



WILLINGHAM PARISH COUNCIL

Minutes of the Finance and General Purposes Committee meeting held on Tuesday 13th November 2018 at 7:30 pm
In the Parish Council Office, Ploughman Hall, West Fen Road, Willingham

Present Councillors: P King, R Croucher (Chair), D Law, L King, B Mansfield, D Carlton

Officers: S Rutherford (RFO), M Powell (Clerk),

Public: None

1. Apologies for absence

Apologies were received from Councillor Manning due to a prior commitment

Actions

2. Declarations of interest

None

3. Public Forum

None

4. Any matters arising from the meeting held on the 24th January 2018 not covered elsewhere on the agenda.

None

5. To discuss and consider budget requirements for 2019-2020

Councillor Croucher proposed that the budgets below be accepted, seconded by Councillor Carlton and agreed unanimously.

	Precept request	Budget for 2019/2020
F&GP (Est)	£70,300	£90,007
Cemetery	£9,000	£13,486
G&B	£500	£7,906
L&A	£31,450	£43,804
Halls	£12,025	£39,003

The following was also agreed:

- to continue to donate £3,000 to Over Day Centre. To be paid in April 2019
- to allocate £1,000 for a 3rd village defibrillator
- to allocate £500 to the office for a cooling system

The issue of the potential costs to repair both the parish clock and the flooring in the U5s play area were discussed and it was agreed that as the figures were not yet known any decision would need to be made by the full council but there was money in the cemetery reserves that could cover these areas if needed.

RFO

6. To discuss and consider precept for 2019 – 2020

Councillor Croucher proposed that the committee recommend that the precept be set at £123,275 (an increase of 2.8%), seconded by Councillor Carlton and agreed unanimously.

Clerk

7. To Review Council's pension contributions for eligible members staff

The Clerk and RFO left the room

The Committee agreed to defer this item until the January meeting. Councillor Law agreed to obtain further information ahead of the meeting.

The Clerk and RFO returned to the room

January Law

8. To receive and consider recommendations from the Data Protection Audit and implement new risk assessment.

Having reviewed the recommendations of the audit, Councillor Croucher proposed the committee accept the action plans put forward and that these should be implemented into a new risk assessment for personal data and reviewed annually along with the other Council risk assessments.

Clerk

9. Date of next meeting: 23rd January 2019

Meeting closed at 8:55pm:

Signature 2018-12-05