



# WILLINGHAM PARISH COUNCIL

Minutes of the Full Parish Council meeting of Willingham Parish Council held on  
5<sup>th</sup> September 2018 7.30pm, in the Octagon,  
St Mary and All Saints Church, Church Street, Willingham

Present: Councillors: Cook, Smith, L King, P King (Chair), Croucher, Anderson, Manning, Croft, Harris  
County Councillor: Wotherspoon  
District Councillor: Percival, Handley  
Parishioners: Forty two  
PCSO Martin

Clerk: Mandy Powell

	Actions
<p><b>145/18 Apologies for absence</b> Apologies were received from the following Councillors. Carlton – holiday Watson – holiday Law – holiday Mansfield – personal commitment Tassell – work commitment</p>	
<p><b>146/18 Declarations of interest</b> Item 154/18 – Councillor Manning declared an interest as one of the items for payment was connected to him Item 153/18 G&amp;B – Councillor Croft declared a non pecuniary interest Neither Councillor took part in the discussion or vote on the above items.</p>	
<p><b>147/18 Public forum (<i>maximum 3 minutes per person, with an overall limit of 15 minutes</i>) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative</b> <i>Meeting adjourned.</i> <i>A spokesperson had been appointed by the members of the public to speak on their behalf regarding anti social behaviour in the village. The spokesperson read out a statement outlining the recent issues and the problems being experienced by residents. This statement was passed to PCSO Martin. There was considerable frustration expressed that despite reporting offences (even as they happen) the police had yet to apprehend anyone. The PCSO was asked to report back the strength of feeling from parishioners and councillors reiterating their requests that something needed to be done quickly.</i> <i>Parishioners were encouraged to continue reporting issues via 101, online, skype, or 999 as appropriate. The Council were due to meet with the police at the end of the week and were hoping to organise a public meeting as quickly as possible so that residents could raise their concerns directly with the police and hear what they could do to resolve the problems.</i></p>	
<p><i>A parishioner raised the issue of Neighbourhood Watch and commented that it appeared to have lapsed in the village in recent times. The Chair confirmed that Councillor Carlton had been looking into this and would report back at a future meeting.</i> <i>Meeting reconvened.</i></p>	Carlton
<p><b>148/18 To approve the minutes of the Parish Council meeting held on the 1<sup>st</sup> August 2018</b> It was noted that although not minuted, the Council had ratified a request for the Clerk to obtain legal advice regarding the legal position on the distribution of CCTV footage. Subject to the above amendment Councillor Croucher proposed the minutes be accepted as a true record of the meeting, seconded by Councillor Croft and agreed with seven votes in favour and two abstentions due to not being at the meeting.</p>	
<p><b>149/18 To deal with any matters arising from the minutes of the meeting on the 1<sup>st</sup> August not covered elsewhere on the agenda.</b> None</p>	
<p><b>150/18 To receive and consider any County Council reports and communications not covered elsewhere on this agenda</b> Councillor Wotherspoon reported he had met with the Highways officer and inspected many of the roads and pavements around the village. The pavements in Berrycroft and Newington were in a very poor state and would need to be re-laid. A bid for the next financial year would be submitted. There was a sunken utility patch outside of the Porterhouse which was being monitored. Councillor Wotherspoon was chasing up Wilford Furlong issues to see what</p>	

