



WILLINGHAM PARISH COUNCIL

Parish Council Office
Ploughman Hall
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Willingham
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31 October 2018

NOTICE IS HEREBY GIVEN of an ordinary meeting of Willingham Parish Council to be held on Wednesday 7th November 2018 at 7 30 pm, at The Octagon, St Mary and All Saints Church – Church Street, Willingham
ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 180/18

AGENDA

178/18 Apologies for absence

179/18 Declarations of interest

180/18 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative

181/18 To approve the minutes of the Parish Council meeting held on the 3rd October 2018

182/18 To deal with any matters arising from the minutes of the meeting on the 3rd October not covered elsewhere on the agenda.

183/18 To receive and consider any County Council reports and communications not covered elsewhere on this agenda

184/18 To receive and consider any District Council reports and communications not covered elsewhere on this agenda

185/18 Chairman's report including:

- Receive and consider any actions regarding the future maintenance of the village clock

186/18 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations

F&GP Committee – updates including:

- To consider tenders received for the grass cutting contracts

Planning Committee – updates including:

- To receive minutes of the meetings held on the 17th October and the 1st November.
- To consider correspondence regarding street naming at Rockmill End

HALLS – Updates including:

- To receive and consider correspondence regarding the lock on the car park gate at the Ploughman Hall

Cemetery – updates including:

- To consider maintenance/repair of two damaged graves within the cemetery

Green & Boundaries – updates including:

- To receive an update following the meeting with Cambs ACRE to discuss the 'New Life In The Old West' project

Leisure & Amenities - updates including:

- To receive an update on the dog walking field
- To receive an update on the MUGA

187/18 Monthly accounts for payment

Paid Items:

Salaries	Salaries	October	2957.14
HMRC	Salaries	October PAYE	796.73
Nest	Salaries	October Pension	75.70
British Gas	G & B	Electric Green	31.93
Camb Water	Halls	Water Pav/Plou Mar – Sept 18	682.27
Wave	Halls	Sewerage Public Hall	68.76
Camb Water	Cemetery	Water Cemetery Mar – Sept 18	24.38
Amazon	Est	Stationery	39.72
Amazon	Est	Office furniture	155.00
Amazon	Est	Keysafe	58.23
Amazon	Est	Speed monitoring	68.39
Pozitive	Halls	Public Hall electric	39.39
Pozitive	Halls	Public Hall electric	33.87
Pozitive	Halls	Ploughman electric	453.50
Pozitive	Halls	Ploughman electric	482.90
Pozitive	L & A	Pavillon gas	55.01
Pozitive	L & A	Pavilion electric	52.34
Pozitive	L & A	Pavilion electric	45.45
Over Day Center	Donation	Day Centre	3000.00
SLCC	Est	Book	108.79

Paid by Bank transfer

Buchans	Est	Village grass cutting	1578.23
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To be paid by Bank Transfer

Suds & Bubbles	Halls	Cleaning Ploughman	425.00
Suds & Bubbles	L & A	Pavilion Cleaning	200.00

Items to pay:

Sage	Est	Acts support	754.80
Sage	Est	Payroll support	338.40
CBS	Est	Stationery	25.90
AJW Maintenance	Est	Bench base	299.00
Konica Minolta	Est	Photocopier	107.56
Konica Minolta	Est	Photocopier	122.83
SCDC	Section 142	Piper Lifeline	91.29
Hags_Smp Ltd	L & A	Repair climber	655.20
Proludic Ltd	L & A	Play equipment repair	1114.99
Cromwell Fire	L & A	Pavilion call out (intruder alarm)	260.02
Westcotec Ltd	Est	Brackets	120.00
CBS Office Solutions	Est	Office Clock	27.54

188/18 To consider Quarterly budget statement

189/18 Police update including details of the forthcoming community meeting

190/18 To consider meeting dates for 2019

191/18 To consider appointment of representative for the British Schools Trust

192/18 To receive an update on HCVs and traffic issues and consider any actions

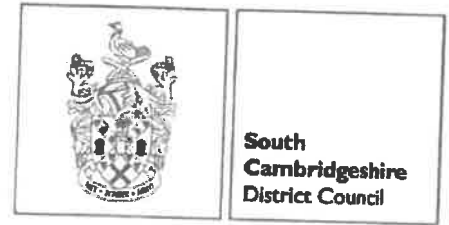
193/18 To receive an update on the Greenways Quick Win meeting held on the 17th October

194/18 Items for future meeting

195/18 Date of next meeting



Mandy Powell
Parish Clerk



Report to Willingham Parish Council from District Councillors: for meeting of 7 November 2018

Black Pit Drove

Following the issue of an enforcement notice, the occupants of Black Pit Drove have not submitted an appeal. The next stage is to ensure compliance with the due date to vacate the area (by 11 November). This may involve using a bailiff team should the occupants refuse to vacate the land.

