



WILLINGHAM PARISH COUNCIL

Parish Council Office
Ploughman Hall
West Fen Road
Willingham
Cambridge CB24 5LP
Tel: 01954 261027
Email: email@willinghampc.org.uk

26 September 2018

NOTICE IS HEREBY GIVEN of an ordinary meeting of Willingham Parish Council to be held on Wednesday 3rd October 2018 at 7 30 pm, at The Octagon, St Mary and All Saints Church – Church Street, Willingham
ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 164/18

AGENDA

161/18 Apologies for absence

162/18 Declarations of interest

163/18 To consider applications received for co-option for the Councillor vacancy

164/18 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative

165/18 To approve the minutes of the Parish Council meeting held on the 5th September 2018

166/18 To deal with any matters arising from the minutes of the meeting on the 5th September not covered elsewhere on the agenda.

167/18 To receive and consider any County Council reports and communications not covered elsewhere on this agenda

168/18 To receive and consider any District Council reports and communications not covered elsewhere on this agenda

169/18 Chairman's report including:

- Receive and consider correspondence regarding community gritting scheme
- Receive an update regarding the recent Scout car wash
- To receive and consider correspondence from SCDC relating to the Tree Warden Network scheme

170/18 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations

F&GP Committee – updates including:

- To receive an update on the recent GDPR Audit and consider any actions

Planning Committee – updates including:

- To receive minutes of the meeting held on the 1st October

HALLS – Updates including:

Cemetery – updates including

- To appoint a Deputy Lead Councillors
- To receive an update regarding the cemetery gates and consider any actions

Green & Boundaries – updates including:

- To receive an update on the village Christmas Tree/Lights and consider any further expenditure

Leisure & Amenities - updates including:

- To receive an update on the dog walking field
- To receive an update on the MUGA

171/18 Monthly accounts for payment

Paid Items:

Salaries	September	Salaries	£ 2676.69
PAYE	September	Salaries	£ 631.02
Nest Pension	September	Salaries	£ 59.78
British Gas	Pavilion Elect	Halls	£ 78.83
Engie Electric	Ploughman	Halls	£ 382.81
SCDC	Piper lifeline	Section 142	£ 755.43
ICO	Data Protection	Est	£ 35.00

Paid by Bank transfer

Came & Company	Insurance	Est	£ 5149.09
Buchans	Village Grass Cut	Est	£ 1266.85

Items to be paid by BACS:

Suds and Bubbles	Cleaning Pavilion	L & A	£ 200.00
Suds and Bubbles	Cleaning Ploughman	Halls	£ 425.00

Items to be paid:

Konica Minolta	Photocopier	Est	£ 105.43
Hewitson	Legal – CCTV	Est	£ 432.00
CSR Performance	Noise meter	Est	£ 144.00
P Martin Fencing	Playing field fence	L & A	£1380.00
P Cash	Office	Est	£ 55.32
CBS	Stationery	Est	£ 23.88
The Lock Shop	Call out charge/window	Halls	£ 125.00
LC Electrical	Pub Hall Light	Halls	£ 104.40

172/18 Police update

173/18 To receive an update on HCVs and traffic Issues and consider any actions

174/18 To receive and consider grant request from MAGPAS

175/18 To consider additional defibrillator within the village

176/18 Items for future meeting

177/18 Date of next meeting



Mandy Powell
Parish Clerk

Report to Willingham Parish Council from District Councillors: for meeting of 3 October 2018

HCVs

A meeting took place between the Stakeholder Manager from the A14 Integrated Delivery Team, District Council and Willingham Parish Council. The purpose of this meeting was to review construction traffic connected with the A14 upgrade. Over recent months I have reported cases where there is a suspected breach of A14 upgrade construction vehicles using the B1050. These incidents have all been checked against records and it has been confirmed that these were not in fact construction vehicles in connection with the A14 upgrade. The A14 scheme accesses materials from borrow pits running alongside the A14 and therefore there is little need to import materials from Needingworth. The Stakeholder Manager is exploring the possibility of erecting signs reminding A14 upgrade construction vehicles to avoid the B1050. The A14 Integrated Delivery Team have purchased two traffic counters and four speed signs and these are being rotated across the project. The Stakeholder Manager will request that the traffic counters are located in Willingham at a later stage.

