



WILLINGHAM PARISH COUNCIL

7th June 2016

NOTICE IS HEREBY GIVEN of an ordinary meeting of the
Finance and General Purposes Committee
to be held on Wednesday 22nd June 2016 at 7 30 pm
in the Parish Council Office, Ploughman Hall, West Fen Road, Willingham

ALL COUNCILLORS WHO ARE MEMBERS OF THIS COMMITTEE ARE HEREBY SUMMONED TO ATTEND.

The public and press are invited to address the Council under item 3.

AGENDA

1. Apologies for absence
2. Declarations of interest
3. Public Forum
4. To approve minutes of the meeting held on the 16th March 2016
5. Any matters arising from the meeting held on the 16th March 2016 not covered elsewhere on the agenda.
6. To consider and agree Job specification and salary scale for new admin position
7. To consider and agree Parish Council contribution to the Staff pension scheme.
8. To consider and agree salary increase as recommended by the National Joint Council for Local Government Services (NJC).
9. To receive updates on:
Electronic banking
Use of an Order Book.
10. Items for future meetings
11. Date of next meeting

Mandy Powell
Parish Clerk

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