



WILLINGHAM PARISH COUNCIL

Minutes of the Full Parish Council Meeting held on
4th April 2018, 7.30pm, in the Octagon,
St Mary and All Saints Church, Church Street, Willingham

Present: Councillors: Law, Croucher (Chair), Anderson, Manning, Cook, L King, P King, Watson, Croft, Carlton, Mellows,
Mansfield

Parishioners: Three

Clerk: Mandy Powell

48/18 Apologies for absence

Apologies were received from Councillors Tassell and Harris both with personal commitments

49/18 Declaration of Interest

Item 62/18 – Willingham Library – Councillors Law and L King both declared a non-pecuniary interest.

50/18 Public forum (maximum 3 minutes per person, with an overall limit of 15 minutes) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative

Mrs Fawcett addressed the Council regarding the possibility of volunteers carrying out an HCV survey and asked if the Council would be supportive of the venture. The Council discussed this under item 60/18 and agreed that it would be a good idea. Councillor Wotherspoon agreed to speak to Highways to see whether any specific evidence was needed.

Wotherspoon

51/18 To approve the minutes of the Parish Council Meeting held on the 7th March 2018

Councillor Anderson proposed the Council accept the minutes as a true record of the meeting, seconded by Councillor Law and **agreed** with ten votes in favour and two abstentions.

52/18 To deal with any matters arising from the meeting held on the 7th March, not covered elsewhere on this agenda

None

53/18 To receive and consider any County Council reports and communications not covered elsewhere on this agenda

Report previously circulated. Councillor Wotherspoon reported that he would be meeting with the Highways officer in Willingham on Tuesday 10th should anyone wish to join them. Current areas highlighted for patching in the coming year included: B1050 Earith, B1050 High Street, Rampton Road and Station Road. The footways in Berrycroft, Long Lane and Newington will also be looked at.

In addition to the above Councillor Wotherspoon was asked to look that the following:

- The condition of the road and footpath in Wilford Furlong.
- Many of the road drains around the village appear blocked and need addressing
- The Longstanton bypass puddles – what is being done to address it
- Park and ride charges – Was the cost of installation recovered prior to the charges being lifted
- CCC S106 payments that are currently allocated to the school and interactive signage

Wotherspoon

54/18 To receive and consider any District Council reports and communications not covered elsewhere on this agenda

Nothing to report

55/18 To receive the Chairman's report including:

Update on recent minor injury at the hall

This was noted and no further action was taken.

Update on School Highways initiative

Councillor Croucher updated the Council on the current situation and confirmed that following the trial the scheme would be rolled out during the summer half term.

CAPALC Survey regarding Standards

It was agreed that the Clerk and Chair would respond on behalf of the Council.

Croucher/
Clerk

56/18 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations

F&GP Committee – updates including:

The Chair had completed the Clerk and Assistants reviews and objectives had been set for the next 12 months.

Planning Committee – updates including:

Minutes of the meeting held on the 26th March 2018 were previously circulated. It was noted that a lengthy debate had taken place regarding the reserved matters application for Rockmill End. The Committee agreed to make no recommendation on this application

The Council had objected to the original application as it did not support major development in the village, but they were being imposed upon the village due to a lack of a South Cambs Local Plan. The debate discussed whether the Council should then object to subsequent reserved matters applications or not.

S106 allocations were also discussed at the meeting on the 26th March and the Clerk was organising a meeting with the District Council officer to discuss further.

Clerk/
Croucher/
Manning

HALLS – Updates including:

Correspondence had been received from Over Players regarding the possibility of using the Hall. The Clerk would arrange a meeting with the Lead Councillor and Chair to discuss further.

Tassell/
Croucher

Cemetery – updates including

Nothing to report

Green & Boundaries – updates including:

Report tabled. Councillor Manning reported:

- Flat Bridge has been removed.
- The layby on the B1050 was in a very poor state and also had a lot of flying tipping. Clerk to report flytipping and Councillor Wotherspoon agreed to look at the potholes
- Meadow Road had horses on the site. The Clerk was asked to contact ACRE for an update on the 'Life in the Old West' project

Clerk
Wotherspoon
Clerk

Pound Lane Footpath

The Clerk had received several emails regarding the condition of the footpath. It was agreed to meet with the Rights of Way officer to discuss what options were available.

Clerk

Leisure & Amenities - updates including:

The Fen Gallop organisers had contacted the council regarding the use of Zorbs during their event this year. It was agreed that the 'enclosed' option was preferred, and Councillor L King would liaise with them.

