



WILLINGHAM PARISH COUNCIL

Minutes of the Full Parish Council meeting of Willingham Parish Council held on
Wednesday 4th July 2018 7.30pm, in the Octagon,
St Mary and All Saints Church, Church Street, Willingham

Present: Councillors: Cook, Anderson, Mansfield, Smith, Watson, Harris, Law, Croucher, Manning, P King (Chair), L King,
Mellows
County Councillor: Wotherspoon
District Councillors: Percival, Handley
Parishioners: Two
Clerk: Mandy Powell

Actions

110/18 Apologies for absence

Apologies were received from Councillors Carlton (unwell), Croft (personal commitment).

Post meeting note: apologies were received from Councillor Tassell due to a personal commitment

111/18 Declarations of interest

None

112/18 Public forum (maximum 3 minutes per person, with an overall limit of 15 minutes) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting.

Maximum of five people to speak. Large Groups must decide on a spokesperson representative

Meeting adjourned

Emma Morris summarised a proposed planning application which would be submitted shortly for a forest nursery school on Rampton Road. The nursery would be from baby to pre-school and would have 50 places.

Paul McConkey reported to the Council the outcome of the beer festival. It had been a very successful event and it was hoped that over £3,000 would have been raised which would be divided between Over Day Centre and Willingham Youth Trust.

The Chair thanked all those involved for a successful and popular event which attracted people from both inside and outside the village.

The meeting was reconvened.

113/18 To approve the minutes of the Parish Council meeting held on the 6th June 2018

Councillor Law proposed the minutes be accepted as a true record of the meeting, seconded by Councillor L King and agreed with ten votes in favour and two abstentions due to not being at the meeting.

114/18 To deal with any matters arising from the minutes of the meeting on the 6th June not covered elsewhere on the agenda.

Councillor Law had attended a meeting regarding Village Design Statements. It was agreed that this would be deferred to the planning committee to decide whether the Council would submit an expression of interest for the scheme.

Planning

115/18 To receive and consider any County Council reports and communications not covered elsewhere on this agenda

Councillor Wotherspoon reported that the Greenways Project had agreed a cycle link from the centre of Willingham to the busway cycle track on Station Road. It was suggested that other cycle routes within the village may be more useful. Councillor Wotherspoon agreed to ask the cycle officer to engage with the Parish Council to explore available options.

Councillor Wotherspoon was asked to action the following:

- feedback that the vegetation needed cutting back along the guided busway

- obtain clarification as to any impact on school buses should a cycle way be put in between Willingham and Rampton.

- Look into the feasibility of the village sign and the 30mph limit on Over Road being moved to the new boundary just past Highgate.

Wotherspoon

Wotherspoon

116/18 To receive and consider any District Council reports and communications not covered elsewhere on this agenda

Report previously circulated. Councillor Percival summarised her report and confirmed that:

- Highways England had been asked to remind the A14 and Northstowe contractors not to use the B1050.

- Long Pond would be cleared September/October

- There had been some anti-social behaviour around the library. The Chair reminded councillors to encourage the reporting of all incidents via 101.

117/18 Chairman's report including:

Cemetery Memorial Bench – The Council agreed that the memorial bench would be installed in time for the commemoration of the end of WWI to be marked on Remembrance Sunday.

118/18 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations

F&GP Committee – updates including:

Nothing to report

Planning Committee – updates including:

To receive minutes of the meeting held on the 3rd July 2018

Noted

To receive an update regarding future S106 allocations and consider priorities

Councillor Croucher proposed the Council accept the recommendation of the planning committee for the allocation of existing S106 monies. This was seconded by Councillor Watson and **agreed** unanimously.

Councillor Manning proposed that future S106 allocations be allocated to a new MUGA for the Recreation Ground and then towards and extension and improvements to lighting and heating at the Ploughman Hall. This was seconded by Councillor Croucher and **agreed** unanimously. The Clerk would notify SCDC

Clerk

HALLS – Updates including:

To receive an update regarding the Ploughman Hall lighting and consider any actions

Councillor Croucher had looked into the costs (report tabled) and it was agreed to defer this proposal until later in the year which would allow Councillor Croucher to look into the benefits and disadvantages further.

Croucher

Councillor Croucher reported that some minor emergency plumbing had taken place at the Ploughman hall cost £42. He further reported that a one off discount of £51 had been given to one of the regular users for their summer hall usage.

Public Hall – the Scouts had requested to renew the signage on the hall. This would be at no cost to the Parish Council. Councillor Croucher proposed that the Council agree subject to viewing the details of the new signage prior to purchase, seconded by Councillor L King and **agreed** with eleven votes in favour and one abstention.

Clerk

Cemetery – updates including

The Clerk had been contacted regarding one of the trees in the Cemetery. The parishioner reported it was causing them several issues. The Clerk and Lead Councillor were looking into it.

Mellows /clerk

Councillor Mellows reported that the gates on Church Lane and sticking and had become very difficult to open. It was agreed that Councillor Mellows would look into available options and obtain some quotes.

Mellows

The Clerk summarised the current situation regarding the closed churchyard and the issue of the District Council accepting responsibility for it. Councillor Percival agreed to follow this up on the Council's behalf.

