



WILLINGHAM PARISH COUNCIL

Minutes of the Full Parish Council Meeting held on
5 January 2011 at 7 30 pm in the Octagon, St Mary and All Saints Church, Church Street

Present Councillors A Cook (Chairman), Ms W Hardman,, P King, G Pake, D Jacques,
W Kirkman, R Foster, H Awal, H Berry (*arrived 7.36pm*), Miss R Tsmondo and R Purnell

County Councillor – S Johnstone

1 Parishioner

DRAFT

The Chairman, Councillor P King announced his resignation as Chairman with immediate effect.

Actions

283/11 Election of Council Chairman

Councillor A Cook was the only nomination put forward as Chairman of the Council. A vote took place and it was **agreed** unanimously. Councillor Cook took the Chair.

284/11 Signature of declaration of acceptance of office by new Chairman

Councillor Cook signed the declaration of acceptance of office, this was witnessed and signed by the Clerk as proper officer.

285/11 Election of Vice Chairman of the Council

With Councillor Cook as Chairman, the position of Vice Chairman was then vacant. Councillor Kirkman proposed Councillor King. This was seconded by Councillor Cook. Councillor King announced he would be delighted to support the Chairman and the Council until the Annual General Meeting of the Parish Council in May. There was no other nomination and therefore it was **agreed** unanimously.

286/11 Apologies for absence

Apologies were received from Councillors Barratt, Jones, Borland and Mellows

The Clerk also informed the Council that Councillor Berry had sent his apologies for a late arrival.

Councillor Berry then arrived at the meeting.

287/11 Declarations of interest

Item 295 – Councillor Berry – As employee of Briar Security – prejudicial interest

Item 303 – Councillor Cook – relative of parishioner who wrote in requesting a new bus shelter – personal interest

Councillors Purnell and Kirkman as members of WAG – personal interest

288/11 Public forum

The meeting was adjourned.

The Reverend Trevor Rowe attended the meeting to discuss the Business Plan from Willingham Youth Trust that had been submitted to the office on December 31st. The

Q 2/2/11

Chairman informed him that although the Council would be happy to hear the Reverend Rowe's report, the Council could not make any decisions at this meeting because the letter had arrived after the Agenda had been set and therefore would be deferred as an item at the February meeting.

The Reverend Rowe detailed the main content of the letter, requesting the Parish Councils commitment to support the Youth for the next three years and requested if the money the Council had previously submitted to the County Council for Youth support could now be diverted to the WYT directly. County Councillor Johnstone reported that the County Council would be asking for local Councils to support their area directly in supporting Youth activity.

The Reverend Rowe also gave an update on the progress of WYT, it was in the process of becoming a Limited company and adhering to all legalities in doing so. He reported that WYT were keen on supplying two Youth sessions a week and that their priority at present was securing funding to supply a permanent building in which to hold the sessions.

The Chairman thanked the Reverend Rowe for attending the meeting and for all the work the WYT had done and invited him to attend in February when a decision will be made.

The meeting was re-convened.

289/11 Minutes of the Parish Council Meeting held on Wednesday 1 December 2010

- Item 263/10 – First paragraph, second line, should read make use and not make us.
- Item 269/10 – Green & Boundaries , third paragraph should read Peter Duthie, not Peter Duffy.
- Item 270/10 – Accounts, paid items, should read Subscription –
- Item 276/10 – Third line should read This and not The is.
- Item 277/10 – Third line should read 2011 and not 2100.

Subject to the above amendments, Councillor King proposed the minutes be accepted as a true record. This was seconded by Councillor Hardman and **agreed** with eight votes in favour and three abstentions due to not being present at the last meeting.

290/11 Matters Arising from the Minutes of 1 December 2010 not covered elsewhere on this Agenda

Item 267/10 – Councillor Purnell reported that Willingham did not have a good broadband/mobile reception.

Item 271/10 – Councillor Kirkman had read the NALC document and had seen nothing to suggest any affect on the Councils contribution to the Willingham News. He stated that The Willingham News is an editorial independent publication.

291/11 County Council reports and communications not covered elsewhere on this agenda

Councillor Johnstone wished the Council a happy new year and thanked Councillor King for his former service as Chairman of the Council.

The budget settlement for the County Council was not good, as expected and the budget would be reduced by 40% over the next five years. This would have a large impact on frontline services and Parish Councils would be expected to take these on board where necessary.

County Councillor Johnstone reported that any mobile phone coverage – complaints and queries could be deferred to EEDA – East of England Development Agency.

