



# WILLINGHAM PARISH COUNCIL

Parish Council Office  
Ploughman Hall  
West Fen Road  
Willingham  
Cambridge CB24 5LP  
Tel: 01954 261027  
Email: email@willinghampc.org.uk

03 January 2018

**NOTICE IS HEREBY GIVEN** of an ordinary meeting of Willingham Parish Council to be held on Wednesday 10<sup>th</sup> January 2018 at 7 30 pm, at **The Octagon, St Mary and All Saints Church – Church Street, Willingham**  
**ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.**

The Public and Press are invited to address the Council under Item 03/18

## AGENDA

**01/18** Apologies for absence

**02/18** Declarations of interest

**03/18** Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative

**04/18** To approve the minutes of the Parish Council Meeting held on the 6<sup>th</sup> December 2017

**05/18** To deal with any matters arising from the meeting held on the 6<sup>th</sup> December, not covered elsewhere on this agenda

**06/18** To receive and consider any County Council reports and communications not covered elsewhere on this agenda

**07/18** To receive and consider any District Council reports and communications not covered elsewhere on this agenda

**08/18** To receive the Chairman's report including:

- To discuss and consider any actions re correspondence from Parishioners regarding various highways/traffic issues
- To receive an update on the General Data Protection Regulation
- To receive an update on the 2018 Yesteryear Road Run
- To receive and consider correspondence relating to cleaner communities

**09/18** To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations

**F&GP Committee – updates including:**

**Planning Committee – updates including:**

- Minutes of the meeting held on the 18<sup>th</sup> December
- To receive an update on the Boundary Review and consider any actions

**HALLS – Updates including:**

**Cemetery – updates including**

**Green & Boundaries – updates including:**

**Leisure & Amenities - updates including:**

- To discuss and consider purchase of storage cupboard for the pavilion

## **10/18 Monthly accounts for payment**

### Paid Items

Salaries	December	Salaries	£2530.88
HMRC	PAYE Dec	Salaries	£ 861.58
Nest Pension	Pension December	Salaries	£ 33.49
SCDC	Piper Lifeline	Section 142	£ 755.43
Total Gas & Power	Pavilion Gas	L & A	£ 37.59
Total Gas & Power	Electric Pub Hall	Halls	£ 87.41
Total Gas & Power	Electric Green	G & B	£ 17.49
Engie Power	Electric Ploughman	Halls	£ 399.91
Engie Power	Electric Ploughman	Halls	£ 592.75

### Paid by bank transfer

Suds & Bubbles	Ploughman cleaning	Halls	£ 425.00
Suds & Bubbles	Pavilion cleaning	L & A	£ 200.00
The Lock Shop	Pavilion lock	L & A	£ 80.00
Proludic Ltd	Trampoline repairs	L & A	£1013.60

### To be paid

Konica Minolta	Photocopier	Establishments	£ 445.68
Konica Minolta	Photocopier	Establishments	£ 158.16
Buchans	Grass Cutting	Establishments	£1354.93
Buchans	Grass Cutting	Establishments	£ 182.98
HMK Supplies	Toilet rolls Pavilion	L & A	£ 19.92
Dorcas Engineering	Clock Maintenance	Establishments	£ 720.00
DRE Pest Control	Mouse control	Halls	£ 48.00
Manart Ltd	Xmas tree	Halls	£ 60.00
ACA Heating	Pavilion combi	L & A	£ 286.29
Manning & Son	Pound Lane clearance	L&A	£ 380.40

### **11/18 To review any bad debtors and consider actions**

### **12/18 Police update**

### **13/18 To consider renewal of Cambridgeshire ACRE**

### **14/18 To receive an update on HCVs and traffic**

### **15/18 Items for future meeting**

### **16/18 Date of next meeting**



Mandy Powell  
Parish Clerk