



WILLINGHAM PARISH COUNCIL

Parish Council Office
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26 April 2017

NOTICE IS HEREBY GIVEN of the Annual Meeting of Willingham Parish Council to be held on Wednesday 3rd May 2017 at 7 30 pm, at The Octagon, St Mary and All Saints Church – Church Street, Willingham

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 72/17

AGENDA

68/17 Election of Council Chairman and to receive their declaration of acceptance of office

69/17 Election of Vice Chairman of the Council and to receive their declaration of acceptance of office.

70/17 Apologies for absence

71/17 Declarations of interest

72/17 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative

73/17 To elect Lead Councillors and Deputy Lead Councillors for the forthcoming financial year.

74/17 To elect a planning committee

75/17 To elect Council representatives including:

- Police co-ordinator
- Willingham News contributors
- British School Trust representatives
- Willingham Combined Charity Trustees

76/17 To receive, agree and sign the annual governance statement for 2016/2017

77/17 To receive presentation of and agree Parish Council Annual Accounts for 2016/2017

78/17 To receive internal auditors report for 2016/2017 and consider any actions to be taken.

79/17 To appoint internal auditor for 2017/2018

80/17 To approve the minutes of the Parish Council meeting held on the 5th April 2017

81/17 To deal with any matters arising from the meeting held on the 5th April 2017 not covered elsewhere on this agenda.

82/17 To receive the Chairman's report including:

Annual report

Correspondence from Swavesey Village College regarding experience week 10th – 13th July

83/17 To receive and consider any County Council reports and communications not covered elsewhere on the agenda.

84/17 To receive and consider any District Council reports and communications not covered elsewhere on the agenda.

85/17 receive from the following Committees; annual reports from lead councillors, note any delegated decisions taken, and make any recommendations

F&GP Committee – updates including:

Planning Committee – updates including:

Annual report

Planning minutes from meetings held on 10th April 2017

Green & Boundaries – updates including:

Annual report

Cemetery - updates including

Annual report

Cemetery soil

Leisure & Amenities - updates including:

Annual report

HALLS – Updates including:

Annual report

Public Hall

Ploughman Hall

- Update on hall lighting

86/17 To receive Parish Council Annual report and approve for publication.

87/17 Monthly accounts for payment

Paid Items:

Salaries	Salaries	April 17	2272.26
HMRC	Salaries	PAYE	576.82
NEST Pension	Salaries	Pension	21.94
Total Gas Gas	Pavilion	L & A	21.51
Total Gas Electric	Green	G & B	17.73
Total Gas Electric	Public Hall	Halls	42.43
Engie	Electric Ploughman	Halls	673.67
Intouch CRM	Licence	Est	35.99
Amazon	Call point signs	Est	2.50

Items to be paid by Fastpay:

Suds & Bubbles	Cleaning Ploughman	Halls	425.00
Suds & Bubbles	Cleaning Pavilion	L & A	200.00

Items to be paid:

Lawn Hopper	Spring Treatment	L & A	42.00
Buchans	Grass Cutting – Village	Est	371.71
Buchans	Hedges	L&A	270.00
Initial	San Bin – Ploughman	Halls	425.53
Cromwell Fire	Speech dialler	Est	138.00
SCDC	Piper Lifeline	Section 137	77.22
Manning & Son	Trees	G&B	60.00

88/17 Police matters update

89/17 To receive and consider CAPALC membership renewal

90/17 To receive any other reports from outside bodies not on the agenda

91/17 Items for future meeting

92/17 Date of next meeting.



Mandy Powell
Parish Clerk