



WILLINGHAM PARISH COUNCIL

Parish Council Office
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27 June 2013

NOTICE IS HEREBY GIVEN of an ordinary meeting of Willingham Parish Council to be held on
Wednesday 3 July 2013 at 7.00pm, in The Octagon, St Mary and All Saints Church – Church Street

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

Prior to the Council Meeting, the Council will receive a presentation from Microshade VSM regarding IT support. This will commence at 7pm for 30mins. The Full Parish Council meeting will follow and begin at 7.30pm prompt.

The Public and Press are invited to address the Council under Item 112/13

AGENDA

- 110/13 Apologies for absence
- 111/13 Declarations of interest
- 112/13 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak and who are on the Electoral role, must make their name known to the Clerk prior to commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative.
- 113/13 To approve the minutes of the Annual Meeting of the Full Parish Council held on 1 May 2013
- 114/13 To deal with any matters arising from the minutes of the Annual Meeting held on 1 May 2013 not covered elsewhere on this Agenda
- 115/13 To approve the minutes of the Annual Parish meeting held on 15 May 2013
- 116/13 To deal with any matters arising from the minutes of the Annual Parish meeting held on 15 May 2013 not covered elsewhere on this Agenda
- 117/13 To approve the minutes of the full Parish Council meeting held on 5 June 2013
- 118/13 To deal with any matters arising from the minutes of the Parish Council meeting held on 5 June 2013 not covered elsewhere on this Agenda
- 119/13 Co-option of Councillor
- 120/13 To receive and consider any County Council reports and communications not covered elsewhere on this agenda
- 121/13 To receive and consider any District Council reports and communications not covered elsewhere on this agenda
- 122/13 Chairman's report
- 123/13 To receive reports from the following Committees, receive reports from lead councillors, note any delegated decisions taken, and make any recommendations

Planning Committee – To receive any updates including
- Planning Committee meetings held on 9 May 2013, 6 June 2013 and 25 June 2013

Green & Boundaries – To receive any updates including quarterly risk assessment

Cemetery – To receive any updates – receive email from member of public regarding Cemetery Trees

Halls – To receive updates

Public Hall –

Receive report from Public Hall User Committee meeting held in May 2013 and attended by Councillor Lambotte

Ploughman Hall –

Consider signage indicating location of Ploughman Hall – request from member of Public

Update on consideration of Velux Windows in the Ploughman Hall

Update on consideration of improvements to Heating system in the Ploughman Hall

To receive and consider quotes for painting of the Ploughman Hall ceiling:-

Ray Asplin - £2059.00

Neil Simpkin - £1077.52

ID Decorating - £1,100

Leisure and Amenities – To receive updates**Pavilion –**

Receive update and consider options quoted for phone-line for Intruder Alarm

To discuss and consider additional Euro-bin for the Pavilion

Recreation Ground

Receive update re-seeding of the Recreation Ground

Receive update on rotivation and re-seeding rough area of grass near to the Bowls Club

Jubilee Field

Receive updates on adjustments to Play Area as suggested by RosPA

Receive update on rotivation and re-seeding of flailed area

Receive update on QE11 Status progress

124/13 Accounts**Paid Items:**

Salaries	May 2013	Salaries	£3611.74
E-on	Electric – Green	G & B	£ 89.28
E-on	Electric – Public Hall	Halls	£ 306.04
E-on	Electric – Pavilion	L & A	£ 500.46
E-on	Electric – Ploughman	L & A	£1617.58
British Telecom	Phone	Est	£ 201.73
Camb Water	Water - Cemetery	Cemetery	£ 40.27
Camb Water	Water - Pav & Ploughman	L & A	£ 306.72
Boldfield Comp	Repairs - Virus scan	Est	£ 66.00
Boldfield Comp	Workshop hours	Est	£ 132.00
CBS Office	Stationery	Est	£ 125.59
Tim Whitehand	Trench Work	L & A	£3285.00
Cromwell Fire	Office	Est	£ 47.69
Cromwell Fire	Pavilion	L & A	£ 60.13
Cromwell Fire	Public Hall	Halls	£ 65.40
Cromwell Fire	Ploughman	Halls	£ 202.63
Buchans	Grass cutting	Various	£1158.00
Salaries	June	Salaries	2603.61
PAYE	June	Salaries	390.01
C Newton	Padlock	Halls	71.09
A R Aspinall	Bucket/Chain	Halls	91.47
SCDC	Piper lifeline	Section 42	532.48
Camb Water	Water Rec ground	L & A	49.58

Items to be paid:

Over & Will Drainage	Drainage rate	Establishments	28.75
P Cornish	Path Ramp	L & A	425.00
Konica Minolta	Photocopier	Establishments	257.08
Old West Drainage	Drainage	Establishments	50.82
CBS Office	Stationery	Establishments	140.38
PRS	Licence	Halls	546.00
Gawn Associates	Structural Design	Halls	450.00
F W Cook	KH Drainage	L & A	350.40
A R Aspinall	Road Plainings	L & A	91.20
A R Aspinall	Cabin Hook	Halls	19.92
Intouch CRM	Licence	Est	71.98

King & Co Sol	Legal Costs QE2	L & A	30.00
G Whitfield	Internal Audit	Est	191.50
Buchans	Grass cutting	Est	815.28
Buchans	Grass cutting	Cemetery	480.00
Cromwell Fire	Fire Alarm and Emergency Light Check	Halls	60.00
Cromwell Fire	Ditto	L & A	87.47
Cromwell Fire	Ditto	Halls	95.00

NB: - Please note as the 5 June FPC meeting was abandoned, the above accounts incorporate those of both the June meeting and this meeting of 3 July 2013.

125/13 Youth Update and consideration of increased price from contractors – Adams & Newman

126/13 WAG Update

127/13 Consider adoption of revised descriptions Parish Council Code of Conduct updated April 2013

128/13 To receive and approve Internal Auditors Report

129/13 To receive an update on Utility providers for the Pavilion electricity and gas, Public Hall and Village Green (electricity)

130/13 To consider request from Willingham Bowls Club regarding funding or WPC taking over ownership

131/13 To receive report and consider funding request from Speedwatch

132/13 To consider placing of a bin on the footpath between Wilford Furlong and Rockmill End

133/13 To receive any other reports from outside bodies not on the Agenda

134/13 Items for future meetings

135/13 Date of next meeting

PLEASE NOTE THAT A FOLDER OF CORRESPONDENCE AND REPORTS FOR COUNCILLORS' INFORMATION WILL BE ON THE TABLE.

Dawn Spouge
Parish Clerk