



WILLINGHAM PARISH COUNCIL

Parish Council Office
Ploughman Hall
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Willingham
Cambridge CB24 5LP

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31 July 2013

NOTICE IS HEREBY GIVEN of an ordinary meeting of Willingham Parish Council to be held on
Wednesday 7 August 2013 at 7.00pm, in The Octagon, St Mary and All Saints Church – Church Street

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 138/13

AGENDA

- 136/13 Apologies for absence
- 137/13 Declarations of interest
- 138/13 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak and who are on the Electoral role, must make their name known to the Clerk prior to commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative.
- 139/13 To approve the minutes of the Meeting of the Full Parish Council held on 3 July 2013
- 140/13 To deal with any matters arising from the minutes of the Meeting held on 3 July 2013 not covered elsewhere on this Agenda
- 141/13 Co-option of Councillor
- 142/13 To receive and consider any County Council reports and communications not covered elsewhere on this agenda
- 143/13 To receive and consider any District Council reports and communications not covered elsewhere on this agenda
- 144/13 Chairman's report including:
 - Invitation to Ouse Washes Landscape conference and survey request
- 145/13 To receive reports from the following Committees, receive reports from lead councillors, note any delegated decisions taken, and make any recommendations

Planning Committee – To receive any updates including

- Planning Committee meetings held on 15th July and 31st July
- Update on proposed CIL charges and Parish Council feedback
- Update on Local Plan and Parish Council feedback

Green & Boundaries – To receive any updates including:

- Damaged Fence Pyrethrum Way

Cemetery – To receive any updates including:

- Cemetery Gates

Halls – To receive updates:

Public Hall – Any updates

Ploughman Hall – Any updates including:

Update on Velux Windows in the Ploughman Hall

Update on improvements to Heating system in the Ploughman Hall

Leisure and Amenities – To receive updates:

Pavilion – To Receive any updates

Recreation Ground – to receive any updates including:

- To receive request from Bowls Club for support of their funding application.

Jubilee Field – to receive any updates including:

- Update on adjustments to Play Area as suggested by RosPA
- Consider replacement of damaged bin on the Jubilee field at a cost of £240

146/13 Accounts

Paid Items:

Paid by Charge Card

| | | | |
|--------------------|------------------|-------|-------|
| Lloyds charge Card | Annual fee | Est | 32.00 |
| Allgood | Keys - Ploughman | Halls | 43.98 |
| AC Leigh | Keys - Ploughman | Halls | 53.70 |

BACS Payments:

| | | | |
|----------|------|----------|---------|
| Salaries | July | Salaries | 2458.63 |
| HMRC | PAYE | Salaries | 294.88 |

Items Paid by Cheque:

| | | | |
|------------------|----------|----------|--------|
| Willingham Bowls | Donation | Donation | 500.00 |
|------------------|----------|----------|--------|

Items to be paid:

| | | | |
|--------------------|-------------------------------------|--------------------|---------|
| CBS Office | Stationery | Est | 60.47 |
| Intouch | Licence & Hosting | Est | 35.99 |
| D Fouracre | Boiler Serv - Pav | L & A | 120.00 |
| Universal Fencing | Supply & Fix Fencing | Rec - L & A | 153.60 |
| Buchans | Grass cutting | Cemetery | 522.00 |
| Buchans | Grass cutting | Est - Village Cuts | 836.16 |
| A R Aspinall | Keys Car Park | Halls | 19.96 |
| HMK Ltd | Toilet rolls | Halls | 9.81 |
| HMK Ltd | Toilet rolls | Pavilion L & a | 9.82 |
| Cromwell Fire | VAT - missed of last months payment | | 48.49 |
| Mike Overall | Repair of Cemetery Gates | Cemetery | 1044.00 |
| In Touch CRM | Monthly License and Hosting | Est | 35.99 |
| Dorcas Engineering | Repair to Bell chamber | F&GP | 210.00 |

147/13 Youth Update

148/13 WAG Update

149/13 Consider adoption of revised standing orders

150/13 To receive correspondence and consider funding request from Cottenham Academy

151/13 To consider application for funding from Cambridgeshire Shrievalty Trust

152/13 To consider IT proposal for the office

153/13 Willingham Combined Charity update

154/13 To receive any other reports from outside bodies not on the Agenda

155/13 Items for future meetings

156/13 Date of next meeting

PLEASE NOTE THAT A FOLDER OF CORRESPONDENCE AND REPORTS FOR COUNCILLORS' INFORMATION WILL BE ON THE TABLE.


Dawn Spouge
Parish Clerk