



# WILLINGHAM PARISH COUNCIL

Parish Council Office  
Ploughman Hall  
West Fen Road  
Willingham  
Cambridge CB24 5LP

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29 January 2014

NOTICE IS HEREBY GIVEN of an ordinary meeting of Willingham Parish Council to be held on  
Wednesday 5<sup>th</sup> February 2014 at 7.30pm, in The Octagon, St Mary and All Saints Church – Church Street

**ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.**

The Public and Press are invited to address the Council under Item 26/14

## AGENDA

*There will be a short update from Balfour Beatty on the ongoing street lighting issues in the village. The Full Parish Council meeting will commence after the update.*

24/14 Apologies for absence

25/14 Declarations of interest

26/14 **Public forum** (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak and who are on the Electoral register, must make their name known to the Clerk prior to commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative.

27/14 To approve the minutes of the Meeting of the Full Parish Council held on 8<sup>th</sup> January 2014

28/14 To deal with any matters arising from the minutes of the Meeting held on 8<sup>th</sup> January 2014 not covered elsewhere on this Agenda

29/14 To receive and consider any County Council reports and communications not covered elsewhere on this agenda

30/14 To receive and consider any District Council reports and communications not covered elsewhere on this agenda

31/14 **Chairman's report including:**

- Letter from resident regarding footpath along Earith Road and overhanging trees
- Thank you letter from Over Day Centre

32/14 To receive reports from the following Committees, receive reports from lead councillors, note any delegated decisions taken, and make any recommendations

**F&GP Committee** – To receive any updates

**Planning Committee** – To receive any updates including:

- Minutes of the meeting held on 13<sup>th</sup> January 2014

**Green & Boundaries** – To receive any updates including:

- Update on Dog Waste Bin
- Update on Village Green tree Removal and correspondence from neighbouring resident
- Update on Old Recreation Ground Gate

**Cemetery** – To receive any updates including:

- To consider quote from Buchans for emptying the cemetery bins in January and February throughout the contract.

**Halls** –

To receive any updates including:

**Public Hall** –

- To consider proposal for new Public Hall Hiring Agreement
- Internal wall
- Update on Fire Alarm

**Ploughman Hall –**

- To consider Electricity Contract for Ploughman Hall (renewal date January 2015)

- **Leisure and Amenities** To receive any updates including:

- To appoint a Deputy Lead Councillor
- To consider quote received from P Cornish for various works to be carried out on the Recreation Ground and QEII Field.
- To consider tenders for new play equipment for the Jubilee Field

**33/14 Accounts**

Paid Items

Salaries	January	Salaries	£2256.11
Salaries	January	Paye	£ 556.86
British Gas	Pavilion gas	L & A	£ 134.02

To be paid

CBS Office	Stationery	Establishments	£ 47.43
GM Pake	Public Hall fire Alarm	Halls	£3191.28
GM Pake	Flood lights	L & A	£ 93.60
GM Pake	Xmas Lights	G & B	£ 120.00
GM Pake	Panel heaters Ploughman	Halls	£ 528.00
GM Pake	Lights in office	Est	£ 268.56
GM Pake	Fire Alarm Pavilion	L & A	£ 158.40
GM Pake	Electric to container	L & A	£ 458.88
Willingham PCC	Meetings	Est	£ 144.00
Buchans	Leaf Clearing ?	Est	£ 883.20
D Fouracre	Pavilion shower	L & A	£ 120.00
Intouch CRM	Licence & Hosting	Est	£ 35.99
HMK	Toilet Rolls	Halls	£ 9.82
HMK	Toilet Rolls	L&A	£ 9.81
HAG SMP	Part for Play equipment	L&A	£ 9.00
Suds and Bubbles	Cleaning Ploughman Hall	Halls	£ 425.00
Suds and Bubbles	Cleaning Pavilion	L&A	£ 200.00
Aspinals	Key Cutting Pavilion	L&A	£ 39.90
Cromwell Fire	Public Hall Fire Alarm call out	Halls	£ 171.26
Universal Fencing	Replacement Gate – Old Rec	G&B	£ 288.00

**34/14 To receive Quarterly Budget Statement**

**35/14 Youth Update including:**

- To consider tenders received for youth facility

**36/14 WAG Update**

**37/14 Police Update**

**38/14 To receive an update on Meadow Road**

**39/14 To receive an update on street lighting**

**40/14 To consider proposal for amendment to Financial Regulation No 14 (Budgetary Control)**

**41/14 To receive notice from CCC regarding permanent speed restriction on B1050 (Shelfords Road)**

**42/14 To receive notice of grant approval for the better bus facility and consider the conditions of the grant.**

**43/14 To consider request from Taylor Wimpey to adopt small parcels of land on Saxon Way**

**44/14 To receive and discuss proposal from the Great Ouse AONB.**

**45/14 Items for future meetings**

**46/14 Date of next meeting**

**PLEASE NOTE THAT A FOLDER OF CORRESPONDENCE AND REPORTS FOR COUNCILLORS' INFORMATION WILL BE ON THE TABLE.**



Mandy Powell  
Parish Clerk