



WILLINGHAM PARISH COUNCIL

Parish Council Office
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30 September 2015

NOTICE IS HEREBY GIVEN of an ordinary meeting of Willingham Parish Council to be held on Wednesday 7th October 2015 at 7 30 pm, at The Octagon, St Marys and All Saints Church – Church Street

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 197/15

AGENDA

195/15 Apologies for absence

196/15 Declarations of interest

197/15 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak and who are on the Electoral Register, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative

198/15 To approve the minutes of the Parish Council meeting held on the 2nd September 2015

199/15 To deal with any matters arising from the meeting held on the 2nd September not covered elsewhere on this agenda.

200/15 To receive and consider any County Council reports and communications not covered elsewhere on the agenda.

201/15 To receive and consider any District Council reports and communications not covered elsewhere on the agenda.

202/15 Chairman's report including:

- To discuss the feasibility of a tree warden in Willingham
- To receive correspondence re Rights of Way Grass cutting
- To receive and consider correspondence from parishioner re traffic speed in Willingham
- To consider application for Local Highways Improvement Scheme
- To receive a reminder re Police workshop on modern day slavery
- To Receive notice of increase in Octagon booking fees

203/15 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations

F&GP Committee – updates including:

- To consider future action regarding ongoing complaint
- To review reserve balances and consider transferring funds
- To consider review of standing order no: 5 – notice of meetings
- To receive an update on internet banking

Planning Committee – updates including:

- To receive and consider Public Open Space and Community Facilities contributions
- planning minutes from meeting held on 14th September 2015

Green & Boundaries – Monthly report plus updates including:

- To appoint Deputy Lead Councillor
- Update on Meadow road site – fencing and gate
- To receive and consider quotes for repair of fencing on Pyrethrum Way
- To consider siting of Christmas Tree on the Green
- To discuss and consider placement of bin at community orchard
- To report on minor works carried out on village green

Cemetery - monthly report plus updates including:

- Consider purchase of memorial wreath for Remembrance Day

Leisure & Amenities - monthly report plus updates including:

- To receive an update regarding possible additional CCTV on the recreation ground

Halls - monthly report plus updates including:

Public Hall

Ploughman Hall

- To receive an update on the flood damage to the parish office

204/15 Accounts

Paid Items:

Salaries	September	Salaries	£2203.60
PAYE	September	Salaries	£ 702.68
Game & Co	Insurance	Insurance	£5223.25
Total Gas & Elect	Public Hall	Halls	£ 35.78
Total Gas & Elect	Electric Green	G & B	£ 121.51
Total Gas & Elect	Electric Green	G & B	£ 10.21
Total Gas & Elect	Pavillion	L & A	£ 16.72
Camb Water Co	Water Public Hall	Halls	£ 112.56
Camb Water Co	Pavilion/Ploughman	Halls	£ 147.03
Camb Water Co	Recreation Ground	L & A	£ 20.25
Camb Water Co	Cemetery	Cemetery	£ 22.99
GDF Energy	Electricity Ploughman	Halls	£ 335.36
GDF Energy	Electricity Ploughman	Halls	£ 127.07 Credit
SCDC	Piper lifeline	Section 142	£ 748.67
Lawn Hopper	Summer Treatment	L & A	£ 80.00
Lawn Hopper	Early treatment	L & A	£ 122.00
Lawn Hopper	Late Treatment	L & A	£ 122.00

Items Paid by Credit Card:

Office Direct	Chairs Ploughman	Halls	£ 494.40
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Items to be paid by BACS:

Buchans	Village grass cutting	Est	£ 927.40
Suds and Bubbles	Cleaning Pavilion	L & A	£ 200.00
Suds and Bubbles	Cleaning Ploughman	Halls	£ 425.00
Dyno-rod	Leak in office	Halls	£ 276.00

Items to be paid:

Sage	Payroll cover	Est	£ 313.20
Manart Ltd	Repair roof vent	Halls	£ 282.00
Konica Minolta	Photocopier	Est	£ 369.83
Hewitson LLP	Legal fees P Buckley	Est	£ 829.63
Cromwell Fire	Emergency Lights Plou	Halls	£ 396.00
Cromwell Fire	Emergency Lights Pav	L & A	£ 252.00
ESPO	Stationery	Est	£ 23.94
M Clements	Hall refund	Halls	£ 72.00
Petty Cash	RFO	Est	£ 147.32
Manart	Office redecoration	Halls	£2,922.00
Manart	Strip to fire door	Halls	£ 174.00

205/15 Police matters update including:

206/15 WAG update

207/15 To receive and consider specifications for grass cutting/maintenance contracts to commence from 2016

208/15 To receive an update on the 30mph extension along Station Road

209/15 To receive and consider request from Cottenham Parish Council regarding purchase of 50mph signage

210/15 Update on Speed watch and traffic monitoring

211/15 To receive an update on Parish Council emergency plan and consider purchase of and storage of equipment

212/15 To receive and consider information from Utility Wise regarding energy contracts

213/15 To receive an update regarding CCC street lighting energy savings

214/15 To receive any other reports from outside bodies not on the agenda

215/15 Items for future meetings.

216/15 Date of next meeting.



Mandy Powell
Parish Clerk