Percival

Green & Boundaries – updates including:

Councillor Manning reported:

- there had been further fly tipping along Meadow Road. The Clerk was asked to report this to SCDC.
- a bench had been burnt at the community orchard
- several trees on the green had had their bark damaged by strimming and the Clerk was asked to speak to the contractors.

Clerk

Clerk

Leisure & Amenities - updates including:

Report tabled.

To receive an update regarding recent vandalism and consider any actions

Three quotes had been received to repair the vandalised door to the pavilion, ranging from £296 to £529.

Councillor King proposed the Council agree to an expenditure of up to £350, this was seconded by Councillor Anderson and **agreed** unanimously.

Clerk

To receive an update and consider any recommendations regarding public conveniences

Report tabled.

Councillor Croucher summarised the options and it was agreed to defer any decision until Councillors Croucher and L King had spoken to WYT.

Croucher / L King

119/18 Monthly accounts for payment

Paid Items:

Salaries	June 2018	Salaries	£2610.67
HMRC	June 2018	Salaries	£ 608.84
Nest	June 2018	Salaries Pension	£ 57.64
Total Gas & Power	Electric Village Green	G & B	£ 16.14
Total Gas & Power	Electric Public Hall	Halls	£ 54.65
Total Gas & Power	Gas Pavilion	L & A	£ 42.01

Engie	Electric Ploughman Hall 15.05.18	Halls	£ 398.02
Engie	Electric Ploughman Hall 15.06.18	Halls	£ 239.57
SCDC	Piper Lifeline	Section 147	£ 755.43
British Telecom	Phone/Internet	Establish	£ 455.19
Items paid by Credit Card			
Amazon	Padlock	Establish	£ 24.43
To be paid by bank transfer:			
Suds & Bubbles	Cleaning Ploughman	Halls	£ 425.00
Suds & Bubbles	Cleaning Pavilion	L & A	£ 200.00
To be paid:			
CBS Office	Hand Soap	Halls	£ 38.81
Konica Minolta	Photocopier	Est	£ 10.82
HMK Ltd	Toilet Rolls	Halls	£ 25.75
Buchans	Village Grass Cuts	Est	£1433.75
SCDC	Election	Est	£ 225.00
Konica Minolta	Photocopier usage	Est	£ 164.16
Konica Minolta	Photocopier rental	Est	£ 122.83
ACA Heating	plumbing repairs	Halls/L&A	£ 613.50
Lawn Hopper	summer treatment	L&A	£ 42.00
Mijan Ltd	Internal audit fee	Est	£ 120.00

Councillor Croucher proposed the accounts be accepted, seconded by Councillor Mellows and **agreed** unanimously.

120/18 To review and agree Council cheque signatories

It was agreed to add Councillors Manning, L King, Law, Carlton and leave the existing Councillors on the list (P King, Croucher, Mellows, Cook)

RFO

121/18 To receive an update on Insurance renewal and consider any actions

The long term agreement was due to expire later in the year. Councillor Watson proposed the Council allow Came & Co to obtain three quotes for consideration at a cost of £75.

Clerk

Councillor Smith proposed that the Council obtain up to date valuations for the Ploughman Hall, Public Hall and Pavilion at a cost of approximately £800. This was seconded by Councillors Law and **agreed** unanimously.

Clerk

The cost of the above would be taken from establishments.

122/18 Police update

Report tabled

The Chair summarised the report and confirmed that there had been a lot of vandalism and antisocial behaviour during the last month. The Chair, Councillors L King, Carlton, Tassell and the Clerk had met with the new Police Sergent to discuss the way forward. They agreed they would endeavour to increase presence where possible and encouraged all incidents to be reported. It was agreed to add a piece in the Willingham News.

123/18 To receive an update on HCVs and traffic issues and consider any actions

Reports tabled.

Councillor Harris reported :

-There may be sufficient interest to resurrect speed watch and was looking into costings of speed cameras although he suggested they may be around £3,000.

-NO2 results had been received and circulated and were slightly lower than previously

-Noise meter testing would be installed on Station Road over the next day or so.

-He would be attending a meeting with Mick George on the 5th July to discuss the volume of HCVs through the village. Councillor Watson volunteered to attend as well.

Harris/
Watson

124/18 To receive an update regarding the 30mph scheme on Station Road and consider any actions

Report previously circulated. The Clerk was asked to write confirming the Council's strong support for the scheme.

Clerk

125/18 To receive and consider any proposals for applications for the minor highways improvement scheme

Two proposals had been received and were both tabled. The first proposal was for a mini roundabout at the junction of Church Street and George Street. The second was for a road narrowing at the entrance to the village on Earith Road. Councillor Manning proposed the Council put forward the application for a mini roundabout, seconded by Councillor Mellows and **agreed** with eight votes in favour, three against and one abstention. Councillor Harris to submit an application via the Clerk

Harris

126/18 Items for future meeting

Toilet facilities (Sept)

HCVs

Insurance renewal (Sept)

127/18 Date of next meeting: 1st August 2018

Twining
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