



## WILLINGHAM PARISH COUNCIL

Parish Council Office  
Ploughman Hall  
West Fen Road  
Willingham  
Cambridge CB24 5LP  
Tel: 01954 261027  
Email: email@willinghampc.org.uk

28 February 2018

**NOTICE IS HEREBY GIVEN** of an ordinary meeting of Willingham Parish Council to be held on Wednesday 7th March 2018 at 7 30 pm, at **The Octagon, St Mary and All Saints Church – Church Street, Willingham**  
**ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.**

The Public and Press are invited to address the Council under Item 34/18

### AGENDA

**32/18** Apologies for absence

**33/18** Declarations of interest

**34/18** Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative

**35/18** To approve the minutes of the Parish Council Meeting held on the 7<sup>th</sup> February 2018

**36/18** To deal with any matters arising from the meeting held on the 7<sup>th</sup> February, not covered elsewhere on this agenda

**37/18** To receive and consider any County Council reports and communications not covered elsewhere on this agenda

**38/18** To receive and consider any District Council reports and communications not covered elsewhere on this agenda

**39/18** To receive the Chairman's report including:

- To receive correspondence from the Salvation Army re recent grant.

**40/18** To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations

**F&GP Committee – updates including:**

- To consider amendment to Standing Orders

**Planning Committee – updates including:**

- Minutes of the meeting held on the 28<sup>th</sup> February 2018

**HALLS – Updates including:**

- To receive an update regarding the proposed Beer Festival

**Cemetery – updates including**

**Green & Boundaries – updates including:**

- To receive an update regarding the bin on the Green

**Leisure & Amenities - updates including:**

- To consider repairing the fencing in the corner of the QEII Field

**41/18 Monthly accounts for payment**

**Items paid by bank payments:**

Salaries	February 2016	Salaries	£2606.07
HMRC	February 2016	PAYE	£ 632.31
Nest	Pension	Salaries	£ 24.37

**Items paid by direct debit/standing order:**

British Telecom	Phone	Est	£ 460.94
Total Gas	Pavilion gas	L & A	£ 46.61
Total Gas	Public hall electric	Halls	£ 55.35
Total Gas	Green electric	G & B	£ 18.20
GDF Suez	Ploughman Electric	Halls	£ 675.58

**Items to be paid by bank transfer:**

Suds & Bubbles	Cleaning Ploughman	Halls	£ 425.00
Suds & Bubbles	Cleaning Pavilion	L & A	£ 200.00

**Items to be paid by cheque:**

Cromwell Fire	Alarm Serv Pavilion	L & A	£ 114.00
Cromwell Fire	Alarm Serv Ploughman	Halls	£ 114.00
SLCC	Conference	Est	£ 418.80
Lawn Hopper	Scarification	L & A	£ 125.00
SCDC	Piper lifeline	Piper lifeline	£ 59.93
Manart Ltd	Pavilion Tiles	L & A	£ 174.00
Cambridge Trees	Trees	L & A	£ 300.00
Holywell PC	Travel exp	Est	£ 43.18
CBS Office Sup	Stationery	Est	£ 51.25
Edge IT System	Epitaph Online	Cemetery	£ 208.80
Aztek Services	CCTV Repairs	L & A	£ 1795.20
Petty Cash	Office	Est	£ 48.34
ACA Heating	Pavilion Toilet repair	L&A	£ 159.77

**42/18 To receive an update and consider any actions regarding bad debtors**

**43/18 Police update**

**44/18 To receive and consider quotations for new photocopier contract**

**45/18 To receive an update on HCVs and traffic**

**46/18 Items for future meeting**

**47/18 Date of next meeting**



Mandy Powell  
Parish Clerk