Baugh was unable to attend due to prior commitments.</p>	
<p>133/11 County Council Reports</p> <p>None. Councillor Mellows expressed concerns over the condition of the Earith Road. The Chairman confirmed major works are due to start early next year.</p>	
<p>134/11 District Council reports</p> <p>The Local Enterprise Partnership is ongoing and they are focussing on the A14, A428 and faster broadband. Councillor Manning</p>	

is attending meetings with the Government Transport Commission regarding future plans for the A14 and the impact on Northstowe.

Actions

135/11 Chairman's report

The Chairman reported that the a joinery firm is putting together a quotation for the village sign and once received the Clerk will forward to the insurers. The Chairman also read out an invite to the NHS Trust Public meeting. Anyone wishing to attend should notify the Clerk.

**All/
Clerk**

136/11 Youth update

Report from Connections was tabled. The Chairman reported that investigations into the cost of converting the store rooms into a youth meeting room are still ongoing. Councillor Barratt agreed to forward proposals to the Clerk in time for the next meeting.

IB

It was agreed to ask WYT to produce a business plan to include costings to show how much money they would be asking for if no facility was available for 2012/2013 as well as how much they would be seeking should a facility be in place by then. The business plan should also include an outline of what facilities would be provided for younger children and any advertising plans they have to promote the youth club. Clerk to write to WYT

Clerk

137/11 To receive updates from the following committees and reports from lead councillors:

Planning meetings 12 July and 28 July – minutes previously circulated

Councillor Jones reported that the planning committee have agreed to put Northstowe as a regular agenda item for the foreseeable future in order to keep up to date with ongoing changes.

Green and boundaries

Councillor Kirkman reported that the seat is on the green is now being positioned as originally agreed. The missing slat on the bench on Station Road as well as the painting of the seat in Thoday's Close should be completed by the end of August. Councillor Manning has kindly trimmed the trees on the green and will soon be lifting the skirt of the tree beside the access road. Repairs to the pump casing are expected to be completed by the end of September.

Cemetery

None. The Parish Council would like to thank WAG for kindly trimming the ivy.

Halls

In Councillor Foster's absence the Chairman reported that we had received a quote for the repair of the roof ridge tiles and were waiting on two more quotes to arrive. Issues to be looked at in the near future included the decorating of the exterior of the hall and the resurfacing of the car park. The Chairman pointed out that the car park may well involve a planning application.

Leisure and Amenities

Councillor Hardman reported that the actions from the ROSPA report in the U5s play area were almost complete with the removal of the bin inside the fence to be carried out very soon. The 'no dogs' signs have also now been received and need to be put in place. Councillor Hardman confirmed that a quote has been received for the repair of the Pavilion front door, it would be either £150 if it just needs readjusting or an extra £380 if it needs fully replacing.

Andy Buchanon has created some steel grips to hold the goals up in the store and Councillor Clarke has kindly offered to fit them once he can get a volunteer from the Wolves to help him.

DC

Councillor Hardman is currently looking at health and safety regulations and will produce some guidelines for users of the Pavilion.

WH

Councillors Hardman and Jones gave a summary of the funding opportunities meeting they recently attended. The meeting covered the Queen Elizabeth II fields challenge which is designed to protect outside recreation areas. It would have covenants put in place so that the land could not be used for anything else unless a better alternative is found. Councillor Hardman felt that it could also help with future funding requests. The other main funding opportunity discussed was Inspired Facilities. This does not require match funding. Councillor Hardman agreed to look into both opportunities further and report back at the next meeting. Councillor Hardman requested that any suggestions for use of the funding be passed to her as soon as possible.

**ALL/
WH**

138/11 Accounts

The quarterly budget statement was previously circulated.