A Three plus Three group to discuss Northstowe issues has been formed, of which Councillor Johnstone is a member. It consists of three County Councillors and three District Councillors. A meeting was held on 23 December during which there was strong opposition to the build of 2000 houses at Northstowe because of lack of infrastructure. Although the complex upgrade of the A14 had been put on hold, it was recognised that some areas could be improved, the viaduct at Huntingdon, the stretch between Milton and Bar Hill and perhaps the missing link on the A428. These were all possibilities discussed. Houses were needed, but how to deliver the need whilst protecting surrounding Villages was the group's priority. A meeting of the Northstowe Parish Forum is scheduled for Wednesday 12 January.

Councillor Johnstone reported BAM Nuttall had not met their latest deadline for completing the southern section of the busway. Once work is complete, the Project Manager will have three weeks to assess any outstanding work and Nuttall will then have four weeks to complete the work. After this point the Council can then take over the busway and arrange for the defects to be fixed by the Council's own contractors. This would result in a late spring opening

More salt had been ordered for the County.

The Chairman asked if there was any update on the removal of the Caravan on the Causeway. Councillor Johnstone would look into it and report back.

SJ

In reference to the budget announcement, Councillor King suggested that a Finance and General Purpose Committee meeting would be necessary to debate a need for a policy on what front line services the Parish Council could take over for the benefit of the community. Councillor Johnstone offered to attend the next F & GP meeting so that services and legal liabilities could be clarified.

The Chairman informed the Council the precept for the next financial year had already been set, however, some services could be discussed and others taken into account at a meeting later on in the year when the following financial precept year was set. Clarified information from the County Council was needed first before any further discussions could take place.

The Chairman thanked Councillor Johnstone, who then left the meeting at 8.20pm.

292/11 District Council reports and communications not covered elsewhere on this Agenda

None

293/11 Chairman's Report

A letter had been sent to Thurstons regarding the annual fair in Willingham, a meeting had been suggested for later in January. an update would follow at the February meeting.

FEB/
MTG

All the public buildings had suffered from frozen pipes in December, additional measures to prevent this would be considered for the future.

A document had been received from Cambridgeshire Community Services regarding the NHS Trust which would cease in 2013 or merge. The Chairman informed the Council that there were booklets with more information available.

A letter had been received from Over Day Care Centre thanking the Parish Council for their donation of £500.

Q 2/2/11

294/11 To receive reports from the following committees, receive reports from lead councillors, note any delegated decisions taken, and make any recommendations

Planning Committee

Planning Committee meetings held on 29 November and 13 December.
Meeting held under delegated authority on 21 December.

Minutes circulated.

Green & Boundaries – Councillor King reported that it had been suggested to place the new seat on the Green along the access road. A letter to nearby residents would be sent to ask their opinion.

There was no further progress regarding Flat Bridge.

Cemetery – Councillor Pake informed the Council that the Clerk had been informed of another software package (*Edgeware design*), that appeared to meet the Councils needs and would cost less. However information had only been received today and an on-line demonstration would be organised for the Clerk, Councillors Pake and Cook.

Clerk
GP
AC

Halls – Councillor Foster reported that a letter from the County Council regarding the Parish Paths Partnership had been received, however a lot of work had been put in for very little gain the previous year and he proposed that the Parish Council do not join it again this next year. This was seconded by Councillor King and **agreed** with ten votes in favour and one abstention.

Councillor Foster reported that the Clerk had now successfully closed down the Ploughman Hall Charity. There was however a lack of information regarding the foundation and Trustees of the Public Hall Charity? This would need to be clarified with regards to the rate exemption currently received on the Public Hall.

Clerk
RF

The document deferred from the December meeting regarding Pricing and Policy re-structure for the Ploughman Hall would now be deferred to the February meeting.

FEB/
MTG

Leisure and Amenities – None.

295/11 Accounts

Paid Items

Salary	December	Salaries ^(m)	2134.78
C Brown	Clerking	Est ^(b)	100.00
Over Day Centre	Donation	Section 142 ^(c)	500.00
British Gas	Gas Pavilion	L & A ^(d)	32.24

To Pay

K Fergusons	Grass Cutting	Cemetery ^(e)	2030.92
K Fergusons	Grass Cutting	Est ^(f)	2770.33
Briar Security	CCTV Main	Est ^(g)	329.00
Anthony Gallagher	Security	Est ^(h)	135.71
CBS	Stationery	Est ⁽ⁱ⁾	47.36
Petty Cash	Office	Est ^(j)	55.55

Councillor King proposed that the accounts be accepted for payment This was seconded by

Councillor Kirkman and **agreed** with ten votes in favour and one abstention.

296/11 Willingham Parish Council Long Term Strategic Plans

(Document Circulated)

Councillor Purnell detailed the previously circulated document.
Much discussion took place and it was decided to defer this to the February meeting.

