



WILLINGHAM PARISH COUNCIL

Parish Council Office
Ploughman Hall
West Fen Road
Willingham
Cambridge CB24 5LP

Tel: 01954 261027
Email: email@willinghampc.org.uk

28 June 2012

NOTICE IS HEREBY GIVEN of an ordinary meeting of Willingham Parish Council to be held on Wednesday 4th July 2012 at 7.30pm, in The Octagon, St Mary and All Saints Church – Church Street

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 126/12

AGENDA

Prior to the meeting being opened. There will be a question and answer session between the County Councillor Officer dealing with Traveller Issues and Willingham Parish Council.

- 124/12 Apologies for absence
- 125/12 Declarations of interest
- 126/12 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*)
- 127/12 To approve the minutes of the annual meeting of the Full Parish Council held on 13th June 2012
- 128/12 To deal with any matters arising from the minutes of the annual meeting held on 13th June 2012 not covered elsewhere on this Agenda
- 129/12 To receive and consider any County Council reports and communications not covered elsewhere on this agenda
- 130/12 To receive and consider any District Council reports and communications not covered elsewhere on this agenda
- 131/12 Chairman's report
- 132/12 To receive reports from the following Committees, receive reports from lead councillors, note any delegated decisions taken, and make any recommendations

Planning Committee – To receive any updates including
- Planning Committee meeting held on 27th June 2012

Finance & General Purpose Committee – To receive recommendations made at the meeting held on Wednesday 6th June 2012

Green & Boundaries – To receive any updates

Cemetery – To receive any updates including
- Report on findings of land offered for sale for New Cemetery in Willingham

Halls – To receive any updates
Public Hall –

Ploughman Hall –
- Car-park extension
- Consider updated draft of Ploughman Hall booking form and fees
- Consider agreed assembly point for Fire precautions
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Leisure and Amenities – To appoint a new Lead Councillor
Receive updates on:-
- To consider adopting QE2 status as set out by Fields in Trust
- Pavilion Hire Policy and hire terms for Mr Dean Greygoose
- Metal Container
- Pavilion – receive letters rescinding item 110/12 on internal painting quotes and reconsider quotes

- Pavilion front door
- Receive and consider letter of complaint from Willingham Cricket Club
- Pavilion – other

133/12 Accounts

Paid Items:

The following items were paid at the last meeting but had been omitted from the payment schedule:

Cardinal Concrete	From Sports Council money		144.00
CBS Office	Stationery	Establishments	58.10
Playsafety Ltd	Inspection West Fen	L & A	124.80
Old West Drainage	Drainage	Establishments	46.20
Cromwell Fire	Office Extinguishers	Establishments	75.34
Edge designs	Software licence	Cemetery	180.00
Edge designs	Renumber graves	Cemetery	72.00

Direct Debits:

SCDC	Piper Lifeline	Section 142	610.48
British Gas	Pavilion Gas	L & A	123.90

BACS Payments:

Salaries	June	Salaries	1960.27
S Oldham	Pavilion Deep clean	L & A	230.00
	Plough cust & clean	Halls	270.00
	Pavilion cleaning	L & A	120.00
	Plough deep clean	Halls	385.00
PRS	Licence	Halls	533.52

Items to be paid:

Over & Will Drainage	Drainage rate	Establishments	28.75
SLCC	Dep Clerk Mem	Establishments	97.00
D Fouracre	Ploughman tap	Halls	144.00
Camb County	Council Library	Donation	500.00
P Cornish	Remove soil	Cemetery	600.00
Konica Minolta	Photocopier	Establishments	263.24
A Buchanan	Steel box for tap	Halls	65.00
P Stickler	Map	G & B	425.00
GM Pake	Electrical works/Ploughman	Halls	1361.70
PC Homecall	Computer	Establishments	90.00

- 134/12 To discuss email from CAPALC on guidance of Parish Council signatories and decide if additional signatories are required**
- 135/12 To discuss and update the Financial Regulations and Standing Orders**
- 136/12 To re-discuss renewal of a PC nominated Trustee for Willingham Combined Charity**
- 137/12 Youth update**
- 138/12 To consider proposal from Councillor Jones on individual council email address for Councillors and staff at a cost of £228 + VAT from The PC current website providers, Intouch CRM**
- 139/12 To receive an update from the Chairman on Cambridgeshire County Councils Street Lighting briefing**
- 140/12 To receive a request from WAG for funding to assist setting up Willingham Neighbourhood Watch**
- 141/12 To consider entering the Community Pride Awards and nominate a local resident for the Village Hero award**
- 142/12 To receive any updates on the New Code of Conduct**
- 143/12 Items for future meetings**
- 144/12 Date of next meeting**

PLEASE NOTE THAT A FOLDER OF CORRESPONDENCE AND REPORTS FOR COUNCILLORS' INFORMATION WILL BE ON THE TABLE.


Dawn Spouge
Parish Clerk