



# WILLINGHAM PARISH COUNCIL

Minutes of the ordinary meeting of Willingham Parish Council held on Wednesday 3<sup>rd</sup>  
April 2019 7.30pm, in the Octagon,  
St Mary and All Saints Church, Church Street, Willingham

Present: Councillors: Smith, J Anderson, S Anderson, L King, P King (Chair), Harris, Carlton, Law, Cook, Croft, Watson,  
Mansfield, Tassell

County Councillor: Wotherspoon  
District Councillor: Percival

Parishioners: eleven

Clerk: Mandy Powell

	Actions
<p><b>55/19 Apologies for absence</b> Apologies were received from Councillors Manning and Croucher due to personal commitments</p>	
<p><b>56/19 Declarations of interest</b> Item 68/19 – Willingham News – Councillor Law (wife is an editor), Councillor P King (treasurer) and Councillor L King (secretary)</p>	
<p><b>57/19 Public forum (maximum 3 minutes per person, with an overall limit of 15 minutes) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative</b> <i>Meeting adjourned</i> <i>Issues raised by members of the public included:</i> <i>Dog walking field – concerns were raised about the loss of the field and the impact on the wellbeing of dogwalkers. The Council were asked to consider the use of the Recreation Ground. Conversely concerns were raised about the potential health risks to the football teams and other Recreation ground users as a result of dog mess not being picked up (see item 63/19 G&amp;B).</i> <i>Empty Buildings in the village – Concern was raised about the number properties that had stood empty in the village for some time and what could be done about them. District Councillor Percival confirmed that SCDC would be increasing the Council tax charge on empty properties and hoped this would improve the situation.</i> <i>Pop-up Café – WYT presented their plans for the pop-up café and summarised their grant application (see item 63/19 Halls)</i> <i>Cemetery gates – Concerns were raised regarding the cemetery gates and the plans to potentially replace them with wooden ones. It was felt that this would be a terrible loss to the village as they had been in place for 150 years or so. It was suggested that ways to repair and improve the access should be investigated first (see item 63/19 cemeteries)</i> <i>Meeting reconvened</i></p>	
<p><b>58/19 To approve the minutes of the Parish Council meeting held on the 6<sup>th</sup> March 2019</b> Councillor Watson proposed the minutes be accepted as a true record of the meeting, seconded by Councillor J Anderson and agreed with ten votes in favour and three abstentions due to not being at the meeting.</p>	
<p><b>59/19 To deal with any matters arising from the minutes of the meeting on the 6<sup>th</sup> March not covered elsewhere on the agenda.</b> Councillor L King reported that she and Councillor Harris had attended the A14 funding meeting and parishes had been invited to submit up to three projects for funding by the end of May. Councillor Harris and L King agreed to put together a proposal for consideration at the May meeting</p>	L King/ N Harris
<p><b>60/19 To receive and consider any County Council reports and communications not covered elsewhere on this agenda</b> Report previously circulated. Issues raised with Councillor Wotherspoon included:</p> <ul style="list-style-type: none"><li>- The 30mph limit on Station Road - this was due to start week commencing the 8<sup>th</sup> April.</li><li>- HCVs issue on Long Lane – still ongoing, Councillor Wotherspoon to chase</li><li>- Long Pond railings - still ongoing, Councillor Wotherspoon to chase</li><li>- Wilford Furlong road surface. The loop to Brickhills was in a very poor state and Councillor Wotherspoon agreed to speak to Highways</li><li>- Lines in Church Street – The Clerk had been advised that these were due to be done shortly and Councillor Wotherspoon agreed to chase these up.</li><li>- Gravel Extraction at Haddenham was ongoing and Councillor Wotherspoon would chase this up</li><li>- Footpath along the dog walking field. Councillor Wotherspoon agreed to follow up on the Clerk's report to Highways</li></ul>	Wotherspoon

