



# WILLINGHAM PARISH COUNCIL

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27 April 2016

NOTICE IS HEREBY GIVEN of the annual meeting of Willingham Parish Council to be held on Wednesday 4<sup>th</sup> May 2016 at 7 30 pm, at The Octagon, St Mary and All Saints Church – Church Street, Willingham

**ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.**

The Public and Press are invited to address the Council under Item 74/16

## AGENDA

70/16 Election of Council Chairman and receive their declaration of acceptance of office

71/16 Election of Vice chairman of the Council and receive their declaration of acceptance of office.

72/16 Apologies for absence

73/16 Declarations of interest

74/16 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative

75/16 To elect Lead Councillors and Deputy Lead Councillors for the forthcoming financial year.

76/16 To elect a planning committee, police co-ordinator and Willingham News contributors for the forthcoming financial year.

77/16 To receive, agree and sign the annual governance statement for 2015/2016

78/16 To receive presentation of and agree Parish Council Annual Accounts

79/19 To receive internal auditors report and appoint internal auditor for 2016/2017

80/16 To approve the minutes of the Parish Council meeting held on the 6<sup>th</sup> April 2016

81/16 To deal with any matters arising from the meeting held on the 6<sup>th</sup> April 2016 not covered elsewhere on this agenda.

82/16 To receive the Chairman's report including:

- Annual report
- Wiser collection date
- Letter from resident regarding a mirror on the junction of Station Road/Millfield
- To receive correspondence from Parishioner re dog litter bins

83/16 To receive and consider any County Council reports and communications not covered elsewhere on the agenda.

84/16 To receive and consider any District Council reports and communications not covered elsewhere on the agenda.

85/16 receive from the following Committees; annual reports from lead councillors, note any delegated decisions taken, and make any recommendations

F&GP Committee – updates including:

Planning Committee – updates including:

- Annual report
- planning minutes from meetings held on 19<sup>th</sup> April 2016
- To discuss and agree future allocation of S106 funds.

**Green & Boundaries** – updates including:

- Annual report
- To receive and consider proposal on Meadow Road Site
- To receive and consider proposal on the community orchard flailing and tree works
- To receive report and consider any proposals regarding Parish trees
- To receive proposal from Lead Councillor regarding future Christmas tree/lighting

**Cemetery** - updates including

- Annual report
- New Cemetery

**Leisure & Amenities** - updates including:

- Annual report

**HALLS** – Updates including:

- Annual report
- Public Hall
- Ploughman Hall

**86/16 Monthly accounts for payment**

**Paid Items:**

Salaries	Salaries	April 16	1927.59
HMRC	Salaries	PAYE	510.65
British Gas	Electric Pavilion	L & A	607.65
Total Gas Gas	Pavilion	L & A	23.16
Total Gas Electric	Green	G & B	10.96
Total Gas Electric	Public Hall	Halls	225.27
Engie Electric	Ploughman	Halls	461.86
Intouch CRM	Licence	Est March	35.99
Intouch CRM	Licence	Est April	35.99

**Items to be paid by Fastpay:**

Suds & Bubbles	Cleaning Ploughman	Halls	425.00
Suds & Bubbles	Cleaning Pavilion	L & A	200.00

**Items to be paid:**

Lawn Hopper	Spring Treatment	L & A	122.00
Hewitsons	Legal Costs P Buckley	Est	338.40
Buchans	Grass Cutting – Village	Est	793.30
Initial San Bin –	Ploughman	Halls	395.65
Cromwell Fire	Ploughman – Ext	Halls	52.12
Cromwell Fire	Pavilion – Ext	L & A	66.61
Cromwell Fire	Ploughman – Ext	Halls	106.52
Cromwell Fire	Public Hall – Ext	Halls	72.80

**87/16 Police matters update including:**

**88/16 To receive and consider Clerk’s SLCC renewal**

**89/16 To receive and consider request from Willingham Library for summer reading challenge contribution**

**90/16 To receive and consider request from Willingham News for Council contribution**

**91/16 To receive and consider CAPALC membership renewal**

**92/16 To receive any other reports from outside bodies not on the agenda**

**93/16 Items for future meeting**

**94/16 Date of next meeting.**



Mandy Powell  
Parish Clerk