A Willingham/Northstowe Site Traffic Enforcement meeting took place with representatives from Willingham Parish Council, District Council and County Council. The purpose of this meeting was to explore what enforcement and preventative action can be taken to reduce the number of Northstowe construction vehicles travelling through our village. In summary:

- The Regulation of Investigatory Powers Act 2000 means that SCDC Officers are not permitted to conduct surveillance of construction vehicles working at Northstowe.
- Once evidence has been verified, SCDC Enforcement officers can then speak with those breaching planning conditions. If the breaches continue, they will issue a Breach of Condition Notice and a Judicial Review is available to the contractor.
- It is problematic for SCDC Enforcement to issue enforcement notices without very detailed evidence. When a construction vehicle enters Northstowe using an unpermitted route, the witness must be able to identify the precise destination on the Northstowe site (alongside date, time, vehicle name & type, vehicle registration number and photographic evidence).
- The Proceeds of Crime Act might be an option for SCDC.
- CCC will investigate what further signage can be provided to deter unauthorised construction vehicles travelling through the B1050.

I recently spoke with Sharon Piper in the CCC Policy and Regulation Team to discuss the possibility of a vehicle weight restriction on the B1050. A weight limit allows the Highway Authorities to prohibit and restrict the movement of heavy goods vehicles, however, consideration must be given to the status and design of the existing route and whether HGVs can be re-routed without impacting on other settlements. If a weight limit is likely to divert trips to a lower status route, these roads are likely to be less suitable for heavy vehicles with a less robust road structure. In addition, the current Police resources and operational commitments are unlikely allow enforcement, either routine or targeted. More information can be found [here](#).

CCC's Principal Transport Officer produced a Vehicle Flow report using the data collected from the traffic counters around the village (please refer to report). He is able to produce a report like this covering a two week period for June 2018 (to avoid school holidays in July and August). He can also review trends for

both 7am to 7pm and 7am to 11am covering the months of March and November since the earliest data. This will be done first for site 7 on the B1050 north of Willingham, then for site 4 after, using all available data.

Travellers at Black Pit Drove

An enforcement notice was issued on Friday 14 September 2018. If there is no appeal before 12 October, the notice will come into effect with a one month compliance period. If an appeal is made to the Planning Inspectorate before the 12 October it can take six months on average before the appeal is heard.

South Cambs Local Plan

Much has been said in 2018 about the SCDC Local Plan and finally, after over four years, it has been passed by the Inspector. This plan was submitted by the previous (Conservative led) council but the present administration now must approve or reject it. The highlights are as follows:

- A new town north of Waterbeach – approximately 8,000-9,000 homes
- A new village at Bourn Airfield – approximately 3,500 homes
- An expansion of Cambourne to the west.
- Homes on land north of Cherry Hinton and west of Teversham – 1,200 homes
- Continued development of Northstowe – around 10,000 homes.

These homes will not all be delivered in the next five years (of course) but work on them will start and building out will continue to 2031 and beyond. The plan, together with the Greater Cambridge Partnership, also deals with the infrastructure needed to support these developments.

Until very recently there was no 5-year housing land supply which meant a free for all for developers to build houses just about anywhere. This local plan will allow proper planning and an end to speculative development.

The Inspector confirmed that the SCDC's Green Belt policy is robust and that no additional sites need to be allocated for development in the Green Belt. The Inspector also confirmed that the plan makes adequate provision for Gypsies and Travellers.

Long Pond

I chased the work due to take place at Long Pond. The drainage crew confirmed they are hoping to attend site in mid-October (date depending on weather and other conditions). They expect to remove a large percentage of the vegetation and place it along the edge to allow it to break down naturally.