Rockmill End Development – Street Name

SCDC have agreed that only one street name is necessary. The street name has not yet been agreed as, at the time of writing, it is still out for consultation. The Emergency Services and Royal Mail are yet to be consulted. The developer has objected to "Land" but has suggested "Lane".

Construction vehicles

I have been in contact with the Principal Transport Officer at Cambridgeshire County Council who has agreed that signage can be erected in an attempt to deter A14/Northstowe construction vehicles using the B1050. I am liaising with the transport team to confirm the best positioning of the signs on lamp columns, size, material.

Community Chest Grants Invited

Voluntary and community groups are being asked to step forward and bid for a share of over £400,000 of grant funding to make sure vital services are delivered in South Cambridgeshire Villages.

The three-year funding deal by South Cambridgeshire District Council will see money available for groups supporting communities on issues ranging from community transport and homelessness to living independently and support for people for upcoming national changes to benefits.

The funding is available for services such as: housing options advice and services preventing and relieving homelessness, community transport, specialist and general welfare advice, Independent living and fit to learn as well as support for parishes and communities. Full details of the service support grants available along with application forms can be found by visiting:
<http://www.scambs.gov.uk/community/grants/service-support-grants/>

Proposed Bin Changes

Changes to some aspects of bin collections in Cambridge City and South Cambridgeshire are being proposed to streamline the service. Now that we have a shared service they need to be streamlined. Most of the changes affect Cambridge City only but the one proposed change for SCDC residents is the introduction of a charge for those who want more than one green bin, which Cambridge City residents already pay. The first green bin will remain free. 95% of Councils that offer a garden waste service already charge for additional green bins, including Cambridge City Council. It will be £35 pa but reduced to £20 for the first year. The scheme would officially begin in April 2019 with residents able to sign-up from early next year.

Universal Credit

Universal Credit was rolled out in Cambridgeshire in October. This Universal Credit replaces 6 benefits: Child Tax Credit, Housing Benefit, Income Support, Income-based Jobseeker's Allowance (JSA), Income-related Employment and Support Allowance (ESA), Working Tax Credit. More details, including sources of support for benefit claimants, are available here: <https://www.scambs.gov.uk/benefits/universal-credit/>

Dawn Percival
30 October 2018

Leisure and Amenities Report to FPC – November 2018

Dog walking field

The upper part of the recreation ground is regularly used both for football (approximately 100 children play every weekend) and hockey, and there is not sufficient space available to fence off a section for use in dog walking. One or two local landowners have been approached regarding selling or renting land but nothing suitable is available so far. The Parish Council page in the November Willingham News asks for suggestions for alternative locations, and any made will be investigated.

MUGA update

A note has been put in the November Willingham News and on the Facebook page asking both potential users and anyone with a general interest to get in touch. Cllr Croft is collating the responses.

We are also now in the process of obtaining a reasonably firm quotation for the construction costs.

Repair of QEII field play equipment.

In August the council approved the expenditure of £1525.17 for repair and maintenance of play equipment, and a further £664.79 has been approved by round robin for completion of the work.

LJK 30/10/2018

Halls Report for Willingham Parish Council, November 2018

Ploughman Hall.

1. No major maintenance issues have been identified in the last month. A decision by SCDC with respect to ongoing funding for its Energy Efficiency grant scheme is still awaited.

Public Hall.

1. No major maintenance issues have been identified in the last month.

Toilet Facility Provision, the OE II Field and the Youth Building – an update.

It is understood that Willingham Youth Trust have recently made a bid to the Cambridge Rotary Club for funding to enable the appointment of an individual with responsibility for setting up a community café.

A preliminary discussion with the Public Hall Users Committee established an interest in representatives attending any meetings organized to explore the opportunities for community groups to contribute to the running of the café facilities.