L King

57/18 Monthly accounts for Payments**Items paid by bank transfer:**

Salaries	March 2017	Salaries	£2454.89
HMRC	March 2017	PAYE	£ 574.35

Items paid by direct debit/standing order:

Nest Pension	Pension Cont	Est	£ 22.23
South Cambs DC	Piper Lifeline	Section 142	£ 755.43
Total Gas	Pavillion Gas	L & A	£ 39.63
Total Gas	Green	G & B	£ 16.51
Total Gas	Public Hall	Halls	£ 53.37
British Gas	Pavilion electric	L & A	£ 228.82
South Cambs DC	Refuse Coll Ploughman	Halls	£ 710.00
South Cambs DC	Refuse Coll Cemetery	Cemetery	£ 442.00
South Cambs DC	Rates Ploughman	Halls	£3600.00
South Cambs DC	Rates Cemetery	Cemetery	£ 672.00
South Cambs DC	Rates Pavilion	L & A	£1944.00

Items paid by credit card:

Amazon	Bandages	Est	£ 4.99
Namemark	Bin stickers	Est	£ 7.95

Items to be paid by bank transfer:

Suds & Bubbles	Cleaning Ploughman	Halls	£ 425.00
Suds & Bubbles	Cleaning Pavilion	L & A	£ 200.00

Items to be paid by cheque:

Konica Minolta	Photocopier	Est	£ 130.50
CBS Office Sol	Stationery	Est	£ 23.88
Parish Online	Annual Fee	Est	£ 88.80
Buchans	Jubilee/rec grass cutting	Est	£ 182.98

A R Aspinall	Rock salt	Est	£ 24.00
HMK	Toilet rolls	Halls	£ 20.95
Lawnhopper	Scarification	L & A	£ 125.00
Stocksigns	Rec Signage	L&A	£ 169.78
Fergusons	Cemetery Grass Cut & Maint Cem		£ 958.80

Councillor P King proposed the Accounts be accepted, seconded by Councillor Cook and **agreed** unanimously.

58/18 To receive an update and consider any actions regarding debtors

A payment schedule had been agreed and the Clerk would monitor the situation.

Clerk

59/18 Police update

Nothing to report

60/18 To receive an update and consider any actions regarding HCVs and traffic issues

Cycle Way to Rampton – Correspondence had been received regarding the possibility of a cycle way from Willingham to Rampton. Councillor Wotherspoon agreed to ask Highways if it was possible and if so would it affect the allocation of a school bus.

Wotherspoon

Newington/Rampton Road Junction – An email had been received requesting a mirror on the junction due to reduced visibility and traffic speed. It was noted that the County Council did not support the installation of mirrors and the Parish Council already currently had a list of priority areas to address.

Clerk

HCV Survey – See public forum

HCV Issues – correspondence had been received and placed in the Willingham News regarding ongoing traffic issues in the village. The Chair had invited the resident to meet to discuss the issues but at the time of the meeting had not heard back. It was agreed that the Chair would submit a letter in response to the Willingham News

Croucher

61/18 To receive an update on GDPR and consider quotation for Data Audit and Data Protection Officer

Councillor Croucher proposed that the Council accept the estimate of £800 for the audit and the quote of £300 for the role of Data Protection Officer from LGPAS (Local Government Advisory Service). This was seconded by Councillor Carlton and **agreed** unanimously.

Clerk

62/18 to consider grant requests from, Willingham Library, Relate and Cambridgeshire Search and Rescue

Councillors Law and L King left the room

Councillor Cook proposed the Council award a grant of £600 to the library, seconded by Councillor Anderson and **agreed** unanimously

Councillors Law and L King returned to the room

Councillor L King proposed the Council award a grant of £300 to Lowland Search and Rescue, seconded by councillor Croft and **agreed** with eleven votes in favour and one objection.

Councillor Law proposed the Council award a grant of £500 to Relate, seconded by Councillor P King and **agreed** with eleven votes in favour and one objection.

Clerk

63/18 to consider Clerk & Admin Assistants SLCC/ALCC membership renewal

Councillor Croucher proposed the Council accept the membership renewals for the Clerk and Assistant, totalling £367, seconded by Councillor Watson and **agreed** unanimously.

Clerk

64/18 To receive and consider quotations for utility contracts

Due to some discrepancies in the quotations, Councillor Manning proposed that the Chair, Vice Chair and Clerk look at the quotations and agree who to place the renewed contract with, seconded by Councillor L King and **agreed** unanimously.

Clerk

65/18 Items for future meetings

S106 payments

Highways

Pound Lane

66/18 Date of next meeting: Wednesday 16th May – Annual meeting of the Parish Council

Meeting closed at 21:08

Legislation governing payments (in the order they appear)

1. LGA 1972 S112 (2)
2. Ditto
3. Ditto
4. LGA 1972 s137
5. LG (Misc Provs) Act 1976 s19(1)
6. Ditto

7. Ditto
8. Ditto
9. LGA 1972 s214
10. Ditto
11. LGA 1972 s111
12. Ditto
13. Ditto
14. Ditto
15. Ditto
16. Ditto
17. Ditto
18. Ditto
19. Ditto
20. Ditto
21. LG (Misc Provs) Act 1976 s19(1)
22. LGA 1972 s111
23. Ditto
24. Open Spaces Act 1957 s3(1)(a)
25. Ditto
26. LGA 1972 s214

AW
16.5.18
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