<p>could be done there as a concern was raised that the area was too large for the dragon patcher. Councillor Wotherspoon reported that the 30mph limit was still ongoing and that CCC Highways had confirmed that as the strength of feeling for the extension was so strong it could go ahead as a local initiative. Councillor Manning proposed that the Council go ahead with the scheme and seek clarification from Kingswater Lindum as to their continued willingness to pay for the scheme. Subject to that confirmation, Councillor Wotherspoon would then be asked to seek approval asap from Highways. This was seconded by Councillor Croucher and <b>agreed</b> unanimously. Councillor Wotherspoon was asked to chase the minor highways improvement scheme at the school as this was still not underway.</p>	<p>Wotherspoon</p> <p>Clerk Wotherspoon</p> <p>Wotherspoon</p>
<p><b>151/18 To receive and consider any District Council reports and communications not covered elsewhere on this agenda</b></p> <p>The report was previously circulated. Councillor Percival reported that she had been advised by SCDC could see no grounds for issuing an enforcement notice at the present time at Black Pit Drove. The Council expressed their concerns about the lack of action and the Clerk was requested to write to SCDC.</p>	<p>Clerk</p>
<p><b>152/18 Chairman's report including:</b></p> <p><u>To receive notification and consider attendance of the CAPALC Annual conference</u></p> <p>There was no one available to attend. The Clerk would forward the Council's apologies.</p>	<p>Clerk</p>
<p><u>To receive notification and consider attendance of the Library Annual Reading Challenge Awards</u></p> <p>The Clerk was asked to email councillors requesting a volunteer to attend.</p>	<p>Clerk</p>
<p><u>To receive an update on the recent use of the library defibrillator and consider any actions</u></p> <p>The Chair confirmed that the defibrillator at the library had recently been deployed and replacement pads had been ordered and were now in place. Councillor Tassell (not present) had requested that the possibility of further defibrillators be discussed. It was agreed to defer this until October.</p>	<p>October</p>
<p><u>To receive notification of Councillor vacancy</u></p> <p>The Clerk had notified SCDC of Councillor Mellow's resignation and confirmed that no election had been called. The position could now be filled by co-option and anyone interested in the post should contact the Clerk.</p>	<p>All</p>
<p><b>153/18 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations</b></p>	
<p><b>F&amp;GP Committee – updates including:</b></p> <p><u>To consider adoption of updated model standing orders</u></p> <p>Councillor Manning proposed that the Council accept the amended model standing orders as produced by NALC, seconded by Councillor Cook and <b>agreed</b> unanimously.</p>	<p>Clerk</p>
<p><u>To consider quotations for the Parish Council Insurance</u></p> <p>The report had been previously circulated and Councillor Manning proposed the Council accept the long term agreement with Inspire. Seconded by Councillor Cook and <b>agreed</b> unanimously.</p>	<p>Clerk</p>
<p><b>Planning Committee – updates including:</b></p> <p><u>To receive minutes of the meetings held on the 6<sup>th</sup> and 29<sup>th</sup> August</u></p> <p>Previously circulated – no questions raised.</p>	
<p><u>To consider naming nominations for the development at Rockmill End</u></p> <p>Councillor Manning proposed the development should only have one street name and that should be Glebe Land. This was seconded by Councillor Harris and <b>agreed</b> unanimously.</p>	<p>Clerk</p>
<p><u>To receive an update and consider any actions regarding the planning infringement at Black Pit Drove</u></p> <p>This item was taken under item 151/18</p>	
<p><b>HALLS – Updates including:</b></p> <p><u>To receive an update on toilet facilities</u></p> <p>This was ongoing and Councillor Croucher was due to meet with Willingham Youth Trust later in the year.</p>	<p>Croucher</p>
<p>Some of the trees around the Ploughman Hall had been vandalised and this had been reported to the police.</p>	
<p><b>Cemetery – updates including</b></p> <p><u>To appoint Lead and Deputy Lead Councillors</u></p> <p>Councillor P King proposed Councillor Mansfield take on the role of lead councillor, seconded by Councillor Harris and <b>agreed</b> unanimously. It was agreed to defer the position of Deputy until the October meeting.</p>	<p>October</p>

To consider donation for memorial wreath

Councillor Manning proposed that the Council donate £100, seconded by Councillor Croft and **agreed** unanimously.

Clerk

To consider quotations for memorial bench installation

Two quotes had been received, one for £702 and one for £299. Councillor Cook proposed that the Council accept the quotation for £299 from A Warren, seconded by Councillor Anderson and **agreed** unanimously.

Clerk

To receive an update regarding the cemetery gates and consider any actions

Although Councillor Mansfield was not present the Clerk reported that this was still ongoing and Councillor Mansfield was looking into possibilities.

Mansfield

**Green & Boundaries – updates including:**

To consider proposal from WAG for use of the Green during their dog show

Councillor P King proposed the council agree to the use of the Green for the show, seconded by Councillor Harris and **agreed** unanimously.