Ray Croucher & Rhys Tassell
November 2018

WILLINGHAM PARISH COUNCIL

At 30th September 2018

Budgetary control statement

Committee/item	Opening Balance 01.04.18	Balance	Income to 30.09.18	Expenditure date 30.09.18	Balance 30.09.18
Green and Boundaries Committee	8201	8201	575	685	8091
Leisure/Amenities Committee	30992	30992	141	7561	23572
Halls Committee	34042	34042	6682	9861	30863
Cemetery Committee	11487	11487	681	4339	7829
Salaries	39000	39000		20685	18315
Establishments - Establishments	35639	35639	57	13447	22249
-Insurance	6315	6315		5149	1166
Section 142 -Parish Magazine	2000	2000			2000
Section 137 -Donations	9000	9000		3306	5694
-Lifeline	4300	4300		1473	2827
TOTALS					
RESERVES					
Section 106 - Whites Path	9739	9739			9739
Section 106 - Rockmill End	4050	4050			4050
Section 106 - Rockmill End	12362	12362			12362
Section 106 - Aspinalls			44356		44356
Section 106 - Long Lane			5948		5948
New Cemetery	50000	50000			50000
General	52792	52792			52792
TOTAL RESERVES	309919	309919	58440	66507	301852
General Account		5280		Debtors	2646
Business Call Account		275819		Prepayments	0
Parish Property Account		20737		Accruals	900
Petty Cash		45		Creditors	6096
2nd half precept due October				VAT	4322
		301880			301880

WILLINGHAM PARISH COUNCIL - Year Ending 30th September 2018

	Budget				Balance
	Expenses		Income	Total	Expenses
	for 2019		30.09.18		30.09.18
					As at
					30.09.18
Finance & General Purposes					
Insurance	6315			6315	5899
Parish Magazine	2000			2000	2000
Salaries	39000			39000	20685
Piper Lifeline	4300			4300	1473
Donations	9000			9000	3306
Grass cutting	10000			10000	6146
Parish Plan	4930			4930	4930
Data Protection	2000			2000	950
Pollution Monitoring	800			800	800
Commemorative Bench	1000			1000	752
Reamining Tree Work	2000			2000	2000
Minor Traffic Scheme	2000			2000	120
Establishments	12909		57	12966	4729
Income	0			0	0
F & GP Total	96254		57	96311	44060
Cemetery					
Grass cutting	6500			6500	3207
Water & Rates	1586			1586	690
Eurocontainer emptying	896			896	442
Maintainance	2505			2505	2505
Income	0		681	681	681
Cemetery Total	11487		681	12168	4339
Green & Boundaries					
Electricity/street lighting	1551			1551	685
Christmas Lights	850			850	850
Sundry Expenses	1100			1100	1100
Meadow Rd/Community	4700			4700	4700
Income	0	0	575	575	575
Green & Boundaries Total	8201		575	8776	685
Leisure & Amenities					
Gas & Electricity	1280			1280	424
General and Water Rates	2000			2000	2474
New Play Equipment & Repair (QEII)	5000			5000	5000
Play equipment inspection	250			250	198
Pavilion Boiler service	222			222	70
Pitch Insp and Maint	1500			1500	1500
Rec Ground & QEII Hedge	600			600	600
Tree inspection & works	840			840	840
Maintainance of L & A Grounds	8000			8000	1526
Cleaning	2600			2600	1200
Picnic Benches	1200			1200	1200
Maintainance Repair Pavilion	6000			6000	1671
Sundry Expenses	1500		141	1641	1641
Income	0			0	0
Leisure & Amenities Sub Total	30992		141	31133	7561
Hall					
Water rates	2069			2069	142
Electricity	4081			4081	1847
Ploughman Hall Rates	3668			3668	3600
Fire Extinguishers	500			500	500
Ploughman Hall Decoration	1000			1000	1000
Chair upholstery/replacement	558			558	558
PRS licence	650			650	650
Refuse	700			700	710
Cleaning	5250			5250	2550
Advertising	400			400	400
Signage	2666			2666	2666
Maintainance	10000			10000	1014
Replacement Guttering	2500			2500	2500
Income	0		6682	6682	6682
Hall Total	34042		6682	40724	9862
\$105 Monies					
Rock Mill End	12362			12362	12362
Whites Path	9739			9739	9739
Rampton Road	4050			4050	4050
Aspinalls			44358	44356	44356
Long Lane			5948	5948	5948
RESERVES					
New Cemetery	50000			50000	50000
General reserves	52792			52792	52792
	102792		0	102792	0
TOTALS	309919		58440	368359	66507