



# WILLINGHAM PARISH COUNCIL

Parish Council Office  
Ploughman Hall  
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Willingham  
Cambridge CB24 5LP

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25 September 2012

NOTICE IS HEREBY GIVEN of an ordinary meeting of Willingham Parish Council to be held on  
Wednesday 3rd October 2012 at 7.30pm, in The Octagon, St Mary and All Saints Church – Church Street

## ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 193/12

### AGENDA

- 191/12 Apologies for absence
- 192/12 Declarations of interest
- 193/12 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*), (*This meeting will be a closed meeting after Item 207/12*)
- 194/12 Co-option of Councillors
- 195/12 To approve the minutes of the meeting of the Full Parish Council held on 5<sup>th</sup> September 2012
- 196/12 To deal with any matters arising from the minutes of the meeting held on 5<sup>th</sup> September 2012 not covered elsewhere on this Agenda
- 197/12 To receive and consider any County Council reports and communications not covered elsewhere on this agenda
- 198/12 To receive and consider any District Council reports and communications not covered elsewhere on this agenda
- 199/12 Chairman's report
- 200/12 To receive reports from the following Committees, receive reports from lead councillors, note any delegated decisions taken, and make any recommendations
  - Planning Committee – To receive any updates including
    - Planning Committee meeting held on 30 August and 25 September 2012
    - Representative to attend Parish Forum meetings
  - Green & Boundaries – To receive any updates
  - Cemetery – To receive any updates
  - Halls – To receive any updates
    - Public Hall –
    - Ploughman Hall –
    - To consider revision of hire fees
  - Leisure and Amenities – To receive any updates
- 201/12 Accounts

### Paid Items:

Salaries	September	Salaries	£2056.80
PAYE	September	Salaries	£ 371.44
S P Oldham	Cleaning Pav	L & A	£ 108.00
	Clean & Cust Plough	Halls	£ 296.00

C Water	Water Public Hall	Halls	£ 92.10
C Water	Water Old Rec	L & A	£ 20.31
C Water	Plough & Pav	Halls & L&A	£ 86.63
C Water	Water Cemetery	Cemetery	£ 21.96
E-on	Electricity – Public	Halls	£ -79.78
British Gas	Pavilion gas	L & A	£ 79.27
SCDC	Piper Lifeline	Section 142	£ 468.26
Newsletter	Donation		£3500.00
Boxtor Limited	Container	L & A	£2580.00

**Items to Pay:**

CBS Office	Stationery	Est	£ 34.72
Connection Bus	Youth Bus	Section 142	£ 630.00
Fergusons	Grass Cutting	L & A	£ 324.00
SLCC	Conference	Est	£ 564.00
Konica Minolta	Photocopier	Est	£ 64.41
Cheffins	Valuation Old Rec	L & A	£ 120.00
Intouch CRM	Licence	Est	£ 35.99
A R Aspinall	Glue	L & A	£ 4.01
Willingham PCC	Meetings	Est	£ 144.00
Briar Security	Key pad	Est	£ 83.70
Sage UK	Sage cover	Est	£ 273.00

**202/12 To discuss and consider changes to Financial Regulations (*Budgetary control:14*)**

**203/12 To approve amendment of Standing Orders (*members interests: 59,60,61*)**

**204/12 To consider renewal of SLCC membership for the Clerk**

**205/12 To discuss possibility of improvement to local transport – Cambridgeshire Community Transport Fund**

**206/12 To consider a representative to attend the Cambridgeshire funding fair in Newmarket – 19<sup>th</sup> November 2012**

**207/12 Youth matters update**

**208/12 Meeting closed to general public and press for Parish Council to discuss confidential item (*public bodies (Admissions to Meetings) Act 1960*)**

**209/12 Items for future meetings**

**210/12 Date of next meeting**

**PLEASE NOTE THAT A FOLDER OF CORRESPONDENCE AND REPORTS FOR COUNCILLORS' INFORMATION WILL BE ON THE TABLE.**



Dawn Spouge  
Parish Clerk