297/11 Public response from the letter circulated to Long Lane residents regarding HGV Ban

(Responses circulated)

There had been no objections from the public replies received, therefore the Parish Council would proceed with implementing them.

298/11 Working list of areas in the Community that might require funding sources for Willingham Projects and the management of them.

None had been received.

299/11 Police Matters

No Crime to report.

Councillor Kirkman reported that PCSO Whiteman would produce more reports for the Willingham News to relay to the public.

Councillor Purnell had recently attended a meeting regarding road safety and the Police had assured Willingham of its continued support. It had been recognised that there was a speeding issue along the Earith Road. Speedwatch would work alongside the Police in supporting this issue.

300/11 Letter of Thanks from MAGPAS

Noted.

301/11 News Letter from Connections Bus Project

The Chairman reported that a news letter had been received with a request from the Parish Council for a contribution of £102 per session that the bus attended Willingham, the cost amounted to approximately £5000 for the year, incorporating some holidays. This would result in an increase from the last financial year. A reply was required by the end of January.

A discussion took place regarding the benefit to the Village and comparing to the request from the WYT for approximately the same amount.

It was decided that the Clerk should contact the Connections Bus Project to report that the Parish Council felt unable to reply until after the February meeting when Youth would be discussed in detail and consultation with WYT had been achieved.

302/11 Renewal of ACRE Membership

Councillor Kirkman proposed that the Council continue membership at a cost of £35 per annum.

Councillor Jacques seconded the proposal there was a vote of ten votes for and one against.

Actions

*FEB/
MTG*

*Clerk
AC
PK*

Clerk

Clerk

Q 2/2/11

Councillor Purnell registered his dissatisfaction with ACRE. There was a discussion. The Chairman proposed that a second vote take place in light of the discussion. The proposal from Councillor Kirkman was **agreed** with six votes in favour, three abstentions and two against.

303/11 New Bus Shelter in Willingham

Councillor Cook left the room.

Councillor King as Vice-Chairman read out the responses from the general public regarding the possibility of a new bus shelter.

A discussion took place. Councillor Purnell proposed that the Parish Council agree to provide various bus shelters over a period of time, however, position of these shelters would be decided at a later date. This was seconded by Councillor Hardman and **agreed** ten votes in favour and one abstention.

Councillor King recommended that he and Councillor Cook provide a list of locations and the Council could then debate the options. This item is to be dealt with in the near future.

Councillor Cook returned to the meeting.

304/11 Items for future meetings

Halls Pricing Policy
Cemetery Software Package
Willingham Youth Trust
Long term strategic Plan
New Bus Shelters
Thurston's Annual Fair

305/11 Date of next meeting

The next meeting would be held on Wednesday 2 February 2011.

The meeting ended at 9.22pm

Legislation Governing Payments

Ref. To letters (a) – (j)

- (a) –LGA 1972 s112(2)*
- (b) –Ditto*
- (c) –LGA 1972 s137*
- (d) –LG (Misc Provs) ACT 1976 s19(1)*
- (e) – LGA 1972s214*
- (f) –Ditto*
- (g) – LGA 1894 s8(1)(i)*
- (h) – LG (Misc Provs) ACT 1976 s19(1)*
- (i) –LGA 1972 s111*
- (j) - Ditto*

Actions

*PK
AC
MARCH
AGENDA*

20 Church Street
Willingham
Cambridge CB24 5HT

5th January 2011

The Clerk
Willingham Parish Council
Ploughman Hall Office
Willingham

Dear Dawn,

As previously indicated, I confirm that I will stand down as Chair of WPC at the opening of tonight's Parish Council Meeting, thereby triggering an election.

Assuming a new Chair is elected I will be happy to serve under them in any capacity required.

Best wishes,

A handwritten signature in black ink, appearing to read 'Phil King', with a stylized, cursive script.

Phil King.

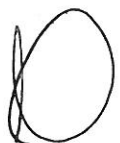
WILLINGHAM

PARISH COUNCIL

DECLARATION OF ACCEPTANCE OF OFFICE

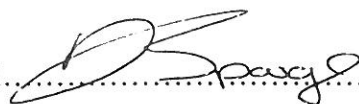
I Andrew John Cook having been elected to the office of
Chairman of Willingham Parish Council declare that I take that office
upon myself, and will duly and faithfully fulfil the duties of it according
to the best of my judgement and ability.

I undertake to observe the code as to the conduct which is expected of
members of the Council.

Signed.....

Date.....5/11/2011

This declaration was made and signed before me.

Signed.....

~~A Member of the Parish Council~~ / The Proper Officer*

(*delete as necessary)