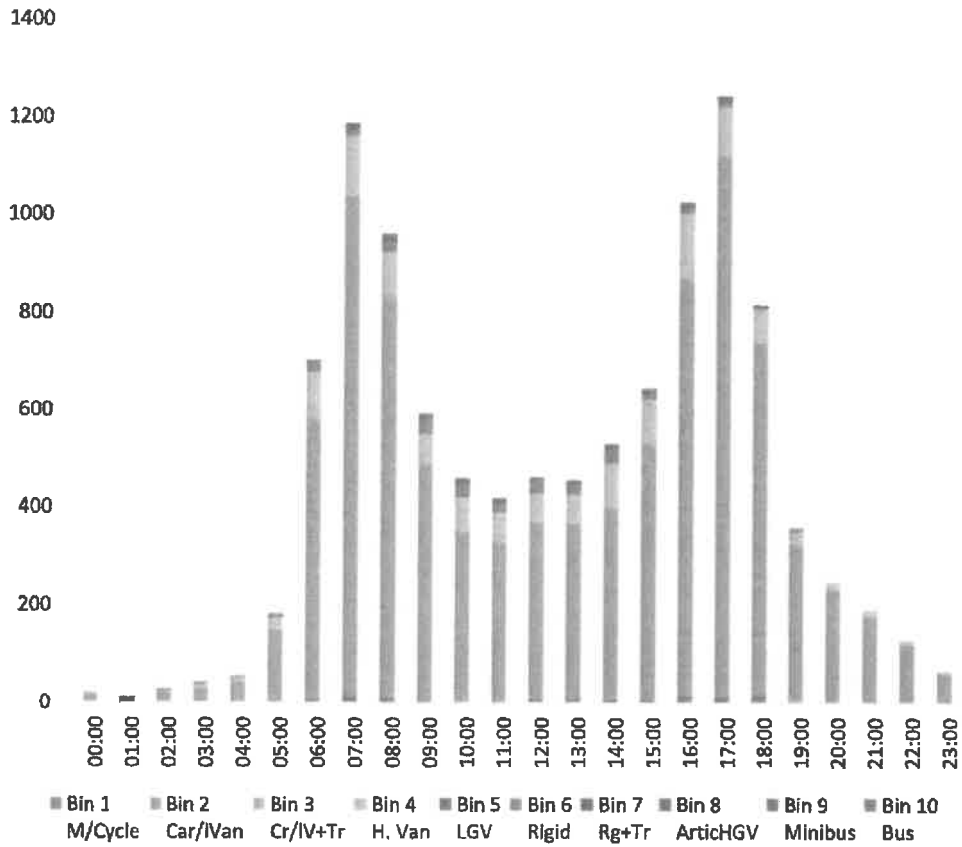
Surgery

The next Willingham surgery will take place on Saturday 27 October, 11am – 12pm. Please promote this date with residents.