*Done  
D. King  
11/5/19*

<p>- Road Repairs on Earith Road – these seemed inadequate for the time taken to complete them and Councillor Wotherspoon was asked to look into what these actually cost.</p> <p><b>61/19 To receive and consider any District Council reports and communications not covered elsewhere on this agenda</b> Report previously circulated. No questions raised. The Chair thanked Councillors Percival and Handley for their help with S106 and the recent meeting with SCDC.</p> <p><b>62/19 Chairman’s report including:</b> The Council had been invited by CCC to complete a brief survey on Street lighting and Highways. Councillor L King offered to complete the survey on street lights and Councillor Cook highways.</p> <p><b>63/19 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations</b></p> <p><b>F&amp;GP Committee – updates including:</b> <i>This item was taken after item 71/19 and the public were excluded from the meeting as per the attached motion to exclude.</i> <u>Staff salary review</u> The Clerk had received notification of the NJC pay awards for staff for 2019-2020. Councillor Cook proposed these be accepted, seconded by councillor J Anderson and <b>agreed</b> unanimously.</p> <p><u>SLCC membership renewal for office staff</u> Annual membership renewal for the SLCC had been received for the Clerk and Assistant. Councillor Law proposed these be accepted, seconded by Councillor Carlton and <b>agreed</b> unanimously.</p> <p><b>Planning Committee – updates including:</b> To receive the minutes of the meetings held on the 20<sup>th</sup> March and 1<sup>st</sup> April 2019. – previously circulated and no questions raised.</p> <p><b>HALLS – Updates including:</b> <u>To receive and consider grant request from Willingham Youth Trust</u> Councillor Tassell proposed the Council offer a grant of £500, seconded by Councillor Watson and <b>agreed</b> unanimously.</p> <p><u>To receive and consider quotations for replacement guttering at the Ploughman Hall</u> Quotations were received and had been previously circulated. Councillor Tassell proposed the quotation from Express Roofing (£1,608) be accepted, seconded by Councillor J Anderson and <b>agreed</b> unanimously.</p> <p>Councillor Tassell also reported that the mouse issue in the Public Hall had now been resolved.</p> <p><b>Cemetery – updates including</b> <u>To review and consider adjustment of cemetery fees</u> Further comparisons had been obtained and Councillor Mansfield proposed the Council leave the fees unchanged this year, seconded by Councillor Carlton and <b>agreed</b> with twelve votes in favour and one objection.</p> <p><u>To receive an update on the cemetery gates and consider any quotations received.</u> Quotes had been received for wooden gates but it was agreed that given the concerns raised regarding replacing them that this item be deferred until May to allow Councillor Mansfield to consult further on the options available.</p> <p><u>To receive correspondence from the Social Club regarding trees adjacent to their property and consider any actions.</u> The Clerk was asked to respond confirm that nothing could be done during the nesting season unless the trees were presenting a danger to the public. Pruning to be reviewed later in the year.</p> <p><b>Green &amp; Boundaries – updates including:</b> <u>To receive an update regarding the dog walking field and consider any actions</u> This item was taken after the public forum (item 57/19) It was noted that a decision had been made in November 2018 to not allow dogs on the Recreation Ground and in line with standing orders, this could not be reconsidered until the May meeting. Bearing this in mind it was agreed to defer this item until May. Thanks were passed to Councillor Manning for his efforts so far with the Meadow Road Site.</p>	<p>Wotherspoon</p> <p>L King/ Cook</p> <p>Clerk/ RFO</p> <p>Clerk</p> <p>RFO/Clerk</p> <p>Clerk</p> <p>May mtg Mansfield</p> <p>Clerk</p> <p>May mtg</p>
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*D CARLTON*  
*1/5/19*

**Leisure & Amenities - updates including:**

To receive correspondence regarding proposed inflatables for Fen Gallop 2019 and consider any actions

It was agreed to approve the inflatables listed subject to the relevant insurances being in place and also the attendance of the fire engine as long as it did not go onto the Recreation Ground and is kept on the parking area adjacent.

Clerk

**64/19 Monthly accounts for payment**

**Items paid by bank transfer:**

Salaries	March 2017	Salaries	£2590.54
HMRC	March 2017	PAYE	£ 630.49

**Items paid by direct debit/standing order:**

South Cambs DC	Piper Lifeline	Section 142	£ 813.54
Pozitive	Pavillion Gas	L & A	£ 39.63
Pozitive	Ploughman Hall	Halls	£ 887.57
Pozitive	Public Hall	Halls	£ 55.38
South Cambs DC	Refuse Coll Ploughman	Halls	£ 954.20
South Cambs DC	Refuse Coll Cemetery	Cemetery	£ 455.00
South Cambs DC	Rates Ploughman	Halls	£3682.50
South Cambs DC	Rates Cemetery	Cemetery	£ 687.50
South Cambs DC	Rates Pavilion	L & A	£1988.55
Camb Water	Water	Cemetery	£ 17.13

**Items paid by credit card:**

Amazon	Door mat	Est	£ 13.45
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**Items to be paid by bank transfer:**

Suds & Bubbles	Cleaning Ploughman	Halls	£ 425.00
Suds & Bubbles	Cleaning Pavilion	L & A	£ 200.00
Buchans	Grass cutting	Est	£ 305.87
Cambs County C	Reading Challenge	Donations	£ 600.00

**Items to be paid by cheque:**

CBS Office Sol	Soap	Est	£ 31.08
Fergusons	Grass cutting	Cemetery	£2683.92
Fergusons	Grass cutting	Cemetery	£1861.02
HMK	Toilet rolls	Halls	£ 20.95
Camb Trees	Holly tree	Cemetery	£ 120.00
L C Electrical	LED Lights Ploughman	Halls	£ 315.00
Petty Cash	Office	Est	£ 40.61

The Clerk reported that M Tickner had completed the decoration of the Hall foyer and payment was due by the 4<sup>th</sup> April. The work had been approved previously and Councillor Carlton proposed that the Council make payment to M Tickner and approve the accounts, seconded by Councillor Law and **agreed** unanimously. It was further agreed to pay the grant to Willingham News in line with the Council's agreement to support them annually.

RFO

**65/19 Police update**

Nothing to report

**66/19 To receive an update on HCVs and traffic issues and consider any actions**

Councillor Harris reported that one of the interactive signs would be relocated to Station Road and the Clerk reminded council of the recent change to licensing requirements by CCC for attachments to street lights. Councillor Wotherspoon agreed to check whether the new rules would apply retrospectively.

Harris  
Wotherspoon

**67/19 To receive correspondence regarding traffic and parking and consider any actions**

As requested at the March meeting the Clerk had written to the school but had not yet received a response. It was agreed to defer this matter until the May meeting.

May mtg

**68/19 To receive and consider request for grant support Willingham News**

Taken under item 64/19

RFO

**69/19 Items for future meeting**

Dog walking field  
A14 grant proposals  
Cemetery gates  
Parking  
Fly grazing

**70/19 Date of next meeting – 1<sup>st</sup> May 2019**

*D. Carlton*  
1/5/19

**Meeting closed at 9:03pm**





# WILLINGHAM PARISH COUNCIL



## MOTION TO EXCLUDE PUBLIC AND PRESS

Proposed by:

*King*

Seconded by:

*Smith*

Date:

*3/4/19*

It is hereby resolved in accordance with section 1(2) of the public bodies (admission to meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at

Item Number:

*63/19*

Subject:

*Salon's*

It is advisable in the public interest that the Public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw

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