



WILLINGHAM PARISH COUNCIL

Parish Council Office
Ploughman Hall
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31 October 2013

NOTICE IS HEREBY GIVEN of an ordinary meeting of Willingham Parish Council to be held on
Wednesday 6th November 2013 at 7.30pm, in The Octagon, St Mary and All Saints Church – Church Street

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 200/13

AGENDA

198/13 Apologies for absence

199/13 Declarations of interest

200/13 **Public forum** (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak and who are on the Electoral role, must make their name known to the Clerk prior to commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative.

201/13 To approve the minutes of the Meeting of the Full Parish Council held on 2nd October 2013

202/13 To deal with any matters arising from the minutes of the Meeting held on 2nd October 2013 not covered elsewhere on this Agenda

203/13 To receive and consider any County Council reports and communications not covered elsewhere on this agenda

204/13 To receive and consider any District Council reports and communications not covered elsewhere on this agenda

205/13 Chairman's report

206/13 To receive reports from the following Committees, receive reports from lead councillors, note any delegated decisions taken, and make any recommendations

F&GP Committee – To receive any updates including considering personnel recommendations made at the meeting held on 25th September

Planning Committee – To receive any updates:

Green & Boundaries – To receive any updates including:
- G&B Maintenance

Cemetery – To receive any updates:

Halls – To receive updates:

Public Hall – To receive any updates including:
- Proposed alterations to the internal wall

Ploughman Hall – To receive any updates including:
- To discuss and agree advertisement for Willingham News
- Update on Velux Windows or alternatives in the Ploughman Hall

Leisure and Amenities – To receive any updates including:

Recreation Ground –

Jubilee Field – Consider quotations for replacement fence to run along the Lode

207/13 To discuss ongoing issues with the Pavilion Kitchen and legislation

208/13 Accounts

Paid Items:

Salaries	Salaries	October	2478.44
HMRC	Salaries	October PAYE	467.09
E-on	Halls	Electricity Ploughman	327.96
Royal British Legion	Est	Wreath	25.00
British Gas	L & A	Pavilion Gas	23.39
British Gas	L & A	Pavilion Gas	0.42CR
British Gas	L & A	Pavilion Gas	14.37CR
Camb Water	Cemetery	Water Cemetery	32.88
Camb Water	Pavilion	Water Pavilion/Ploughman	150.70
Camb Water	L & A	Recreation ground water	17.84

Items to pay:

Sage	Est	Payroll Support	150.00
Buchans	Cemetery	Grass cutting	324.00
Buchans	Est	Grass cutting Village	692.16
CBS Office	Est	Stationery	36.04
Willingham PCC	Est	Meetings	168.00
Suds and Bubbles	L & A/Halls	Cleaning Pav/Ploughman	625.00
A R Aspinall	L&A	Gravel (road planings)	91.20
Gawn Associates	Halls	Planning	300.00
Cromwell Fire	Halls	CCTV Repair Ploughman	246.00
Petty Cash	Est	Office Petty cash	33.85
Eon	Halls	Public Hall electricity	45.23
In Touch CRM	Est	License and Hosting	35.99

209/13 Youth Update – including request from WYT for invoice payment of £4098.00

210/13 WAG Update

211/13 Police Update

212/13 To consider IT proposal for the office

213/13 To consider revising standing order number 71 in relation to audio and video recordings and photographs during Parish Meetings.

214/13 To consider appointment of Internal Auditor for 2014/2015

215/13 To discuss the ongoing problems with the new Street Lighting project

216/13 To discuss and consider documentation requirements of organisations who receive grants from the Parish Council

217/13 To consider application for the Local Highway Improvement Initiative for 2014/2015

218/13 To consider request from Parishioner regarding pruning/removal of tree outside 8a Green Street

219/13 To agree meeting dates for 2014

220/13 To receive any other reports from outside bodies not on the Agenda

221/13 Items for future meetings

222/13 Date of next meeting

PLEASE NOTE THAT A FOLDER OF CORRESPONDENCE AND REPORTS FOR COUNCILLORS' INFORMATION WILL BE ON THE TABLE.


Dawn Spouge
Parish Clerk