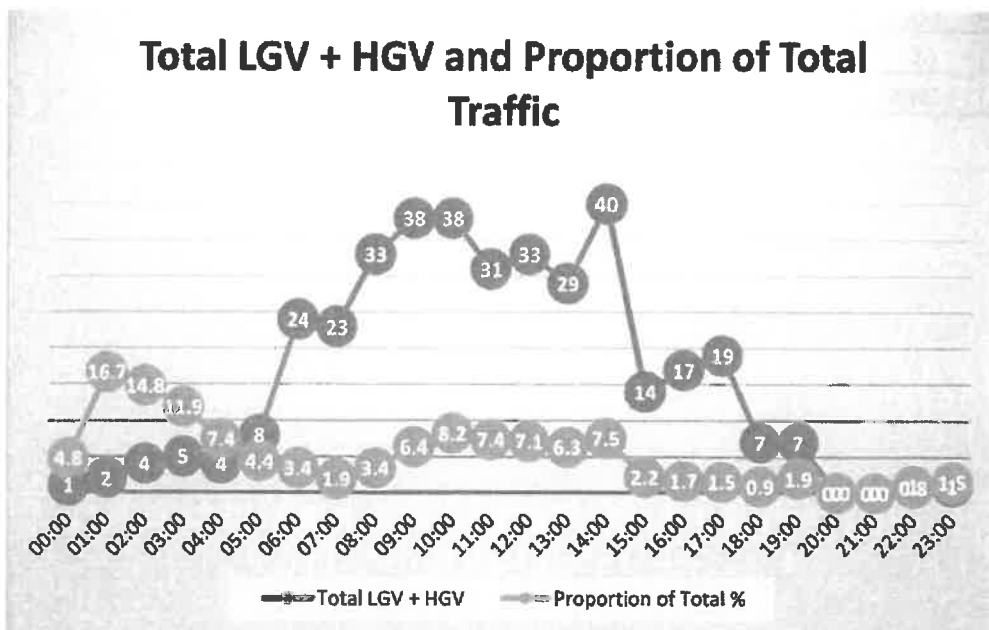
Cllr Dawn Percival
25 September 2018

Willingham Site 7 Earith Road 12th June 2018 Both Directions

12th June All Vehicles both directions



Total LGV + HGV and Proportion of Total Traffic



Time	Total Volume	Total LGV + HGV	Proportion of Total %
00:00	21	1	4.8
01:00	12	2	16.7
02:00	27	4	14.8
03:00	42	5	11.9
04:00	54	4	7.4
05:00	182	8	4.4
06:00	703	24	3.4
07:00	1189	23	1.9
08:00	962	33	3.4
09:00	594	38	6.4
10:00	461	38	8.2
11:00	420	31	7.4
12:00	463	33	7.1
13:00	457	29	6.3
14:00	531	40	7.5
15:00	646	14	2.2
16:00	1028	17	1.7
17:00	1245	19	1.5
18:00	816	7	0.9
19:00	359	7	1.9
20:00	248	0	0.0
21:00	192	0	0.0
22:00	128	1	0.8
23:00	65	1	1.5
Total	10845	379	3.5

Leisure and Amenities Report to FPC – September 2018

MUGA update

As reported last month, we are looking at the installation of a sand-dressed artificial turf MUGA of approximately 40 x 33 m, including 5- and 7-a-side football pitches, two tennis courts, and also the possibility of hockey, netball, recreational rugby and basketball, with expected cost of around £175K (excluding CCTV) for the initial build. We would expect some of the construction costs to be covered by grants from e.g. the FA, LTA and other local bodies.

Maintenance

We were asked to provide further information about maintenance costs. These are assessed to be around £2600 p.a. comprising around £1000 per year for surface maintenance and £1600 for a maintenance person/custodian for around 3 hours a week @ £10 an hour. This could be combined with a wider custodial/maintenance role covering the Ploughman Hall, Pavilion and general routine maintenance. This would of course increase the annual costs.

There will also be very occasional need for replacement of LED lights, which cost £600 when last done on the rec using a cherry picker. A high-quality fence requires little maintenance.

Income

Based on Oakington, income could be around £9000 p.a. assuming use of 3 hours per day 6 days a week at a low average fee of £10 per hour.

Background details

Sand-filled MUGAs need to be regularly swept to redistribute the filling and remove dead leaves etc., plus annual moss killing. Actual cost depends on what brushing system we decide on. Oakington and Swavesey both have similar MUGAs installed in 2008 and 2009. Both are still in good condition. Swavesey is heavily used and have a power brushing machine, costing around £4000, which is used weekly. Maintenance costs are fuel and maintenance of the machine, annual moss killing and very occasional sand replenishment. £1000 a year for this is a realistic estimate. Oakington is less heavily used, and likely to be similar to ours. They sweep with a hand-pulled dragmat (cost around £250) every couple of weeks. They then use a professional company to deep brush the pile, replenish the sand and apply moss killer, which costs £1000. They have done this twice since the MUGA was built, but annually should be budgeted for.

Next steps

The next steps are to get in touch with potential users to get them involved in the project and assess likely usage and grant support. This will be through direct approaches to local sports groups and an article in the Willingham News.

Repair of QEII field play equipment.

In August the council approved the expenditure of £1525.17 for repair and maintenance of play equipment. When the engineer from Proludic visited a couple of weeks ago his assessment of what needed to be done was different from our original request, based on the ROSPA report. The work needed is underway but there may be an adjustment of the total cost.

LJK 26/09/2018

