



WILLINGHAM PARISH COUNCIL

Parish Council Office
Ploughman Hall
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25 September 2014

NOTICE IS HEREBY GIVEN of an ordinary meeting of Willingham Parish Council to be held on
Wednesday 1 October 2014 at 7.30pm, in The Octagon, St Mary and All Saints Church – Church Street

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 207/14

AGENDA

- 205/14 Apologies for absence
- 206/14 Declarations of interest
- 207/14 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak and who are on the Electoral Register, must make their name known to the Clerk prior to commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative.
- 208/14 To approve the minutes of the Meeting of the Parish Council Meeting held on 3 September 2014
- 209/14 To deal with any matters arising from the minutes of the Meeting held on 3 September not covered elsewhere on this Agenda
- 210/14 To approve the minutes of the Extraordinary meeting held on the 16th September 2014
- 211/14 To deal with any matters arising from the minutes of the meeting held on the 16th September 2014 not covered elsewhere on this agenda.
- 212/14 To receive and consider any County Council reports and communications not covered elsewhere on this agenda
- 213/14 To receive and consider any District Council reports and communications not covered elsewhere on this agenda
- 214/14 Chairman's report
- 215/14 To receive reports from the following Committees, receive reports from lead councillors, note any delegated decisions taken, and make any recommendations

F&GP Committee

- To receive minutes from the meeting held on the 16th September 2014
- QEII Field Play Equipment Funding – recommendation to Full Parish Council
- To receive any further updates.

Planning Committee

- To receive minutes of meetings held on the 8th September and 25th September 2014
- To receive any further updates

Green & Boundaries

- To consider quotation for the repair of the broken fence in Pyrethrum Way
- To receive any further updates

Cemetery

- To discuss recent grass cutting complaint and consider any future actions to be taken
- To consider costs for George V Memorial Plaque
- To receive any further updates

Halls

Public Hall

- To receive any updates

Ploughman Hall

- To consider quotes for smoke detectors/emergency lighting for the hall
- To consider quote for extra CCTV camera and external lighting for the hall
- To receive any further updates

Leisure and Amenities

- Update on Recreation ground drainage and surface condition issues
- To consider quotes for smoke detectors/emergency lighting for the pavilion
- To consider recommendation from F&GP Committee regarding the QEII play equipment project and funding.

216/14 Accounts

Paid Items:

Salaries	September	Salaries	£2040.04
PAYE	September	Salaries	£ 464.40
Game & Co	Insurance	Insurance	£5118.98
British Gas	Pavilion Gas	L & A	£ 179.24
Total Gas & Elect	Electric Green	G & B	£ 39.31
SCDC	Piper Lifeline	Section 142	£ 677.04
Info Commissioner	Data Protection	Est	£ 35.00

Items to Pay:

Suds & Bubbles	Clean Pav/Ploug	L& A/Halls	£ 625.00
Buchans	Grass Cutting	Cemetery	£ 492.00
Buchans	Grass Cutting	Est	£ 765.37
Konica Minolta	Photocopier	Est	£ 88.79
Konica Minolta	Photocopier	Est	£ 222.84
PKF Littlejohn	Audit	Est	£ 480.00
Will Tabernacle	Meetings	Est	£ 20.00
Petty Cash	Office	Est	£ 96.36
Petty Cash	RFO	Est	£ 129.79
Edgar Farrell	Youth Conversion	Halls (Youth Facility)	£13,480.00
CBS Office Solutions	Year Planner	Est	£ 11.44

217/14 Youth Update including:

- Update on Youth Conversion

218/14 WAG Update

219/14 Police Update

220/14 To receive an update regarding Meadow Road including approval of license from CCC

221/14 To consider recommendations for B1050 traffic consultant

222/14 To discuss potential need for footpath to the community orchard.

223/14 Items for future meetings.

224/14 Date of next meeting.

PLEASE NOTE THAT A FOLDER OF CORRESPONDENCE AND REPORTS FOR COUNCILLORS' INFORMATION WILL BE ON THE TABLE.



Mandy Powell
Parish Clerk

Halls Report for Willingham Parish Council, September 2014

My apologies for my absence from the October meeting, due to being on holiday. The following activity with respect to Halls can be reported:

1. Ploughman Hall: progress continues to be being made on the youth facility conversion, with positive outcomes to discussions about the final fitting out of the facility. Two items of maintenance and security upgrade work, supplementing the main youth facility conversion contract, are now proposed. Firstly, a quotation (attached, for £749.00) has been received for an upgrade to the external security lighting and CCTV system from Aztek Services, suppliers of the current system. This will upgrade the illumination to the entrance to the youth facility and also improve the currently very limited surveillance of the side of the Ploughman Hall in which the entrance is situated. *Acceptance of this quotation is recommended.* Secondly, quotations have been requested for cutting back of the hedge bordering West Fen Road. Following the annual fire alarm and emergency lighting inspection in the Ploughman Hall some items have been identified for rectification. An initial quotation has been supplied by Cromwell Fire Ltd and additional quotations are being pursued.
2. Initial feedback has been received from Willingham Youth Trust on the contents of the proposed lease for the youth facility. A follow-up meeting has been arranged for the middle of October and a fuller report on this will be made at the November Parish Council meeting.
3. The Minutes of the Public Hall Users Committee, held on 1st September 2014, are attached. Quotations are being sought for some minor repairs to the Hall fabric.

Ray Croucher
September 23rd 2014

Leisure & Amenities – Oct 2014 Report

Pavilion

- No issues to report

Recreation Ground

- We had a visit from the Environment Agency on the 5th September which I wish to thank Cllr's Watson and Manning for attending. We again explained to the EA representative's our concerns regarding the situation of the Lode and the affect it is having on the recreational ground. The short story is that whilst the Lode does not present a risk of flooding to the residents of Willingham there is no justification to dredge the Lode. So my next course of action is to walk the entire length of the Lode to identify any areas that could be causing the water levels to be so high. I will report back in our next meeting my findings
- Fencing at the top field has been flattened thus allowing dog walkers to cut across recreational ground, quotes will be sought to fix this
- I have asked Cllr Watson to advise if there is a possibility to add a new black bin to be placed near the bench near the top field on the rec to hopefully reduce the amount of rubbish that is left.

QE11 Field

- No Dogs sign has been reset, thanks to Cllr Cook

Regular Users

Cricket Club

- I shall be attending their AGM.

Bowls Club

- AGM in October will decide if the club will continue, the flooding issues have impacted the finances of the club as games have had to be played away and members are looking at moving to Longstanton.

Willingham Wolves

- I have investigated the request by the football club to purchase a defibrillator for the pavilion, costs vary from £875 to £1,395. I have yet to finalise all the information required for associated annual costs and training, once I expect to present this at next months meeting.

Hockey Club – Nothing to report

Phoenix School – Nothing to report

Jamie
Lead Cllr L&A