



WILLINGHAM PARISH COUNCIL

Parish Council Office
Ploughman Hall
West Fen Road
Willingham
Cambridge CB24 5LP

Tel: 01954 261027
Email: email@willinghampc.org.uk

04 January 2013

NOTICE IS HEREBY GIVEN of an ordinary meeting of Willingham Parish Council to be held on Wednesday 9th January 2013 at 7.30pm, in **The Octagon, St Mary and All Saints Church – Church Street**

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 03/13

AGENDA

There will be a short ten minute presentation from WAG Environmental group providing an update and taking questions on the tree planting. The Full Parish Council meeting will commence after the presentation.

- 01/13 Apologies for absence
- 02/13 Declarations of interest
- 03/13 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*)
- 04/13 To approve the minutes of the meeting of the Full Parish Council held on Wednesday 5th December 2012
- 05/13 To deal with any matters arising from the minutes of the meeting held on 5th December 2012 not covered elsewhere on this Agenda
- 06/13 To receive and consider any applications for Councillor Vacancies
- 07/13 To receive and consider any County Council reports and communications not covered elsewhere on this agenda
- 08/13 To receive and consider any District Council reports and communications not covered elsewhere on this agenda
- 09/13 Chairman's report
- 10/13 To receive reports from the following Committees, receive reports from lead councillors, note any delegated decisions taken, and make any recommendations

Planning Committee

- To discuss and consider application for tree works within a conservation area - 34-38 church Street, Willingham, Mr J Honey, removal of willow tree.

To receive any updates including

- Planning Committee meeting held on 11th December 2012

Finance and General Purpose Committee

- To consider approval of Precept

Green & Boundaries

- To receive any updates

Cemetery

- To receive any updates

Halls

- To appoint a Lead and Deputy Councillor
- To receive any updates –
- To discuss Ploughman Hall heating system
- Ploughman Hall – Changes to hire rates

Leisure and Amenities

- To receive any updates
- To appoint a Deputy Lead Councillor

11/13 Accounts

Paid Items

Salaries	December	Salaries	£2355.01
HMRC	PAYE Dec	Salaries	£ 468.77
SCDC	Piper Lifeline	Section 142	£ 468.26
Hygiene Supplies	Baby Changing Unit	L & A	i) £ 170.38

To be paid

Oldham Cleaning			£ 130.00
K Fergusons	Grass Cutting	Cemetery	£2087.28
K Fergusons	Grass Cutting	Establishments	£3665.02
Cromwell Fire	Extinguishers Pub Hall	Halls	£ 72.00
Cromwell Fire	Extinguishers Pavilion	L & A	£ 72.00
Cromwell Fire	Extinguishers Ploughman	Halls	£ 139.44
Camb County Council	Street Lighting	Est	£ 347.68
Intouch CRM	Licence & Hosting	Est	£ 35.99
CBS Office	Stationery	Est	£ 94.71
Canalbs Ltd	Training	Est	£ 192.10
Petty Cash	Stationery	Est	£ 105.00
SCDC	Piper Lifeline	Section 142	ii) £ 54.34
Edge Design	Cemetery Database	Cemetery	£ 210.00
Coulson	Ploughman Hall Car Park	Halls & Section 106	£44,094.00

Notes:

- i) This was paid, with authorisation using the Credit card.
- ii) Have requested a Direct Debit form.

- 12/13 To discuss and consider grass cutting tenders.
- 13/13 To consider change to standing orders to implement public speaking policy.
- 14/13 Youth matters update
- 15/13 To discuss and consider WAG's proposal for storage of waste electrical and electronic equipment (WEEE) at the Ploughman Hall
- 16/13 To consider membership renewal of Cambridgeshire ACRE
- 17/13 To consider membership of East of England Local Government Association
- 18/13 Update from Combined charities meeting 13th November
- 19/13 Police Matters
- 20/13 To discuss and consider preliminary proposals for street lighting from Balfour Beatty
- 21/13 To discuss and consider WAG Tree Planting proposal
- 22/13 Items for future meetings
- 23/13 Date of next meeting

PLEASE NOTE THAT A FOLDER OF CORRESPONDENCE AND REPORTS FOR COUNCILLORS' INFORMATION WILL BE ON THE TABLE.


Dawn Spouge
Parish Clerk