



WILLINGHAM PARISH COUNCIL

Parish Council Office
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09 May 2018

NOTICE IS HEREBY GIVEN of the Annual meeting of Willingham Parish Council to be held on Wednesday 16th May at 7 30 pm, at **The Octagon, St Mary and All Saints Church – Church Street, Willingham**
ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 69/18

AGENDA

64/18 Election of Council Chairman and to receive their declaration of acceptance of office

65/18 Election of Council Vice Chairman and to receive their declaration of acceptance of office

66/18 To receive Councillors acceptance of office and agree any delays in acceptance

67/18 Apologies for absence

68/18 Declarations of interest

69/18 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative

70/18 To elect Lead Councillors and Deputy Lead Councillors for the next 12 months

71/18 To elect a planning committee

72/18 To elect Council representatives including:

- Police co-ordinator
- Willingham News Contributors
- British School Trust representatives
- Willingham Combined Charity Trustees

73/18 To receive and agree Parish Council Annual Accounts for 2017/2018

74/18 To receive, agree and sign the annual governance statement for 2017/2018

75/18 To receive and agree internal auditors report 2017/2018

76/18 To appoint internal auditor for 2018/2019

78/18 To consider adoption of General Power of Competence

79/18 To approved the minutes of the Parish Council meeting held on the 4th April 2018

80/18 To deal with any matters arising from the minutes of the meeting on the 4th April not covered elsewhere on the agenda.

81/18 To receive and consider any County Council reports and communications not covered elsewhere on this agenda

82/18 To receive and consider any District Council reports and communications not covered elsewhere on this agenda

83/18 Chairmans report including:

- Annual report
- To consider correspondence received regarding the provision of public toilets
- To consider correspondence received regarding Lords Ground Drove

84/18 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations**F&GP Committee – updates including:**

- To receive and agree staff pay scales for 2018/2019
- To consider and adopt GDPR policies as reviewed by the F&GP Committee

Planning Committee – updates including:

- **Annual report**
- Minutes of the meetings held on the 18th April 2018, 1st May 2008 and 14th May 2018
- To consider and agree S106 agreement for Aspinals Yard

HALLS – Updates including:

- **Annual report**
- To receive and consider correspondence regarding the ploughman hall lights

Cemetery – updates including

- Annual report

Green & Boundaries – updates including:

- Annual report
- To consider request from Willingham WI to have a marquee on the Green

Leisure & Amenities - updates including:

- Annual report
- To receive an update on recent legionella inspections and costings and agree any changes

85/18 Monthly accounts for payment**Paid Items:**

Salaries	Salaries	April 18	2523.89
HMRC	Salaries	PAYE	597.34
NEST Pension	Salaries	Pension	57.07
Total Gas	Gas Pavilion	L & A	40.87
Total Gas	Electric Green	G & B	17.51
Total Gas	Electric Public Hall	Halls	221.07
Engie	Electric Ploughman	Halls	739.37
Camb Water	Rec – Water	L & A	4.81
Camb Water	Pavilion/Hall	L & A	337.12
SLCC	Membership	Est	395.00
LC Advisory	Data Protection	Est	950.00
Amazon	Paper	Est	82.45
<u>Items to be paid by Fastpay:</u>			
Suds & Bubbles	Cleaning Ploughman	Halls	425.00
Suds & Bubbles	Cleaning Pavilion	L & A	200.00
<u>Items to be paid:</u>			
Lawn Hopper	Spring Treatment	L & A	42.00
Buchans	Grass Cutting – Village	Est	1545.35
Buchans	Grass Cutting Village	Est	384.44
Initial	San Bin – Ploughman	Halls	425.53
Cromwell Fire	Batteries	Est	105.60
SCDC	Piper Lifeline	Section 137	77.22
Wave/Ang Wat	Sewerage Public Hall	Halls	67.66
ACA Heating	Legionella Serv	L & A	408.00
ACA Heating	Legionella Serv	Halls	213.60
CBS Office	Stationery	Est	70.95
David Ogilvie	World War One Seat	Est	902.40
Camb County C	Street Lighting	G & B	600.85
CSR Perf Tubes		Est	30.24
A R Aspinall	Cabin Hook	Est	19.92
Petty Cash	Office	Est	54.16

86/18 To receive and consider Parish Council Annual Report for publication

87/18 Police update

88/18 To receive and consider CAPALC annual renewal

89/18 To receive an update on HCVs and traffic issues and consider any actions

90/18 Items for future meeting

91/18 Date of next meeting

A handwritten signature in black ink, appearing to read 'Mandy Powell', written in a cursive style.

Mandy Powell
Parish Clerk