



WILLINGHAM PARISH COUNCIL

Parish Council Office
Ploughman Hall
West Fen Road
Willingham
Cambridge CB24 5LP
Tel: 01954 261027
Email: email@willinghampc.org.uk

30 March 2016

NOTICE IS HEREBY GIVEN of an ordinary meeting of Willingham Parish Council to be held on Wednesday 6th April 2016 at 7 30 pm, at The Octagon, St Mary and All Saints Church – Church Street, Willingham

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 53/16

AGENDA

51/16 Apologies for absence

52/16 Declarations of interest

53/16 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak and who are on the Electoral Register, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative

54/16 To approve the minutes of the Parish Council meeting held on the 2nd March 2016

55/16 To deal with any matters arising from the meeting held on the 2nd March 2016 not covered elsewhere on this agenda.

56/16 To receive and consider any County Council reports and communications not covered elsewhere on the agenda.

57/16 To receive and consider any District Council reports and communications not covered elsewhere on the agenda.

58/16 Chairman's report including:

- To receive update on SCDC community awards.
- To receive correspondence from Historical England re the War Memorial
- To receive and consider correspondence regarding Wisser WEEE collections.

59/16 receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations

F&GP Committee – updates including:

- To consider committee recommendations from their meeting on the 16th March to include:
- New staff post
- Pension auto-enrolment and joining the NEST Scheme
- Revised policies
- Revision of Council's Risk assessment procedures
- Purchase Order system.

Planning Committee – updates including:

- planning minutes from meetings held on 15th and 29th March 2016
- To receive and agree S106 agreement and sign indemnity for Land South of Brickhills and consider future allocation of S106 funds.

Green & Boundaries – Monthly report plus updates including:

- To receive an update on Meadow Road Site
- To receive an update on the community orchard flailing
- To receive proposal from Lead Councillor regarding future Christmas tree/lighting

Cemetery - monthly report plus updates including:

Leisure & Amenities - monthly report plus updates including:

Public Hall

- To receive and consider quotes for external decoration.

Ploughman Hall

- To receive and consider quotes for external/internal decoration

60/16 Accounts

- To receive and agree increase in Piper Lifeline charges

Items paid by bank payments:

Salaries	March 2016	Salaries	£2548.04
HMRC	March 2016	PAYE	£ 900.32

Items paid by direct debit/standing order:

South Cambs DC	Piper Lifeline	Section 142	£ 755.43
Total Gas	Pavilion Gas	L & A	£ 18.88
Total Gas	Green	G & B	£ 12.10
Total Gas	Public Hall	Halls	£ 145.84
Engie	Ploughman Electric	Halls	£ 430.12
Camb Water	Rec Ground	G & B	£ 14.78
Camb Water	Ploughman/Pavilion	L & A/Halls	£ 129.56
Camb Water	Cemetery	Cemetery	£ 17.51
Camb Water	Public Hall	Halls	£ 96.58
Intouch CRM	Licence	Est	£ 35.99
South Cambs DC	Refuse Coll Ploughman	Halls	£ 658.00
South Cambs DC	Refuse Coll Cemetery	Cemetery	£ 416.00
South Cambs DC	Rates Ploughman	Halls	£3242.80
South Cambs DC	Rates Cemetery	Cemetery	£ 568.70
South Cambs DC	Rates Pavilion	L & A	£1960.20

Items to be paid by bank transfer:

Suds & Bubbles	Cleaning Ploughman	Halls	£ 425.00
Suds & Bubbles	Cleaning Pavilion	L & A	£ 200.00

Items to be paid by cheque:

ACA Heating	Replace tap	L&A	£ 265.14
Holywell Cum Nee	Travel Exp	Est	£ 46.35
Konica Minolta	Photocopier	Est	£ 222.84
Konica Minolta	Photocopier	Est	£ 115.04
Binder Limited	Pump Repair	Halls	£ 202.30
CBS Office Sol	Stationery	Est	£ 59.76
DRE Pest Control	Moles Rec Ground	L & A	£ 84.00
Parish Online	Annual Fee	Est	£ 84.00
Petty Cash	Office	Est	£ 53.00
Binder Limited	Pump repair	Halls	£2,293.53

61/16 Police matters update including:**62/16 update on 30mph limit on Station Road****63/16 To receive an update on parking around the school****64/16 To receive an update on works along West Fen Road****65/16 To receive and consider ACRE Housing Need Survey.****66/16 To receive and consider electricity contract information from Utility Wise.****67/16 To receive any other reports from outside bodies not on the agenda****68/16 Items for future meeting****69/16 Date of next meeting.**


Mandy Powell
Parish Clerk