Clerk

To receive an update on Pound Lane

Councillors Manning and L King had met with the CCC Bridleways officer to discuss Pound Lane. It was agreed that in the next financial year that CCC would provide the planings but the Parish Council would have to lay them. The Council would need to budget for this at the budget meeting later in the year.

Manning

New Life in the Old West

Councillor Manning would be arranging a meeting with ACRE later in the year and it was agreed that he would try and arrange it for a Saturday morning so that other Councillors could attend.

Manning

To receive an update on the village Christmas Tree/Lights and consider any further expenditure

Councillor Manning had ordered the free tree from A Coe and would pass the lights to the office so that they could be PAT tested.

Manning  
/Clerk

**Leisure & Amenities - updates including:**

To receive an update on the MUGA

Report previously circulated. Councillor L King summarised progress to date and would report back once further information regarding ongoing costs etc had been ascertained.

L King

**154/18 Monthly accounts for payment**

**Paid Items:**

Salaries	August	Salaries	3017.51
PAYE	August	Salaries	773.07
Nest Pension	August	Salaries	71.06
Total Gas	Gas Pavilion	L & A	22.23
Total Gas	Electricity Public H	Halls	15.50
Total Gas	Electricity V. Green	G&B	6.28
Total Gas	Pavilion Gas	L & A	13.63
Pozitive Energy	Electric Public H	Halls	37.20
GDF Energy	Electric Ploughman	Halls	190.00
British Telecom	Phone/Internet	Est	481.64

**Items paid by BACS:**

Buchans	Village Cut	Est	1653.92
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**Items to be paid by BACS:**

Suds & Bubbles	Cleaning	L&A/Halls	625.00
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**To be Paid:**

J Fergusons	Cemetery Grass cut	Cemetery	3848.64
Cromwell Fire Ltd	Ploughman Serv	Halls	87.31
Cromwell Fire Ltd	Public hall Serv	Halls	132.30
PKF Accountants	Audit	Est	480.00
Cambs Locks	Pavilion Door	L & A	63.00
Spectrum Doord	Pavilion Door	L & A	355.20
Richard Baker	Insurance Valuation	Est	900.00
Andrew Deptford	Defib pads	Est	108.00
CBS	Stationery	Est	25.83
Manning & Son	Rec Ground Hedging	L&A	156.00
ACA Heating	Pavilion Boiler Service	L&A	84.00
N Flower	installation of dog sign QEII	L&A	140.00

Councillor Smith proposed the Council accept accounts, seconded by Councillor Croucher and **agreed** with eight votes in favour and one abstention due to declaration of interest.

<p><b><u>155/18</u> To receive and consider quarterly budget statement</b> Councillor P King proposed the quarterly budget be accepted, seconded by Councillor Smith and <b>agreed</b> unanimously.</p>	
<p><b><u>156/18</u> To receive External Auditors Report</b> (previously circulated) The Council accepted the report and passed on their thanks to the Council staff for their hard work.</p>	
<p><b><u>157/18</u> Police update</b> Taken under public forum</p>	
<p><b><u>158/18</u> To receive an update on HCVs and traffic issues and consider any actions</b> <b>Including:</b> <u>30mph extension on Station Road</u> Taken under 150/18</p>	
<p><u>Meeting on 30<sup>th</sup> August with the A14 Stakeholder Manager Delivery Team</u> Councillor Harris reported on a successful meeting and Councillor Wotherspoon confirmed that additional no construction traffic signs would be added on the village approaches. Councillor Wotherspoon was also looking into 'A14 inducted' traffic coming through the village as it had been noted that some of these vehicles may actually be working on something else and had simply left the sign in the window.</p>	Wotherspoon
<p><u>Interactive signage</u> Report Circulated Councillor Cook proposed that the Council go ahead with the SID and brackets at a cost of £183.21 and that the Council also agree a donation to CRW for their involvement of no more than £200 for the next year. This was seconded by Councillor Anderson and <b>agreed</b> unanimously.</p>	Harris
<p><b><u>159/18</u> Items for future meeting</b> Cemetery Deputy Lead Councillor MUGA Hall Lighting Defibrillators</p>	
<p><b><u>160/18</u> Date of next meeting: 3<sup>rd</sup> October</b></p>	

*Meeting closed at 9:05pm*

*Wing*  
*3.10.18*