Paid Items				Actions
Salaries	July 2011	Salaries	2569.57	
Eon	Electric Pavilion	L & A	125.27	
PC Business	Computer	Est	90.00	
To be paid:				
SCDC	Replace Lifeline	Piper Lifeline	(a)	50.00
Oldham Cleaning	Ploughman Hall	Halls	(b)	300.00
Oldham Cleaning	Pavilion	L&A	(c)	150.00
NALC	Conference	Est	(d)	117.00
Will PCC	Meetings	Est	(e)	147.00
Andrew Buchanan	Downpipe Pavilion	L & A	(f)	345.00
Will Primary School	Meetings	Est	(g)	37.50
A R Aspinall	Paint	L & A	(h)	27.24
CBS Office	Stationery	Est	(i)	107.62
Sage Uk Ltd	Upgrade Accounts	Est	(j)	240.00
Councillor Kirkman proposed acceptance of the above accounts, this was seconded by Councillor Jones and agreed unanimously				
139/11 OWLS grant request				
Letter requesting funding previously circulated.				
Councillor Berry proposed a grant of £100. This was seconded by Councillor King and agreed unanimously. The Clerk was asked to organise.				
<i>Clerk</i>				
140/11 Annual Parish meeting attendance				
After discussion, Councillor Kirkman proposed a sub group consisting of Councillors King (Chair), Councillor Purnell and Councillor Jones be set up to look at putting together a proposal. This was seconded by Councillor Berry and agreed unanimously. It was also agreed to request that any organisation who is given a grant attend the Annual Parish Meeting with a report of their year's activities along with their accounts for the year.				
141/11 Dorcas Engineering Clock Service Contract				
Councillor King reported that we have been experiencing quite a few problems with the clock of late but thanks to a lot of tweaking and attention it is now keeping quite good time. We have received a quote for a service contract from Dorcas and Councillor King proposed we accept it, this was seconded by Councillor Berry and agreed unanimously. Clerk to respond to Dorcas				
<i>Clerk</i>				
142/11 Library Update				
Councillor King reported that the situation with the library is mostly unchanged at present. FOWL have said they could commit to 15 hours of voluntary labour per week offering a saving to CCC of about £9,000 a year. He also understood that Over Parish Council had agreed to a grant of £1,000 next year. This would leave a balance of £5,000 to be provided by the Parish Council or other sources. Councillor King proposed we respond to the CCC stating the above and that Willingham Parish Council would be prepared if necessary to underwrite the remaining £5,000 on a three year basis and dependent on the library staying open for that time. This was seconded by Councillor Jones and agreed with twelve in favour and one abstention. Councillor King to liaise with the Clerk to draft a letter to CCC.				
<i>PK/ Clerk</i>				
143/11 Street Lighting project – update				
The Chairman confirmed we have written to CCC requesting clarification and although a response has been received it was a little vague. The Clerk has since written a second letter seeking clarification on one or two points and is still waiting a response.				
144/11 Minerals and Waste Development Plan Update				
Councillor Purnell provided an update on the hearing of the 29 th June (written report previously circulated) and felt that moving forward we should have a representative from the Parish Council on the steering group. Councillor Kirkman proposed that Councillor Purnell should represent the Parish Council. This was seconded by Councillor Berry and agreed unanimously. The Clerk was requested to contact Hanson and advise them of the above requesting we be informed of meetings with sufficient notice for either Councillor Purnell or a deputy to attend.				
<i>Clerk</i>				

145/11 Clerks Attendance at SLCC annual conference

A request for the Clerk to attend the above was previously circulated. Councillor Jones proposed approval of the Clerk's attendance. This was seconded by Councillor Hardman and **agreed** unanimously.

Clerk

146/11 Piper lifeline proposals

The proposal was tabled.

Councillor Jones proposed acceptance of the proposal. This was seconded by Councillor Purnell and **agreed** unanimously

147/11 Ground maintenance of District council owned land.

Details previously circulated.

Councillor Manning left the meeting (9.20pm)

After some discussion Councillor Purnell proposed that the Parish Council should not proceed down the proposed route. This was seconded by Councillor Clarke and **agreed** with 6 in favour and 5 against (Chairman using his casting vote).

Councillor Manning returned to the meeting (9.27pm)

148/11WAG Community Orchard and Tree Planting proposal.

There was a lengthy discussion on the proposed use of the Old Recreation Ground and it was felt that we should investigate other possible viable uses for the field. Councillor Jones proposed that before we commit to tying up the land for any length of time that we put the land forward to SCDC for consideration under the strategic housing land availability scheme. This was seconded by Councillor Hardman and agreed with six in favour and five against. Clerk to contact SCDC.

Clerk

With regards to the tree planting in the Jubilee Field, Councillor Hardman stated that she would like more information. The Clerk was requested to ask WAG to liaise with Councillor Hardman directly with regards to the proposal.

Clerk

150/11 Willingham News Submission.

Councillor King felt that the contribution to the Willingham News would benefit from being by more than one Councillor. Councillors Hardman and Clarke agreed to submit contributions on a rota with Councillor King. Councillor King agreed to put together a rota and liaise with the Clerk.

PK/WH/
DC

151/11 2011/2112 Gritting requirements

Correspondence previously circulated.

Councillor Manning proposed that the Parish Council do not put forward a designated person. This was seconded by Councillor Clarke and **agreed** unanimously.

152/11 items for Future Meetings

Queen Elizabeth II Fields Challenge
Inspired Facilities
Parish Council Long Term Plan

153/11 Date of next meeting

Full Parish Council Meeting 7th September 2011

The meeting ended at 10.07pm

Legislation governing payments

- (a) LGA 1972 s137
- (b) LGA 1984 s(8)(1)(i)
- (c) LGA 1984 s (8)(1)(i)
- (d) LGA 1972 s111
- (e) LGA 1972 s134(4)
- (f) LGA 1894s8(1)(i)
- (g) LGA 1972 1983 s134(4)
- (h) LGA 1894s8(1)(i)
- (i) LGA 1972 s111
- (j) LGA 1972 s111