



WILLINGHAM PARISH COUNCIL

Parish Council Office
Ploughman Hall
West Fen Road
Willingham
Cambridge CB24 5LP
Tel: 01954 261027
Email: email@willinghampc.org.uk

30 November 2016

NOTICE IS HEREBY GIVEN of an ordinary meeting of Willingham Parish Council to be held on Wednesday 7th December 2016 at 7 30 pm, at **The Octagon, St Mary and All Saints Church – Church Street, Willingham**
ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 211/16

PLEASE NOTE: There will be a short presentation on the Housing Development Agency by Councillor Harford. The meeting will commence immediately after the presentation.

AGENDA

209/16 Apologies for absence

210/16 Declarations of interest

211/16 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative

212/16 To approve the minutes of the Full Parish Council meeting held on the 2nd November 2016

213/16 To deal with any matters arising from the meeting held on the 2nd November 2016 not covered elsewhere on this agenda

214/16 To receive and consider any County Council reports and communications not covered elsewhere on this agenda

215/16 To receive and consider any District Council reports and communications not covered elsewhere on this agenda

216/16 To receive the Chairman's report including:

- To receive response from CCC regarding gritting routes
- Update on 30mph Station Road
- To receive request for use of the Green for WAG Beer Festival
- To receive an update on issues with the guided bus
- To receive an update on Minor Highways scheme and consider a Parish Council contribution

217/16 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations

F&GP Committee – updates including:

- Consider recommendations from the meeting held on 8th November 2016
- To consider and agree budget requests
- To consider and agree Precept demand for 2017-2018

Planning Committee – updates including:

- Planning minutes from meetings held on 15th and 30th November 2016

HALLS – Updates including:

- Ploughman Hall lights and new doors

Cemetery – updates including

- To Receive an update on the new cemetery
- To receive an update regarding the cemetery wall and gates
- To receive an update on cemetery trees and consider actions to be taken

Green & Boundaries – updates including:

- To receive an update on the Village Green lights and tree.
- Update on Village Green trees

Leisure & Amenities - updates including:

- To consider request from Fen Gallop for access to through the rear of the Recreation Ground.

218/16 Monthly accounts for payment

Paid Items

| | | | | |
|-------------------|-----------------|----------|---------|-------|
| Salaries | November | Salaries | 2731.04 | |
| Paye | November | Salaries | 833.54 | |
| Total Gas & Power | Gas | Pavilion | L & A | 23.08 |
| Total Gas & Power | Electric | Public | Halls | 47.66 |
| BT | Telephone | Est | 709.58 | |
| Intouch CRM | Licence/Oct/Nov | Est | 71.98 | |
| Fenton Timber | Benches | G & B | 323.82 | |

Items paid by credit card

| | | | |
|-----------|------------|-----|--------|
| Microsoft | Office 365 | Est | 112.32 |
|-----------|------------|-----|--------|

To be Paid by bank transfer

| | | | |
|----------------|--------------------|-------|--------|
| Suds & Bubbles | Cleaning Ploughman | Halls | 425.00 |
| Suds & Bubbles | Pavilion Cleaning | L & A | 200.00 |

To Pay

| | | | |
|----------------|----------------------------|----------|---------|
| Gawn Ass | Cemetery Wall | Cemetery | 270.00 |
| 34SP.com | Prof Hosting | Est | 71.40 |
| CBS | New phone | Est | 77.99 |
| Manart Ltd | New doors | Halls | 1453.20 |
| ESPI Ltd | Annual support | Est | 666.00 |
| Dorcas | Clock Maintainance | Est | 720.00 |
| Buchans | Grass cutting | Est | 884.21 |
| Petty cash | Stationery (RFO) | Est | 118.39 |
| CCC | B1050 Press Notice | Est | 325.88 |
| Sage UK Ltd | Pension module for payroll | Est | 143.86 |
| Konica Minolta | Copying | Est | 68.74 |

219/16 Police update

220/16 To consider recommendations for additional street lighting

221/16 To consider request from WYT for use of postal address and Wi-Fi access

222/16 To receive and consider request from Parishioner re Schole Road.

223/16 Items for future meeting

224/16 Date of next meeting



Mandy Powell
Parish Clerk