



WILLINGHAM PARISH COUNCIL

Minutes of the Finance and General Purposes Committee meeting held on Wednesday 18th November 2015 at 7:30 pm
In the Parish Council Office, Ploughman Hall, West Fen Road, Willingham

Present Councillors: P King (Chair), R Croucher, D Law, S Mellows, J Watson, J Smith

Public: None

Clerk: Mandy Powell

RFO: Sarah Rutherford

1. Apologies for absence

None received.

2. Declarations of interest

None

3. Public Forum

No public present

4. To approve minutes of the meeting held on the 7th July 2015

Councillor Croucher proposed that the minutes be accepted as a true record of the meeting, seconded by Councillor Watson and agreed with five votes in favour and one abstention due to not being at the meeting.

5. Any matters arising from the meeting held on the 7th July 2015 not covered elsewhere on the agenda.

None

6. To discuss and consider ongoing legal costs

The Chairman summarised the current situation and the ongoing legal costs. He confirmed that all questions had now been addressed and it was now intended to draw a line under the situation. Councillor Croucher explained that a letter had been issued by the Solicitor and confirmed that as the latest requests were in relation to Councillor King, Councillor King had stepped back from the decision making process for this particular issue.

7. To consider payment of PCSO to patrol parking issues.

Councillor Croucher summarised the Police position with regard to patrolling unsociable parking around the school and explained that the Parish Council were able to purchase 42 hours of PCSO time at a cost of £1,000. Councillor King proposed that the Council set aside £1,000 and subject to liaison with the school, trial the scheme during the next year. This was seconded by Councillor Law and agreed with five votes in favour and one against.

8. To discuss and consider budget bids and precept requirement for 2016/2017

The RFO summarised the Council's financial status to date and the budget bids were discussed and agreed (see attached sheet).

Councillor Watson proposed the precept remain the same as it is currently. This proposal received no seconder and was therefore not carried.

Councillor King proposed the precept be increased to £115,000, seconded by Councillor Croucher and agreed with five votes in favour and one against.

The Clerk and RFO left the meeting and the following items were minuted by Councillor Croucher

9. To discuss and consider personnel matters

The Clerk had requested that the Council consider increasing her pay scale to spinal point 38 in line with the analysis completed by CAPALC. Councillor Watson proposed the Council approve the uplift to commence from 1st January 2016, seconded by Councillor Smith and agreed unanimously.

It was noted that there was currently no change to the RFO and Litter Picker's spinal points and Councillor Croucher proposed that they remain on the same salary for the coming year with a commitment to review the roles with a possible upgrade from January 2017. This was seconded by Councillor Watson and agreed unanimously.

10. Items for future meetings

Policies review

11. Date of next meeting - Monday 21st December 2015

Meeting closed at 8:50pm

Actions

PRECEPT 2016 - 2017

Planning		£0	
Halls			
Water Rates	£300		
Electricity	£3,000		
Ploughman Rates	£3,300		
Fire Extinguishers	£250		
PRS Licence	£900		
Cleaning	£5,500		
Refuse	£1,000		
Advertsing	£350		
Maintainance	£2,800		
Income	-£6,000		
		£11,400	
Leisure & Amenities			
Rates	£2,200		
Play Equip Rep	£6,000		
Play Inspection	£100		
Boiler Service	£150		
Tree Inspection	£1,500		
Maintainance of LA grounds	£3,000		
Maint & Rep Pavilion	£1,300		
Cleaning	£2,400		
		£16,650	
Green & Boundaries			
Electric & Lighting	£1,500		
General Maintainance	£1,500		
Christmas Lights	£250		
Meadow Rd/Community	£6,000		
Balance remain 31.03.16	-£2,000		
		£7,250	
Cemetery			
Rates/water rates	£600		
Grass Cutting	£6,500		
Euro container	£400		
		£7,500	
Insurance	£4,700		
Salaries	£34,000		
PiperLifeline	£2,000		
Village Grass cutting	£6,000		
Donations	£2,800		
Establishments	£13,000		
		£62,500	
Increase to reserves	£9,700	£9,700	
		£ 115,000	

Winn