



WILLINGHAM PARISH COUNCIL

Parish Council Office
Ploughman Hall
West Fen Road
Willingham
Cambridge CB24 5LP

Tel: 01954 261027
Email: email@willinghampc.org.uk

28 November 2013

NOTICE IS HEREBY GIVEN of an ordinary meeting of Willingham Parish Council to be held on
Wednesday 4th December 2013 at 7.30pm, in The Octagon, St Mary and All Saints Church – Church Street

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 225/13

AGENDA

- 223/13 Apologies for absence
- 224/13 Declarations of interest
- 225/13 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak and who are on the Electoral role, must make their name known to the Clerk prior to commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative.
- 226/13 To approve the minutes of the Meeting of the Full Parish Council held on 6th November 2013
- 227/13 To deal with any matters arising from the minutes of the Meeting held on 6th November 2013 not covered elsewhere on this Agenda
- 228/13 To receive and consider any County Council reports and communications not covered elsewhere on this agenda
- 229/13 To receive and consider any District Council reports and communications not covered elsewhere on this agenda
- 230/13 Chairman's report
- 231/13 To receive reports from the following Committees, receive reports from lead councillors, note any delegated decisions taken, and make any recommendations

F&GP Committee – To receive any updates including:

- Approval of the F&GP Minutes of the meeting held on 20th November 2013
- The following recommendations made at the F&GP meeting held on 20th November 2013
- Precept request recommendation
- Salary scale review for staff

Planning Committee – To receive any updates including

- Minutes of the meeting held on 18th November 2013
- To discuss and agree S106 agreement for 12 Green Street, Willingham

Green & Boundaries – To receive any updates including:

- Quote for Bench on Thodays Close
- Quote received for tree works on the Village Green
- Update on Dog Waste Bin

Cemetery – To receive any updates including:

- Quote for tree work in the cemetery

Halls – To appoint Lead Councillor

To receive any updates including:

Public Hall – Internal wall

Ploughman Hall – Update on Velux Windows

Quote received for replacement heaters in the hall

Leisure and Amenities

- Lead Councillor Role

- To receive any updates including:

Pavilion - Update on Pavilion Kitchen
Recreation Ground –
Jubilee Field –

232/13 Accounts

Paid Items

Salaries	November	Salaries	1704.13
Paye	November	Salaries	377.53
British Gas	Gas Pavilion	L & A	78.78
Total Gas	Gas Pavilion	L & A	25.92
Total Gas	Gas Pavilion	L & A	12.19
SCDC	Piper Lifeline	Section 147	58.84
BT	Telephone	Est	247.30
Will Youth Trust	Donation	Donation	4098.00
Mr Walls	Refund	Halls	72.00
<u>To Pay</u>			
Nicholas Hancox	Solicitors Fees	Est	555.60
Peacock Farms	Hedge Flailing	L&A	285.00
A R Aspinall	Screws/Play Equip	L & A	6.04
A R Aspinall	Bulk Gravel	L&A	91.20
Intouch CRM	Licence	Est	35.99
Cromwell Fire	Speach Dialer	Est	213.90
Buchans	Grass Cutting	Cemetery	480.00
Buchans	Grass Cutting	Est	1178.16
Visual Creations	Build. Control	Youth S106	472.50
Andrew Buchanan	Barrier	Halls	625.00
CBS	Stationery	Est	75.04
Suds & Bubbles	Cleaning	Halls	425.00
Suds & Bubbles	Cleaning	L&A	200.00
David Fouracre	Plumbing Repair Pavilion	L&A	78.00

233/13 Youth Update including funding support

234/13 WAG Update

235/13 Police Update

236/13 To receive notice of Sustainable Parish Energy Partnership

237/13 To discuss marking the WWI Centenary

238/13 To receive and discuss complaint received regarding the naming of Balland Field

239/13 To discuss nominations for South Cambs Community Awards

240/13 To receive and discuss Clerk's request to attend Practitioners Conference in Feb 2014

241/13 To receive request from Willingham News to fund hall hire for event.

242/13 Update of Parish Council offer to purchase land on Meadow Road

243/13 To receive any other reports from outside bodies not on the Agenda

244/13 Items for future meetings

245/13 Date of next meeting

PLEASE NOTE THAT A FOLDER OF CORRESPONDENCE AND REPORTS FOR COUNCILLORS' INFORMATION WILL BE ON THE TABLE.

Mandy Powell
Parish Clerk