



# WILLINGHAM PARISH COUNCIL

Parish Council Office  
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28 August 2014

NOTICE IS HEREBY GIVEN of an ordinary meeting of Willingham Parish Council to be held on  
**Wednesday 3 September 2014 at 7.30pm, in The Octagon, St Mary and All Saints Church – Church Street**

**ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.**

*Prior to the council Meeting, the Council will receive a short presentation from the Phoenix School on their future plans for growth in the village. The Parish Council meeting will follow immediately after the presentation.*

The Public and Press are invited to address the Council under Item 185/14

## AGENDA

- 183/14 Apologies for absence**
- 184/14 Declarations of interest**
- 185/14 Public forum (maximum 3 minutes per person, with an overall limit of 15 minutes) All parishioners wishing to speak and who are on the Electoral Register, must make their name known to the Clerk prior to commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative.**
- 186/14 To approve the minutes of the Meeting of the Parish Council Meeting held on 6 August 2014**
- 187/14 To deal with any matters arising from the minutes of the Meeting held on 6 August not covered elsewhere on this Agenda**
- 188/14 To receive and consider any County Council reports and communications not covered elsewhere on this agenda**
- 189/14 To receive and consider any District Council reports and communications not covered elsewhere on this agenda**
- 190/14 Chairman's report**
- 191/14 To receive reports from the following Committees, receive reports from lead councillors, note any delegated decisions taken, and make any recommendations**

### **F&GP Committee**

- To receive any updates

### **Planning Committee**

- Update on Northstowe
- To receive any further updates

### **Green & Boundaries**

- To receive any updates

### **Cemetery**

- To consider cemetery fees
- To receive any further updates

### **Halls**

#### **Public Hall**

- To receive and consider outcomes from the Public Hall user Committee meeting held on 1 September 2014.
- To receive any further updates

#### **Ploughman Hall**

- To consider WAG tree planting plans for area surrounding the Ploughman Hall
- To receive any further updates

### Leisure and Amenities

- Update on Recreation ground surface condition issues
- To consider quotes for pavilion roof repair

### 192/14 Accounts

#### Paid Items:

Salaries	August	Salaries	2082.27
PAYE	August	Salaries	444.97
E-on	Gas Pavilion	L & A	40.65
E-on	Electricity Public H	Halls	171.02
British Telecom	Phone/Internet	Est	250.40

#### To be paid:

Buchans	Grass cutting	Est	794.14
Buchans	Grass cutting	Cemetery	535.04
Buchans	Weed Treatment	L & A	1128.00 Note 1
Intouch CRM	Licence	Est	35.99
CBS Stationery	Stationery	Est	96.68
Cromwell Fire	Alarm/Lighting	Halls/Ploughman	119.70
Cromwell Fire	Alarm/Lighting	Halls/Public	75.60
Cromwell Fire	Alarm/Lighting	L & A/Pavilion	75.60
Cromwell Fire	Activate Alarm	L & A/Pavilion	246.00
Gerry Whitfield	Internal Audit	Est	195.75
Suds & Bubbles	Cleaning/pavilion	L & A	200.00
Suds & Bubbles	Cleaning/Ploughman	Halls	425.00
Chris Cross	Bench Repairs	G&B	363.50

**Note 1: 50% of the weed treatment costs are to be met by Willingham Wolves as agreed and noted in the May minutes item 104/14**

#### 193/14 Youth Update including:

- Update on Youth Conversion
- To receive and consider draft lease for WYT

#### 194/14 WAG Update

#### 195/14 Police Update

196/14 To receive an update regarding Meadow Road.

197/14 To receive and consider Parish Council insurance renewal

198/14 To review Emergency Plan and elect committee

199/14 To consider feasibility and need for footpath to Community Orchard

200/14 To receive an update on the Highways Improvement Scheme application.

201/14 To consider request for support in principle from Local Works on behalf of Patchway Town Council to a proposal they intend submitting requesting that Parish Councils are given the right to sell electricity

202/14 To consider and appoint internal auditor for the next financial year.

203/14 Items for future meetings.

204/14 Date of next meeting.

**PLEASE NOTE THAT A FOLDER OF CORRESPONDENCE AND REPORTS FOR COUNCILLORS' INFORMATION WILL BE ON THE TABLE.**



Mandy Powell  
Parish Clerk