



# WILLINGHAM PARISH COUNCIL



Minutes of the Finance and General Purposes Committee meeting held on Tuesday 16 September 2014 at 20:30 pm in the Baptist Church Hall, George Street, Willingham

Present Councillors:- A Cook (Chairman), R Croucher, B Kirkman, J Smith, S Mellows  
RFO: Mrs S Rutherford

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	Actions
<p>1. <b>Apologies for absence</b> Were received and accepted from Cllr King due to holiday and Cllr Law due to a prior commitment</p>	
<p>2. <b>Declarations of interest</b> None</p>	
<p>3. <b>Public Forum</b>  None</p>	
<p>4. <b>To discuss and review financial expenditure and income for current projects for the QEII Field play area and the Youth conversion.</b></p>	
<p><u>QEII Field Play equipment</u> The Chairman summarised the latest situation with regards to funding applications and the current shortfall of £30,000 due to a reduction of £10,000 from WREN and AmeyCespa reducing their maximum grant from £40,000 to £20,000. The Council had ring-fenced £34,000 towards the project. A discussion took place regarding the options moving forward and the RFO confirmed what monies had been allocated to the various ongoing projects. Councillor Kirkman proposed that a recommendation be made to the Full Parish Council at their next meeting on the 1<sup>st</sup> October 2014 that due to the funding shortfall the project could not go ahead as it stands and the project should be re-looked at accordingly. This was seconded by Councillor Croucher and <b>agreed</b> unanimously.</p>	<p>FPC Mtg October</p>
<p><u>Youth Conversion</u> The RFO Confirmed there is a current overspend of £5,350 on the project and it was estimated that further additional costs that had been highlighted would come to approximately £2,000. It was agreed that there were sufficient funds to cover this overspend.</p>	
<p>5. <b>Assets Register.</b> All Councillors were asked to check the list under their individual areas and pass the information to the RFO so that she could compile an up to date register in time for the next meeting. The register would then be reviewed annually in May</p>	<p>All RFO</p>
<p>6. <b>Financial risk assessments</b> Councillors were asked to look through the listings for any alterations, omissions etc and the list would be reviewed and agreed at the next F&amp;GP meeting.</p>	<p>All Next Mtg</p>
<p>7. <b>Regulations/policies requiring review</b> The Clerk had not had time to look at these prior to the meeting so this item was deferred to the next meeting.</p>	<p>Next Mtg</p>
<p>8. <b>Budget requirements</b> Councillors were provided with last years budget requests and asked to compiling their requests for the next financial year, in time for the next F&amp;GP meeting.</p>	<p>All Next Mtg</p>
<p>9. <b>Items for future meetings</b> - Asset Register - Risk Assessments - Policies and regulations - Precept bids</p>	
<p>10. <b>Date of next meeting: Wednesday 19 November 2014</b></p>	
<p>Meeting closed at: 21:30pm</p>	

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11/10/14